



Brian P. Kemp
Governor

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TO: Agency Heads

FROM: Kelly Farr, State CFO, Director of the Office of Planning and Budget (OPB) *KFB*
 Gerlda B. Hines, State Accounting Officer *GBH*
 Rebecca N. Sullivan, Commissioner, Department of Administrative Services (DOAS) *RNS*
 Shawnzia A. Thomas, Executive Director, Georgia Technology Authority (GTA) *Shawnzia A. Thomas*

DATE: March 6, 2023

RE: Enterprise Applications: Requests for Exception to Procure Independent Applications

The Governor has encouraged all of us to leverage technology to improve business processes. To support his vision, we are focused on updating enterprise applications to improve operational efficiencies, safeguard the integrity of sensitive data, streamline reporting, reduce redundancy, and enhance the user experience. As you may be aware SAO, in partnership with DOAS, and support from GTA are replacing TeamWorks, the current enterprise resource planning system (ERP). The new ERP system from Workday will include traditional services such as financials, human capital management, and procurement but will include new services such as grants management and learning management among others.

The goals of providing these new enterprise applications include implementing common business processes across state agencies, providing a single data model for enterprise reporting and analytics, and reducing the need and cost for redundant systems. In support of these goals, executive branch agencies evaluating or considering procurement of applications that provide the same or similar business functionality should contact SAO to discuss planning and implementation of the new ERP system. This is very important to ensure that current and future applications will be able to transfer data and/or interface with the new ERP system.

In support of this communication with SAO it is important that agencies comply with O.C.G.A. 50-29-3(b) which provides all state agencies, boards, authorities, and commissions of the executive branch of state government shall provide a written business case for every information technology project that exceeds \$1 million in value. Written business cases for covered projects shall be provided to the Georgia Technology Authority at least 30 days prior to the request of any state funds or the issuance of any procurement documents for the project.

The table below outlines the business functions provided by enterprise applications and by which agency they are supported.

SAO	DOAS	GTA	OPB
Human Capital Management HR Administration, Time & Labor, Payroll, Time Accrual	ePerformance Benefits (for Flex Benefits) Recruiting Requisitions/Purchase Orders Sourcing	Enterprise Data Bus	Budgeting (PBCS)

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SAO	DOAS	GTA	OPB
Financial and Supply Chain Management Accounting (GL, AP, AR) Purchase Orders Commitment Control Project Costing Asset Management Grants Management Vendor Management Travel Expense Management	Electronic Catalog Contract Management Supplier Portal PCard Learning Management		

For questions or to request a meeting to discuss the capabilities of the enterprise applications, please contact SAO via email at stateaccountingoffice@sao.ga.gov.