

Meeting Information

Meeting Name: PC1 Project Costing
Scribe: DeVal Lott
Facilitator: Ashley Peters
Date: March 22, 2005
Time: 1:00pm – 3:00pm
Location: Suite 1620 West Tower

Invitees/Attendees

+ In attendance, - Absent, # Substitute, *Other

	Name	Organization/Department	Substituting For
+	Jamie Simpson	DOT	
+	Cindy Bishop	DOT	
	Project Staff		Role
+	Ashley Peters	Accenture	PC Lead
+	Dan Dollar	SAO	PC Functional

Agenda

Item No.	Topic	Presenter
1.	Introduction	Ashley Peters
2.	Project Guiding Principles	Ashley Peters
3.	Meeting Handouts	Ashley Peters
4.	Topics for Discussion	Ashley Peters/Dan Dollar
4A	Create Projects	
4B	Annual Appropriation	
4C	Establish Allotment Amounts	
4D	Project Balance Inquiry	
4E	Quarterly Appropriation	
5	Conclusion	Ashley Peters

Meeting Summary

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps, Issues, New Action Items
1,2,3	Introductions were made, the Project Guiding Principles slideshow was viewed and discussed. The meeting handouts were distributed.

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4	<p>Topics for Discussion</p> <p>The first topic was the customizations that were made to version 7.02. The main data requirements spreadsheet was distributed and the modifications discussed.</p> <p>Out of 41 customizations made to version 7.02, we have approximately 5 that will no longer be needed in version 8.8 because the functionality is delivered with the newer version. The five customizations that are no longer needed are:</p> <ol style="list-style-type: none"> 1. 'Add digit to appropriation code 1062' – this was a one time modification that was made to add a zero to existing 3 digit appropriation codes. 2. 'Project Status' – this was a modification to add a one character alpha field to DOT attributes panel. Delivered in 8.8 3. 'Interface Project to Project Header' – some of the attributes which were customized in this modification are now delivered in version 8.8. There are two fields which may need to be customized, they are: Sub-Acct and PI#. 4. 'Accrued Leave' (GL allocation) – customized to run process daily in batch. Delivered in version 8.8. 5. 'DOT Attribute Project Type' – customized to add field to DOT attributes panel. Delivered in version 8.8.
4A	<p>Create Projects</p> <p>Projects will be created in the Project Costing module in version 8.8 instead of in Design Chartfields, and the DOT attributes will continue to be populated as part of the ongoing business process during project creation.</p> <p>With the upgrade, a conversion will be made to those projects that were entered through Design Chartfields, and convert them to the Create Projects fields in version 8.8.</p> <p>It was suggested that the 'location' field may be used for "Responsibility Unit". Responsibility Unit is tied to organization and District is derived from Responsibility unit. This will be investigated by the SAO. (See Action Item # 1)</p>

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4B	<p>Annual Appropriation</p> <p>There are no major differences between version 7.02 and version 8.8. There is a new drill down function in version 8.8 where the user may enter the program field. SAO will investigate the program field to determine if it has the same functionality as 7.02 (Action Item # 2). The accounting date may be changed here if desired.</p> <p>In version 7.02, the process was run upon the Save action. In version 8.8, the user must press the "Process Transactions" button.</p> <p>DOT wishes to 'gray out' the fields in version 8.8 that they won't be using.</p>
4C	<p>Establish Allotment Amounts</p> <p>There are no major differences between version 7.02 and version 8.8. There is a new drill down function in version 8.8 where the user may enter the program field. SAO will investigate the program field to DOT.</p> <p>(See determine if it has the same functionality as 7.02 (Action Item # 2). The accounting date may be changed here if desired.</p> <p>In version 7.02, the process was run upon the Save action. In version 8.8, the user must press the "Process Transactions" button.</p> <p>DOT wishes to 'gray out' the fields in version 8.8 that they won't be using.</p>
4D	<p>Project Balance Inquiry</p> <p>This panel was originally created in version 7.02 in order to provide various balance amounts for a project by fund source. This modification will move forward into version 8.8.</p> <p>It was suggested that maybe a query or a report could be utilized to replace this functionality, but DOT personnel requested that they have this inquiry functionality in version 8.8.</p>
4E	<p>Quarterly Appropriation</p> <p>There are no major differences between version 7.02 and version 8.8. There is a new drill down function in version 8.8 where the user may enter the program field. SAO will investigate the program field to determine if it has the same functionality as 7.02 (Action Item # 2). The accounting date may be changed here if desired.</p> <p>In version 7.02, the process was run upon the Save action. In version 8.8, the user must press the "Process Transactions" button.</p> <p>DOT wishes to 'gray out' the fields in version 8.8 that they won't be using.</p>

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5	<p>Conclusion</p> <p>A majority of the customizations that were made in version 7.02 will move forward into version 8.8.</p>

Action Item Review

Action Item (AI) No.	Date Open	Description	Action/Response
AI1.	3/22/05	Use the location field for responsibility unit	<p>SAO will investigate the use of the location field for DOT's responsibility unit.</p> <p>Follow up Response: Based on further review and discussions with Naren Patel it would be preferable to carry forward the responsibility unit attribute and not co-mingle location field with responsibility unit. Ultimately, the underlying business purpose behind the fields is altogether different.</p>

Action Item (AI) No.	Date Open	Description	Action/Response
AI2.	3/22/05	Will the program field work for DOT in the Allotment Amounts, Annual Appropriation, and the quarterly appropriation?	SAO will investigate the functionality of the program field as it relates to project costing data entry. Follow Up Response: The program field will provide the same functionality and capability between PeopleSoft 7.02 and 8.8. This is a delivered field in both versions and doesn't require further analysis.

Parking Lot items

Parking Lot Item No.	Parking Lot Items
PL1	There are no parking lot item for this session