



TeamWorks HCM System Updates October 2022

TeamWorks HCM System Updates are coming in October 2022. These PeopleSoft updates will continue to support strategic goals, business objectives, and regulatory requirements.

Benefits of the HCM System Updates

- Improved navigation to streamline access to information and key pages
 - Consolidated tasks, alerts, reports, and queries provide a single, secure, role-based WorkCenter
 - New mobile features available on compatible mobile devices
- Note: WorkCenter functionality will not be available on mobile devices

Resources to introduce users to the new features

- Visit the [HCM System Updates website](#):
 - Register for Live Webinars – **NEW – space is limited; however, recordings of the webinars will be posted**
 - What's New in ESS and MSS?
 - Announcements: There will be multiple communications leading up to go-live
 - Job Aids In progress, more to come
 - Short Introductory Videos
 - Pre-Recorded Training Videos
 - FAQs: Document posted and will be updated over the coming weeks
- User Productivity Kits (UPKs) will be updated to reflect the new changes

Tentative key dates

- User Acceptance Testing: Sept. 14-21
- System Downtime: 3 p.m., Oct. 7 until 7 a.m., Oct. 11
- Go-Live: 7 a.m., Oct. 11

How to prepare for go-live

- Ensure you have [set up your password reset security questions](#)
- Verify you are using [supported browsers](#)
- Regularly check the [HCM System Updates website](#) for newly posted items
- [Save the navigation of your current Favorites](#) (suggested if you would like to use your current Favorites after the updates)
- Please share this information with all system users

QUESTIONS: SAO – TW HCM
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