

Payroll Shared Services			
Payroll Calendar			
July - December 2023			
Pay Date	Payroll Confirm Date	Preliminary Transaction Submission Due by 2:00 PM	Emergency Transaction Hard Stop Deadline Due by 2:00 PM
July 14, 2023	July 10, 2023	July 6, 2023	July 7, 2023
July 31, 2023	July 25, 2023	July 21, 2023	July 24, 2023
August 15, 2023	August 9, 2023	August 7, 2023	August 8, 2023
August 31, 2023	August 25, 2023	August 23, 2023	August 24, 2023
September 15, 2023	September 11, 2023	September 7, 2023	September 8, 2023
September 29, 2023	September 25, 2023	September 21, 2023	September 22, 2023
October 13, 2023	October 6, 2023	October 4, 2023	October 5, 2023
October 31, 2023	October 25, 2023	October 23, 2023	October 24, 2023
November 15, 2023	November 8, 2023	November 6, 2023	November 7, 2023
November 30, 2023	November 22, 2023	November 20, 2023	November 21, 2023
December 15, 2023	December 11, 2023	December 7, 2023	December 8, 2023
December 29, 2023	December 21, 2023	December 19, 2023	December 20, 2023

NOTES:

- Questions about this calendar should be directed to: FSSC_Payroll@sao.ga.gov
- The calendar was developed from the Teamworks HCM System's payroll calendar found on SAO's website at <https://sao.georgia.gov/training-calendars/sao-calendars>
- Additional deadlines are provided on this calendar to allow for processing and quality control measures to ensure error-free pay entries