

TeamWorks Financial System FY 2013 CLOSE SCHEDULE

Note: TeamWorks was previously called PeopleSoft

TeamWorks Period	Month	Close Date
1*	July	Friday, 8/17/2012
2*	August	Friday, 8/31/2012
3*	September <i>(Federal Year End Close)</i> <i>(Quarter End)</i>	Close I – Friday, 10/05/2012 Close II – Friday, 10/12/2012 <i>(For the following selected agencies only: DCH, DHS, DBHDD, and DPH)</i>
4*	October	Wednesday, 10/31/2012
5*	November	Friday, 11/30/2012
6*	December <i>(Quarter End)</i>	Friday, 1/11/2013
7*	January	Thursday, 1/31/2013
8*	February	Thursday, 2/28/2013
9*	March <i>(Quarter End)</i>	Friday, 4/12/2013
10*	April	Tuesday, 04/30/2013
11*	May	Friday, 5/31/2013
12*	June <i>(GA Year End)</i>	Friday, 7/12/2013
998**	Adjustment Period	Monday, 7/15/2013 thru Friday, 7/19/2013
999*	Year-End Close Processing	Close I – Friday 7/19/2013 (at 7:00 pm) thru Monday 7/22/2013 (at 7:00 am) Close II – Friday 8/2/2013 (at 7:00 pm) thru Monday 8/5/2013 (at 7:00 am) <i>(For the following selected agencies only: DCH, DHS, DBHDD, DPH, SHBP, DOE, and GDOT)</i>

* TeamWorks Financials will be unavailable beginning at 7:00 pm on the date specified within the table.

** TeamWorks has a period "998" which is used for adjusting entries. After the adjusting entries are made in 998, the year-end close period "999" is processed to create beginning balances for the new fiscal year.