

Payroll Shared Services			
Payroll Calendar			
July - December 2025			
Pay Date	Payroll Confirm Date	Preliminary Transaction Submission Due by 2:00 PM	Emergency Transaction Hard Stop Deadline Due by 2:00 PM
July 15, 2025	July 9, 2025	July 7, 2025	July 8, 2025
July 31, 2025	July 25, 2025	July 23, 2025	July 24, 2025
August 15, 2025	August 11, 2025	August 7, 2025	August 8, 2025
August 29, 2025	August 25, 2025	August 21, 2025	August 22, 2025
September 15, 2025	September 9, 2025	September 5, 2025	September 8, 2025
September 30, 2025	September 24, 2025	September 22, 2025	September 23, 2025
October 15, 2025	October 8, 2025	October 6, 2025	October 7, 2025
October 31, 2025	October 27, 2025	October 23, 2025	October 24, 2025
November 14, 2025	November 7, 2025	November 5, 2025	November 6, 2025
November 26, 2025	November 20, 2025	November 18, 2025	November 19, 2025
December 15, 2025	December 9, 2025	December 5, 2025	December 8, 2025
December 31, 2025	December 23, 2025	December 19, 2025	December 22, 2025

NOTES:

- Questions about this calendar should be directed to: FSSC_Payroll@sao.ga.gov
- The calendar was developed from the Teamworks HCM System's payroll calendar found on SAO's website at <https://sao.georgia.gov/training-calendars/sao-calendars>
- Additional deadlines are provided on this calendar to allow for processing and quality control measures to ensure error-free pay entries