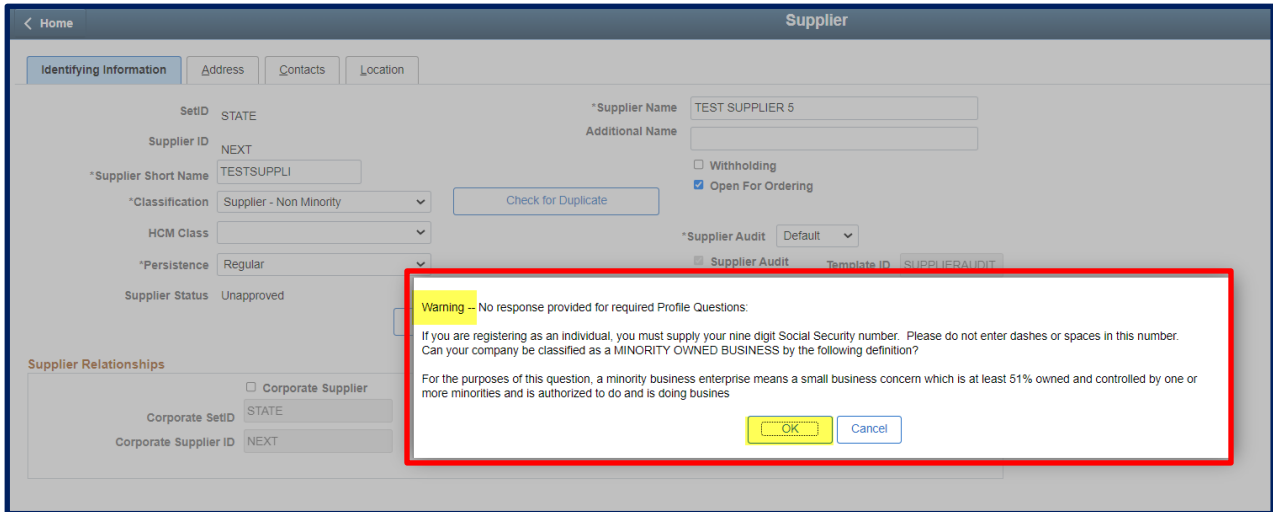


## Supplier Information – Adding a New Supplier

When saving a newly added supplier, a default warning message appears. This is only a warning message.

**Navigation:** NavBar > Navigator > Suppliers > Supplier Information > Add/Update > Supplier



The screenshot shows the 'Supplier' form in a web application. The form is divided into several sections: 'Identifying Information', 'Address', 'Contacts', and 'Location'. The 'Identifying Information' section is active and contains fields for SetID, STATE, Supplier ID, Supplier Short Name, \*Classification, HCM Class, \*Persistence, and Supplier Status. A 'Check for Duplicate' button is also present. A warning message is displayed in a red-bordered box over the form. The warning text reads: 'Warning -- No response provided for required Profile Questions: If you are registering as an individual, you must supply your nine digit Social Security number. Please do not enter dashes or spaces in this number. Can your company be classified as a MINORITY OWNED BUSINESS by the following definition? For the purposes of this question, a minority business enterprise means a small business concern which is at least 51% owned and controlled by one or more minorities and is authorized to do and is doing business'. Below the warning text are 'OK' and 'Cancel' buttons. The 'Supplier Relationships' section is also visible at the bottom left, with fields for Corporate SetID and Corporate Supplier ID.

After receiving the warning message:

- Click **[OK]**
- The new supplier will be saved.