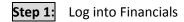
PeopleSoft FSCM Security Access Request

## Labor Distribution Release



Agencies that need the security access for Labor Distribution will need to submit a Security Form no later than April 16, 2012. Select **GA\_LD\_RELEASE** as the Security Role for Labor Distribution. Once your security access is approved you will be able to Release Labor.



	<b>Financial Systems</b>					
	User ID: Password: Sign In Forgot your password?					
Important Notice This is a State of Georgia application. It is provided to conduct official State business and must be used appropriately. All individuals using this application must follow the appropriate use policy and procedures defined by their individual Agencies or as defined by Georgia Technology Authority's appropriate use policy. All information in the system belongs to the State of Georgia and may be read or monitored by authorized persons.						
Ву	logging into this application, you agree to abide by all established Enterprise, State and Federal policies governing the appropriate use of State of Georgia resources.					

**Step 2:** Go to **Agency Security**, select **Manager Security Request** (for Agency Managers)

	A	Financials Production								
								Home	Add to Favorites	<u>Sign out</u>
	Menu 🖃 Search:									IB
	Search.								New Window Help	2 http
	My Favorites	Manager Security Request								
	SRM Custom News and Announcements									
	SAO Technical	Enter any information you have and click Search. Leave fields blank for a list of all values.								
	Manager Self-Service Supplier Contracts	Find an Existin	ng Value 🛛 Ado	d a New Value						
	Agency Security									
$\subseteq$	<ul> <li>Manager Security Request</li> <li>Vendors</li> </ul>	_		ırn (up to 300): 300						
	Purchasing		begins with 🐱		Q					
	▷ eProcurement ▷ Sourcing		begins with 👻							
	Accounts Receivable		begins with 👻							
	Accounts Payable Asset Management		begins with 👻							
	▷ Banking		begins with 👻							
	Financial Gateway Commitment Control		= 🗸			*				
	> General Ledger	Status: = 💌								
	Allocations Set Up Financials/Supply	Case Sensitive								
	Chain D Tree Manager	Search Clear Basic Search 🖶 Save Search Criteria								
	Reporting Tools									
	PeopleTools Fund Source Distribution									
	Labor Distribution	Find an Existing Value Add a New Value								
	<ul> <li><u>Change My Password</u></li> <li>My Personalizations</li> </ul>									
	- My System Profile									
	- My Dictionary									



## **Document History**:

Document Revision Date	Version	Description
03/27/2012	V1.0	Initial Document
4/16/2012	V1.1	Added Role name

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