ERS Compliance Webinar Q&A	*October 30, 2019*
Question	**Answer**
1. What is the pupose of ERS Compliance Reporting?	Governmental Accounting Standards Board (GASB) Rule 67 requires employers and the Retirement Plan to attest to the accuracy and completeness of pension data. In addition, GA statute requires ALL employees to be enrolled in a pension plan unless they meet certain criteria for exemption. ERS Compliance Reporting provides a process for the employers and the retirement plan to meet both requirements.
2. What are employer responsibilities regarding ERS Compliance Reporting?	As part of the onboarding process employers should ensure that ALL employees (full-time, part-time, temporary, seasonal)are either enrolled in a pension plan or have a reason for exemption selected on ERS Compliance Reporting Page.
3. Where is the ERS Compliance Reporting page?	Navigate to Benefits> Enroll in Benefits> ERS Compliance page
4. Will the ERS Compliance Reporting page replace the Missing Enrollment spreadsheets reported to ERSGA each month?	Yes it will. The ERS Compliance Reporting page allows users to select the exemption reason code. This data is compiled on the 5th of each month and reported to ERS on an interface file. Employers must updated ERS Compliance Reporting page with any data previuosly reported to ERSGA.
5. Where can I find more information on the process? For example, presentations, jobaids, UPK tutorials.	The UPK and other related documents are available on SAO website.
6. When does ERS Compliance Reporting begin?	ERS Compliance Reporting begins with October 2019 report data.
7. What is the ERS Compliance Reporting process?	Visit the ERS Compliance Reporting JobAid for a detailed account of the process.
8. Explain the exemption criteria. ERS Reason Codes	00-Full-time Student-(Primarily used by schools. Does not apply to employers that are not teaching institutions) 01-Work Study Student -(Primarily used by schools. Does not apply to employers that are not teaching institutions) 02-Rehired Retiree Part-time- (TRS/ERS) 03-Non-Employee-(Board members, Contractors, Incarcerated employees etc.) 04-Other Pension Plan (TRS/ORP/County) 05-Discontinue ERS after age 65 06-Other-(Select if other reasons do not apply. ERSGA will follow-up) 07-Terminated-(Use if employee has been terminated) 08-Enrolled in ERSGA Plan-(Employee is enrolled in a pension plan with a non-TeamWorks employer) 99-Default-(Entered by the monthly process if a reason code is not selected) DD-Ignore-(Data from the previous month will be sent)
9. What should I select for employees who have 30 days to select a pension plan?	Employees who have not elected a pension plan can reported as 99-Default, however, ERSGA will follow-up.
10. Does the query include rehired retirees?	No. The query should not include ERSGA Rehired Retirees but may include TRS retirees.
11. How would an employer know that a pension plan or reason code was not selected?	Query 0BN053_ERS_COMPLNCE_DATA can be used to view the reason code information in TeamWorks. When running this query, you will need to provide month and year.
12. Is this used to correct an error in pension plan selection?	No. Employers must use the Pension Plan page to correct a pension plan selection.
13. I can't find that Pension Compliance screen	**See response to question 3 above.**
14. Is this for all employees or just part-time?	**See response to question 2 above.**
15. This is only used when there is an error with the pension plan	**See response to question 12 above.**
16. Will this replace that excel spreadsheet that Flavia sends out	**See response to question 4 above.**
17. Is this replacing what we enter in ERS monthly	**See response to question 4 above.**
18. Is it possible to get a copy of the powerpoint?[	**See response to question 5 above.**
19. Diane from SRTA - those part time not eligible for a Pension plan - what code do we utilize	**See response to question 8 above.**
20. Do we have to do anything with current employees	**See response to question 2 above.**
21. If an employee is hired on 11/20, would we enter default for the first row in November and TRS for the second row in December?	The system will assign default value 99 for November and later on you can assign one. Or The system will allow users to assign ERS reason code for the following month.
22. Diane from SRTA - when an employee transfers from another state agency - will then benefit transfer or will we have to enter them as a new hire	When any employee transfer from A to B agency if he already enrolled in pension plan I assume it carry forward. in case he or she not enrolled then you must assign a ERS reason code.
23. If we have previously reported them on the spreadsheet, will we have to update them in PeopleSoft?	**See response to question 4 above.**
24. Reason I ask, employee has 30 days to select retirement, but may not select before month is over	Please contact Flavia for more details.
25. I'm assuming the query does not pull in rehired retirees?	Yes. Query will be available. Note: Please ensure you have access to PSQUERY tool to shcedule/dump data into excelsheet
26. Does this replace the ERS adhock report?[	Not sure about adhoc report. Please contact Flavia for more details.
27. For employees exempt who leave employmetn and are later rehired, will we need to insert a new row. What if the new position they are eligible for a pension plan, what action will we need to take with the new pane	Please contact Flavia for more details.

28	So do we have to put in a termination code for each employee when they are terimnated or is there a code for a retirement?	No. This new functionality has nothing to do with termination. The new ERS Compliance page is used to assign ERS reason code for those employees who are not enrolled in any Pension plans.
29	We have part time employees on a work program while incarcerated - what category are they	Please contact Flavia for more details.
30	Since there are many that has no pension currently, do I need to manually enter it in November	Yes. If not system will assign 99 default value until it is changes
31	for part time employees that we hire for seasonal work and we may pay them one time in April and another time in September…. what code would we use?	Please contact Flavia for more details.
32	The employees get 30 days to select a pension plan. Do we just leave it as "default" until they make a selection?	Yes. However ERSGA will follow-up on all records with reason code 99
33	Will we have to go through all of our current employees and mark which one they are in or is that already set up?	Yes. If not system will assign 99 default value until it is changed
34	Did Flavia say she would be sending us an updated spreadsheet that we can use to enter into PeopleSoft? Or do we pull the Query for those missing the pension plan?	Yes. Flavia will send the latest excelsheet.
	Prepared by Flavia and Bis	