



## **TeamWorks Report Manager Go-Live and Post Go-Live Resources**

**Target Audience:** ALL TEAMWORKS USERS

The TeamWorks Report Manager is going live on November 18, 2019. As previously communicated, the Mobius/Luminist/ViewDirect system is being replaced by the TeamWorks Report Manager. The TeamWorks Report Manager will become the report repository for both HCM and Financials reports. NOTE: On demand reports previously available via Mobius/Luminist/ViewDirect will only be available through TeamWorks Report Manager.

### **When is Go-Live?**

- November 18<sup>th</sup> – TeamWorks Report Manager will be available and ready for use
- NO system downtime prior to go-live is required

### **What are the Post go-live resources?**

- Post go-live conference calls:
  - SAO will have daily calls for three days to assist with any questions or issues that arise.
    - Daily calls – November 18<sup>th</sup> through 20<sup>th</sup>, 10:00 am – 10:30 am
    - Conference line - 1-888-398-2342, Access code – 2995204#
- The following information and more can be found on the TeamWorks Report Manager page of the website for the State Accounting Office:
  - Communications
  - Pre-recorded webinars
  - Job Aids

Please share this communication with appropriate individuals in your organization.

For questions concerning this project, please contact the SAO Customer Service Center using the following information:

SAO CSC Financials  
404-657-3956 / 888-896-7771  
FSCM@sao.ga.gov

SAO CSC HCM  
404-657-3956/ 888-896-7771  
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