



Activity Security - FN

The Activity Security Tab contain several modules where managers and agency security officers can select the access they want employees and contractors to have for their Business Unit or Company.

You can expand all the modules by clicking the Expand All button and you can collapse all modules by clicking the Collapse All button. We will review each module. The Remove box is checked by default.

To add activities to an employee or contractor check the Add button within each module.

To remove activities from an employee or contractor, write Remove – Activity Name on the Comments Tab.

This is only temporary and it will be modified for managers and agency security officers to select the Remove button to remove activities within each module.

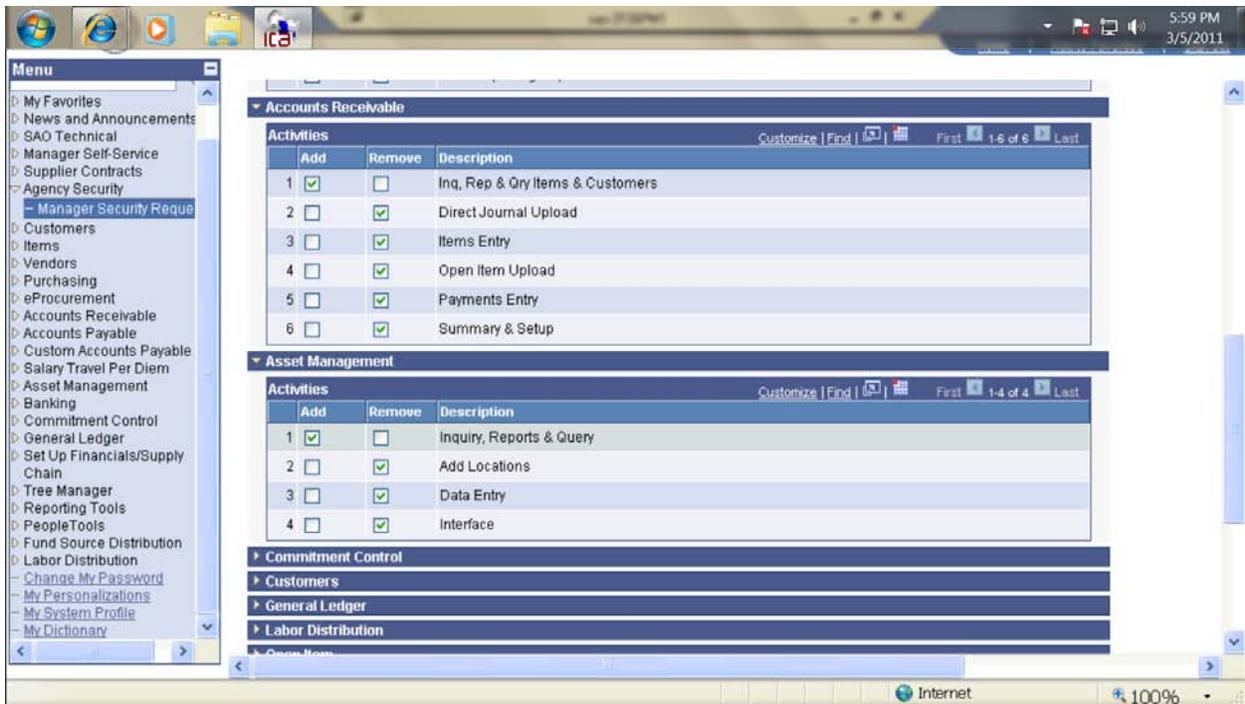
Menu

- My Favorites
- News and Announcements
- SAO Technical
- Manager Self-Service
- Supplier Contracts
- Agency Security
 - Manager Security Request
- Customers
- Items
- Vendors
- Purchasing
- eProcurement
- Accounts Receivable
- Accounts Payable
- Custom Accounts Payable
- Salary Travel Per Diem
- Asset Management
- Banking
- Commitment Control
- General Ledger
- Set Up Financials/Supply Chain
- Tree Manager
- Reporting Tools
- PeopleTools
- Fund Source Distribution
- Labor Distribution
- Change My Password
- My Personalizations
- My System Profile
- My Dictionary

For this example, we will only add activities within each module. We clicked the Add button for AP Inquiry, Reports, & Query.



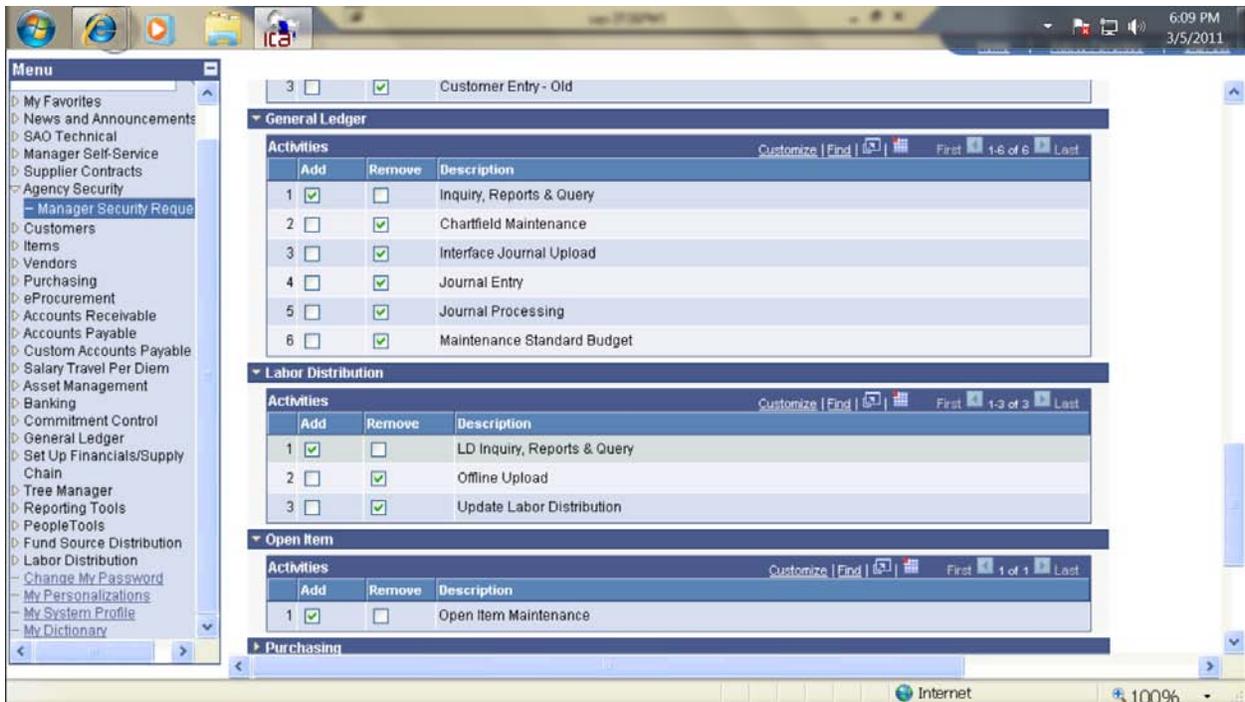
We clicked the Add button for AR Inq Req & Qry Items & Customers and AM Inquiry, Reports, & Query.



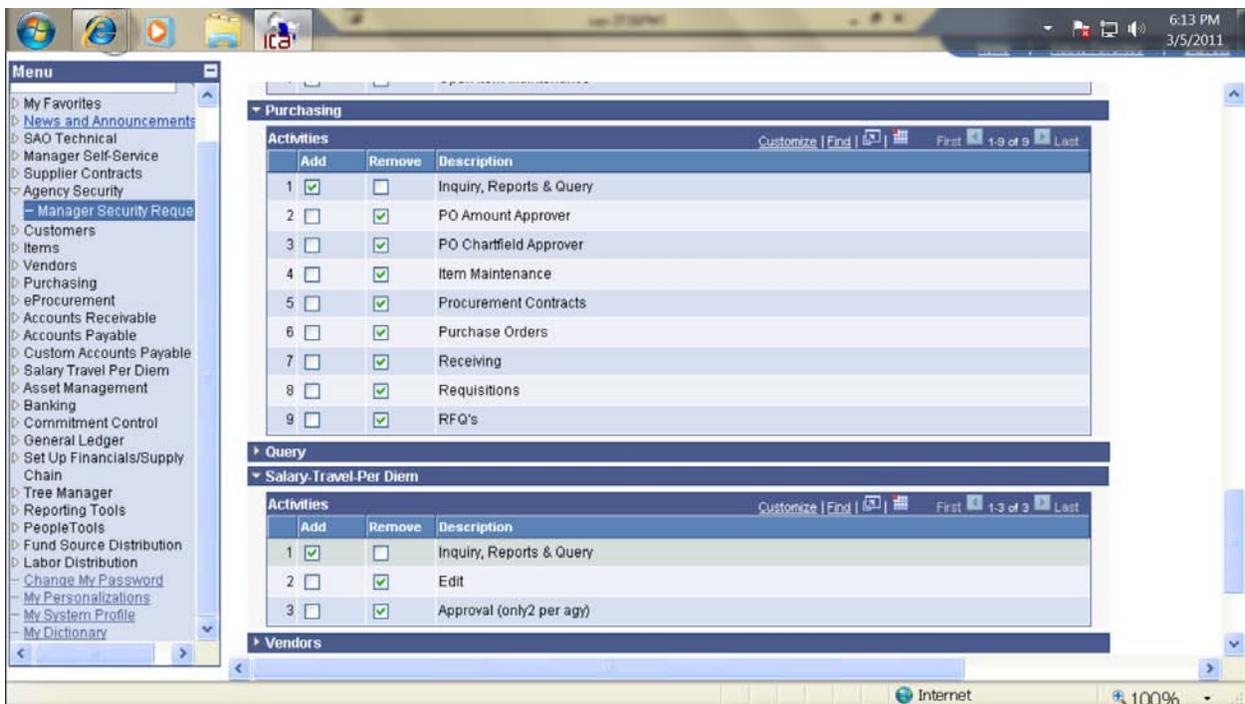
We clicked the Add button for Commitment Control Budget Inquiry, Reports, & Query and Customer Inquiry, Reports & Query.



We clicked the Add button for GL Inquiry, Reports, & Query, LD Inquiry, Reports, & Query, and Open Item Maintenance.



We clicked the Add button for PO Inquiry, Reports, & Query and Salary Travel Inquiry, Reports, & Query.



We clicked the Add button for Vendor Inquiry, Reports, & Query. When all the activities have been selected, we can now click the Save button.

