

REPORT ID:	TRxxx0384		
REPORT NAME:	Employee Transcript		
PURPOSE:	Listing of training taken by an individual employee.		
SORT BY:	Employee ID, Department, Start Date, or Thru Date		
CONTENTS:	Company	Employee ID	Duration
	Report ID	Job Title	CEU's
	Page Number	Department ID	Status
	Run Date	Period	Grade
	Run Time	Course Name	
	Selected Subgroups	Course Code	
	Sort Order	Start Date	
	Employee Name	End Date	
FREQUENCY:	Upon Request		
DISTRIBUTION/ RETENTION PERIOD:	InFoPac/Document Direct: 10 Days		
RESPONSIBILITY:	Company		
NAVIGATION:	Go/Develop Workforce/Administer Training/Report/Employee Transcript		
JOB/PROGRAM NAME:	N/A /TRN384X		

PHOENIX HRMS
HUMAN RESOURCES REPORTS

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: TR4000384

EMPLOYEE TRANSCRIPT

Page No. 1

Run Date 01/22/2001

Run Time 14:24:22

Selected Subgroups

Sort Order

Employee ID =
Department =
Start Date = Thru Date =

Name Morgan, Alice C.
Employee ID XXXXXXXX
Job Title Computer Operations Tech
Dept ID 4000000000
Period

Course Name Course Code Start Date End Date Duration CEUs Status Grade
Interviewing Skills 400INT000 18-OCT-1999 18-OCT-1999 7.00 0.00 Completed
TOTAL HRS- 7.00

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