

**TeamWorks Financial System  
FY 2015 CLOSE SCHEDULE**

<b>TeamWorks Period</b>	<b>Month</b>	<b>Close Date</b>
1	July	Friday 08/15/2014 <b>(Periods 1 &amp; 2 will be opened from 08/01 to 08/15)</b>
2	August	Friday 08/29/2014
3	September <b>(Federal Year End close) (1st Quarter End)</b>	Friday 10/10/2014 <b>(Periods 3 &amp; 4 will be opened from 10/1 to 10/10)</b>
4	October	Friday 10/31/2014
5	November	Friday 11/28/2014
6	December <b>(2nd Quarter End)</b>	Friday 01/09/2015 <b>(Periods 6 &amp; 7 will be opened from 01/01 to 01/09)</b>
7	January	Friday 01/30/2015
8	February	Friday 02/27/2015
9	March <b>(3rd Quarter End)</b>	Friday 04/10/2015 <b>(Periods 9 &amp; 10 will be opened from 04/01 to 04/10)</b>
10	April	Thursday 04/30/2015
11	May	Friday 05/29/2015
12**	June <b>(State Year End close) (4th Quarter End)</b>	Friday 07/10/2015 <b>(Periods 12 &amp; 1 will be opened from 07/01 to 07/10)</b> System will be unavailable beginning Friday (at 7:00 pm) Thru Monday 7/13/2015 (at 7:00 am)
998*	Adjustment Period	<b>Close I</b> - Monday 07/13/2015 (at 7:00 am) thru Friday 07/17/2015 (at 6:59 pm) <b>Close II</b> - Monday 07/13/2015 (at 7:00 am) thru Friday 07/31/2015 (at 6:59 pm) (For the following selected agencies DCH, DHS, DBHDD, DPH, DOE, and GDOT)
999**	Year-End Close Processing	<b>Close I</b> - Friday 07/17/2015 (at 7:00 pm) thru Monday 07/20/2015 (at 6:59 am) <b>Close II</b> - Friday 07/31/2015 (at 7:00pm) thru Monday 08/03/2015 (at 6:59 am) (For the following selected agencies DCH, DHS, DBHDD, DPH, DOE, and GDOT)

\* TeamWorks has a period "998" which is used for adjusting entries. After the adjusting entries are made in 998, the year-end close period "999" is processed to create beginning balances for the new fiscal year.

\*\* TeamWorks Financials will be unavailable beginning at 7:00 pm on the date specified within the table.