

**TeamWorks Financial System  
FY 2015 CLOSE SCHEDULE**

TeamWorks Period	Month	Close Date
1	July	Friday 08/15/2014
2	August	Friday 08/29/2014
3	September (Federal Year End close) (1st Quarter End)	Friday 10/10/2014
4	October	Friday 10/31/2014
5	November	Friday 11/28/2014
6	December (2nd Quarter End)	Friday 01/09/2015
7	January	Friday 01/30/2015
8	February	Friday 02/27/2015
9	March (3rd Quarter End)	Friday 04/10/2015
10	April	Thursday 04/30/2015
11	May	Friday 05/29/2015
12	June (State Year End close) (4th Quarter End)	Friday 07/10/2015 <b>System will be unavailable beginning Friday (at 7:00 pm) Thru Monday 7/13/2015 (at 7:00 am)</b>
998**	Adjustment Period	<b>Close I</b> - Monday 07/13/2015 (at 7:00 am) thru Friday 07/17/2015 (at 6:59 pm) <b>Close II</b> - Monday 07/13/2015 (at 7:00 am) thru Friday 07/31/2015 (at 6:59 pm) (For the following selected agencies DCH, DHS, DBHDD, DPH, SHBP, DOE, and GDOT)
999	Year-End Close Processing	<b>Close I</b> - Friday 07/17/2015 (at 7:00 pm) thru Monday 07/20/2015 (at 6:59 am) <b>Close II</b> - Friday 07/31/2015 (at 7:00pm) thru Monday 08/04/2015 (at 6:59 am) (For the following selected agencies DCH, DHS, DBHDD, DPH, SHBP, DOE, and GDOT)

**\*\* TeamWorks has a period “998” which is used for adjusting entries. After the adjusting entries are made in 998, the year-end close period “999” is processed to create beginning balances for the new fiscal year.**