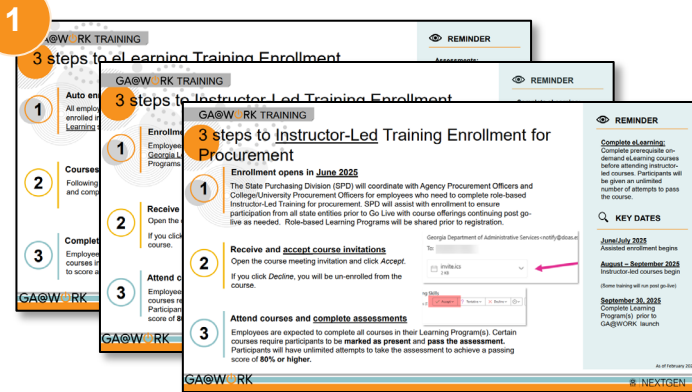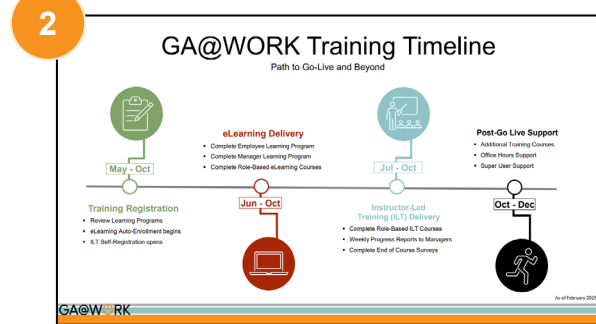# GA@WORK

GA@WORK Manager "Start Here" Training Guide

Use these tools to help you share about the upcoming GA@WORK Training Delivery. Each of these materials is available in the GA@WORK Resource Library.

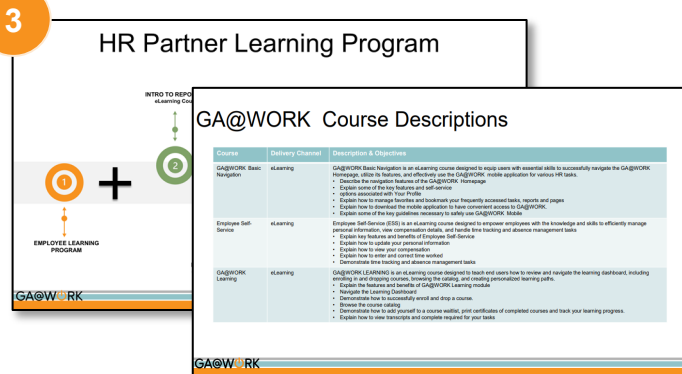**1**

1 Enrollment Guides

These guides provide the three steps to how employees will be enrolled in eLearning and Instructor-Led Training courses.

These can be shared with your employees to inform them of how to enroll in their GA@WORK courses.

2

2 GA@WORK Training Timeline

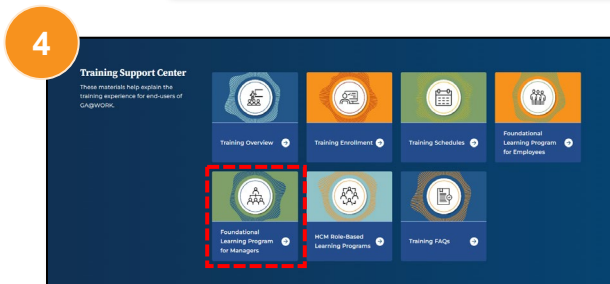A timeline of key events and milestones for GA@WORK implementation training has been included.

This can be shared to inform employees of important training dates.

3

3 Role-Based Learning Programs + Course Descriptions

These provide a visual graphic of role-based learning programs and descriptions of each course within the programs.

Share these with employees to inform them of what courses they will need to complete during training.

4

4 Training Support Center on the GA@WORK Resource Library

The Training Support Center on the GA@WORK Resource Library is the hub.
It houses all the materials mentioned in this guide as well as FAQs, schedules, and other training information.
Employees can be directed to the site, or material can be downloaded and shared to them directly.

Additional Questions or Concerns?

If you have questions on GA@WORK implementation training, send an email to **nextgen_training@sao.ga.gov**