

Payroll Shared Services			
Payroll Calendar			
July - December 2024			
Pay Date	Payroll Confirm Date	Preliminary Transaction Submission Due by 2:00 PM	Emergency Transaction Hard Stop Deadline Due by 2:00 PM
July 15, 2024	July 9, 2024	July 5, 2024	July 8, 2024
July 31, 2024	July 25, 2024	July 23, 2024	July 24, 2024
August 15, 2024	August 9, 2024	August 7, 2024	August 8, 2024
August 30, 2024	August 26, 2024	August 22, 2024	August 23, 2024
September 13, 2024	September 9, 2024	September 5, 2024	September 6, 2024
September 30, 2024	September 24, 2024	September 20, 2024	September 23, 2024
October 15, 2024	October 8, 2024	October 4, 2024	October 7, 2024
October 31, 2024	October 25, 2024	October 23, 2024	October 24, 2024
November 15, 2024	November 8, 2024	November 6, 2024	November 7, 2024
November 27, 2024	November 21, 2024	November 19, 2024	November 20, 2024
December 13, 2024	December 9, 2024	December 5, 2024	December 6, 2024
December 31, 2024	December 23, 2024	December 19, 2024	December 20, 2024

**NOTES:**

- Questions about this calendar should be directed to: [FSSC Payroll@sao.ga.gov](mailto:FSSC_Payroll@sao.ga.gov)
- The calendar was developed from the Teamworks HCM System’s payroll calendar found on SAO’s website at <https://sao.georgia.gov/training-calendars/sao-calendars>
- Additional deadlines are provided on this calendar to allow for processing and quality control measures to ensure error-free pay entries