
PeopleSoft Cash Management Business Analyst

Requisition Number: 407-81332

Recruitment Period: 12/19/06-1/12/07

County of Vacancy: Fulton

Number of Openings: 1

Functional Area: Financial Systems

Screening Type: Resume Review

Annual Salary Minimum: n/a

Annual Salary Midpoint: n/a (salary commensurate with experience)

We currently have an opportunity for a PeopleSoft Business Analyst to join our team in SAO's Financial Systems Division. The position provides support for the development of ERP business information solutions around the Cash Management module. The ideal candidate will be responsible for working with customers in the support, maintenance, development and deployment of the Cash Management business application as part of the Streamlined Banking project as well as information support processes. This position will work closely with the PeopleSoft Financials team as well as the Statewide Accounting Division who is the business owner for Streamlined Banking.

Duties and Responsibilities:

- Responds to Tier II and I support via multiple sources such as phone and email. Generates activity and status reports.
- Diagnoses escalated customer problems and provide guidance to other team members. Maintains knowledge management database for problem reporting and resolution. Escalates when necessary.
- Works with agency customers to develop and analyze ERP application tool needs and determines optimum functionality requirements to meet those needs.
- Serves as an ERP Functional liaison between agency customer and the IT organization in order to provide technical solutions to meet user needs.
- Recommends, develops, writes and communicates agency business requirements for the design and implementation of solutions using ERP functional applications.
- Leads the development of test plans, including robust test cases. Interfaces with agency customers on testing and monitors support agreements (SLA's).
- Analyzes and tests new release/ versions of software in order to determine a rollout schedule, functional compatibility and integration issues.
- Develops and provides training to customers on all features of application/product usage via various methods including telephone, distance learning or on site visits.
- Develops, monitors and coordinates project activities, such as scheduling tracking, reporting and leads change management efforts impacting own projects.
- Develops and maintains and ERP Business Solutions knowledge management system to capture knowledge and work processes.
- Provides guidance, training, and problem solving assistance to other team members.

Minimum Training & Experience:

- Two years of accounting experience related to one or more ERP Functional areas (Cash Management, General Accounting, Account Receivable, Budget, Asset Management, Project Costing, Accounts Payable, and Purchasing).
- Completion of a Bachelors degree in accounting, business or related field from an accredited college or university.
- Knowledge of Generally Accepted Accounting Principles (GAAP) and Government Accounting Standards Board (GASB) principles as they apply to accounting, system auditing and financial statements and the ability to translate the accounting rules into system requirements.
- Demonstrated customer service experience.

Preferred Qualifications:

- Undergraduate degree with a major in accounting, finance or economics
- Public Sector accounting experience.

How to Apply:

Complete a State of Georgia application and submit a resume and mail to the State Accounting Office-Human Resources, 200 Piedmont Ave, Suite 1604, West Tower, Atlanta, GA. 30334.