

ACH Guidelines for Office Depot (0000015143)

Background and Scope:

The State of Georgia is reducing CHK payments where possible, and Office Depot(0000015143) is one of the Vendors the state regularly pays. Office Depot(0000015143) is able to take ACH payments, but they have guidelines, so the payments are correctly applied.

Guidelines:

Invoice Number in Payment Message

- Put your invoice number in the “Payment Message Field” in PeopleSoft

Contact Information:

Office Depot(0000015143)

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