



DOUGLAS COUNTY BOARD OF COMMISSIONERS

MULTI-MODAL SERVICES DIVISION

Douglas County Transportation Center
8800 Dorris Road • Douglasville, GA 30134
Telephone (770) 949-7665 • Fax (770) 949-7515
www.DouglasCountyRideshare.com • vanpool@co.douglas.ga.us

Vanpool Pay Deduction Authorization

Facility			Monthly	Monthly
Type	<u>Van #</u>	<u>Destination</u>	<u>Rate</u>	<u>Deduction</u>

I _____, authorize _____
to deduct _____ from my paycheck for transportation provided by Douglas County
Rideshare to and from work for the month beginning _____
Month/Year
and this amount will be paid each month directly to *Douglas County Rideshare* for services
provided.

This deduction should be made from my check as follows:

(Check only one)

_____ Monthly rate to be deducted pre-tax

_____ Monthly rate to be deducted post-tax

I understand that a new payroll deduction authorization form is required if Douglas County Rideshare increases or decreases the monthly rate.

Also, if I wish to discontinue my deduction for any reason, I understand that I must notify Douglas County Rideshare and sign a release form through my employer 30 days prior to the date I wish to discontinue the deduction.

Signature

Social Security Number

Date

Employee Peoplesoft ID