

# SAO Presents:

## TeamWorks Travel & Expense Live Training Webinars



Simply click on the link to register for any of the UPCOMING *Live* TeamWorks Travel and Expense training webinars. You can log into the Webinar from any PC or Laptop that plays sound and is connected to the Internet. Each session include demonstration and a Question and Answer Period.

### Approver Basics

- [Tue, May 7, 2013 10:00 AM - 11:00 AM EDT](#)
- [Tue, Jun 4, 2013 10:00 AM - 11:00 AM EDT](#)
- [Tue, Jul 2, 2013 10:00 AM - 11:00 AM EDT](#)

### Spotlight Training

#### *Smart Expenses/Car Mileage/Travel Allowances-No Overnight Stay*

- [Tue, May 14, 2013 10:00 AM - 11:00 AM EDT](#)
- [Tue, Jun 11, 2013 1:00 PM - 2:00 PM EDT](#)

*Topic TBD*

- [Tue, Jul 9, 2013 1:00 PM - 2:00 PM EDT](#)

### Expense Report Basics

- [Tue, Apr 16, 2013 1:00 PM - 2:30 PM EDT](#)
- [Tue, May 21, 2013 10:00 AM - 11:30 AM EDT](#)
- [Tue, Jun 18, 2013 10:00 AM - 11:30 AM EDT](#)
- [Tue, Jul 16, 2013 10:00 AM - 11:30 AM EDT](#)

### Booking Travel in TTE

- [Tue, Apr 30, 2013 10:00 AM - 11:00 AM EDT](#)
- [Tue, May 28, 2013 10:00 AM - 11:00 AM EDT](#)
- [Tue, Jun 25, 2013 10:00 AM - 11:00 AM EDT](#)
- [Tue, Jul 23, 2013 10:00 AM - 11:00 AM EDT](#)

Visit the [SAO Website](#) or the [TTE Training Portal](#) to access 24 x 7 Self-Service Training.