

Payroll Shared Services			
Payroll Calendar			
January - June 2026			
Pay Date	Payroll Confirm Date	Preliminary Transaction Submission Due by 2:00 PM	Emergency Transaction Hard Stop Deadline Due by 2:00 PM
January 15, 2026	January 9, 2026	January 7, 2026	January 8, 2026
January 30, 2026	January 26, 2026	January 22, 2026	January 23, 2026
February 13, 2026	February 9, 2026	February 5, 2026	February 6, 2026
February 27, 2026	February 23, 2026	February 19, 2026	February 20, 2026
March 13, 2026	March 9, 2026	March 5, 2026	March 6, 2026
March 31, 2026	March 25, 2026	March 23, 2026	March 24, 2026
April 15, 2026	April 9, 2026	April 7, 2026	April 8, 2026
April 30, 2026	April 24, 2026	April 22, 2026	April 23, 2026
May 15, 2026	May 11, 2026	May 7, 2026	May 8, 2026
May 29, 2026	May 22, 2026	May 20, 2026	May 21, 2026
June 15, 2026	June 9, 2026	June 5, 2026	June 8, 2026
June 30, 2026	June 24, 2026	June 22, 2026	June 23, 2026

NOTES:

- Questions about this calendar should be directed to: FSSC_Payroll@sao.ga.gov
- The calendar was developed from the Teamworks HCM System's payroll calendar found on SAO's website at <https://sao.georgia.gov/training-calendars/sao-calendars>
- Additional deadlines are provided on this calendar to allow for processing and quality control measures to ensure error-free pay entries