



# PeopleSoft HR Reports Manual

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*(Alphabetically Listed)*

## Human Resources

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**Ω ALL REPORTS ARE FOR COMPANIES UNLESS STATED DIFFERENTLY**

**Ω NEWS INFORMATION FOR ALL MODULES CAN BE OBTAINED BY USING THE CRYSTAL NEWS REPORT LOCATED IN THE HUMAN RESOURCES SECTION.**

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**INFOPAC/  
DOCUMENT  
DIRECT  
REPORTS**

**REPORT ID:** HRxxx0004

**REPORT NAME:** Active Position History Report

**PURPOSE:** Lists every action that has been entered on all active positions for specified company.

**SORT BY:** Department, Maildrop, Classification, As of Date or JobCode

<b>CONTENTS:</b>	Company	Mail Drop	Employee Type	Budgeted Position
	Report ID	Effective Date	County	
	Page Number	Action Date	Max Head Count	
	Run Date	Action Reason	SCOA Type	
	Run Time	Position Title	Full/Part Time	
	Selected Subgroups	Department ID	Standard Hours	
	Sort Order	JobCode	Classified/Unclassified	
	Position Number	Pay Group	Status Date	

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** InFoPac/Document Direct - 30 Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Organizational Development/Position Management/Position Reports

**JOB/PROGRAM NAME:** N/A/ POS004X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company		STATE OF GEORGIA											Report ID: HR4000004				
400 Ga. Dept. of Omni		ACTIVE POSITION HISTORY REPORT											Page No. 1				
Selected Subgroups		Sort Order											Run Date 11/21/2000				
-----		-----											Run Time 16:43:53				
Department = 4001530151																	
Maidrop =																	
Class =																	
As Of Date = 15-NOV-2000																	
JobCode =																	
Position No.	Mail Drop	Effective Date	Action Date	Act Rsn	Position Title	DeptID	Jobcode	Pay Grp	Empl Type	County	Max Head Count	SCOA Type	Full/Part	Std Hours	Class/Uncl	Status Date	Budg Posn
00157082	400-000522	02/16/00	02/18/00	PRO	Personnel Technician 2	4001530151	16802	SS1	S	060	1	R	F	40.00	U	09/01/99	Y
	400-000522	09/01/99	09/30/99	CNV	Personnel Technician 1	4001530151	16801	SS1	S		1	R	F	40.00	U	09/01/99	Y
00157272	400-000522	02/01/00	02/09/00	PRO	Personnel Operations Sect Mgr	4001530151	16018	SS1	S	060	1	R	F	40.00	C	09/01/99	Y
	400-000522	09/01/99	09/30/99	CNV	Personnel Transactions Mgr	4001530151	16012	SS1	S		1	R	F	40.00	C	09/01/99	Y
00224225	400-000522	09/01/99	09/30/99	CNV	Human Resources Assistant	4001530151	16026	SS1	S	060	1	R	F	40.00	C	09/01/99	Y
00229189	400-000522	09/01/99	09/30/99	CNV	Personnel Technician 2	4001530151	16802	SS1	S	060	1	R	F	40.00	C	09/01/99	Y
00229375	400-000522	09/01/99	09/30/99	CNV	Personnel Analyst 3	4001530151	16022	SS1	S	060	1	R	F	40.00	C	09/01/99	Y
00229421	400-000522	12/01/99	12/13/99	UPD	Personnel Analyst 3	4001530151	16022	SS1	S	060	1	R	F	40.00	C	09/01/99	Y
	400-000000	10/13/99	10/13/99	UPD	Personnel Analyst 3	4001530151	16022	SS1	S		1	R	F	40.00	C	09/01/99	Y
	400-000000	09/01/99	09/30/99	CNV	Personnel Analyst 3	4001530151	16022	SS1	S		1	R	F	40.00	C	09/01/99	Y
00229553	400-000522	05/16/00	05/16/00	UPD	Personnel Technician 2	4001530151	16802	SS1	S	060	1	R	F	40.00	U	09/01/99	Y
	400-000522	04/01/00	04/03/00	JCG	Personnel Technician 2	4001530151	16802	SS1	S		1	R	F	40.00	C	09/01/99	Y
	400-000522	09/01/99	09/30/99	CNV	Personnel Analyst 2	4001530151	16009	SS1	S		1	R	F	40.00	C	09/01/99	Y
00229555	400-000522	12/01/99	11/02/00	UPD	Personnel Technician 2	4001530151	16802	SS1	S	060	1	R	F	40.00	U	09/01/99	Y
	400-000522	11/16/00	11/20/00	UPD	Personnel Technician 2	4001530151	16802	SS1	S		1	R	F	40.00	U	09/01/99	Y
	400-000522	09/01/99	09/30/99	CNV	Personnel Technician 2	4001530151	16802	SS1	S		1	R	F	40.00	C	09/01/99	Y
00229562	400-000522	03/16/00	03/16/00	JCG	Personnel Analyst 1	4001530151	16008	SS1	S	060	1	R	F	40.00	C	09/01/99	Y
	400-000522	09/01/99	09/30/99	CNV	Personnel Technician 2	4001530151	16802	SS1	S		1	R	F	40.00	C	09/01/99	Y



**REPORT ID:** HRxxx0002X

**REPORT NAME:** Active/Inactive Position Report

**PURPOSE:** Provides the ability to generate a listing of positions that are in active/inactive status and filled/vacant, depending on the subgroups that the company selects. The system allows the company to choose how the data is sorted by either filled or vacant.

**SORT BY:** Department, Maildrop, JobCode, Classified/Unclassified Indicator, or As of Date.

<b>CONTENTS:</b>	Company	Position Number	Maximum Head Count	Budgeted Position
	Report ID	Effective Date	FLSA Type	Vacant (Yes or No)
	Page Number	Position Title	SCOA Type	
	Run Date	Reports To	Full/Part-Time	
	Run Time	PayGroup	Standard Hours	
	Department ID	Employee Type	Class Indicator	
	Maildrop	Location	Effective Status	
	Jobcode	City	Position Status	

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** InFoPac/Document Direct - 30 Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Organizational Development/Position Management/Position Reports

**JOB/PROGRAM NAME:** N/A/ POS002X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company		STATE OF GEORGIA														Report ID: HR400002X				
400 Ga. Dept. of Omni		ACTIVE/INACTIVE POSITION REPORT														Page No. 62				
																Run Date 03/02/2001				
																Run Time 08:54:59				
Dept ID	Maildrop	Jobcode	Pos#	Effdt	Pos Title	Rpts To	Pay Grp	Empl Type	Loc	Cty	Max Head Count	Flsa Type	Scoa Type	Full Part	Std Hrs	Cls Ind	Eff Stat	Pos Stat	Budg Pos	Vac Pos
400D2504	400-220042	41302	00050038	01-SEP-1999	Workers Compensation Spc 1		SS1	S	060	060	1	A	R	F	40	C	A	A	Y	
400D2504	400-220042	41303	00050043	01-SEP-1999	Workers Compensatn Spc 2		SS1	S	060	060	1	E	R	F	40	C	A	A	Y	
400D2504	400-220042	41303	00050046	01-SEP-1999	Workers Compensatn Spc 2		SS1	S	060	060	1	N	R	F	40	U	A	A	Y	
400D2504	400-220042	41302	00050047	01-SEP-1999	Workers Compensation Spc 1		SS1	S	060	060	1	N	R	F	40	U	A	A	Y	Y
400D2504	400-220042	41302	00050048	01-SEP-1999	Workers Compensation Spc 1		SS1	S	060	060	1	N	R	F	40	C	A	A	Y	Y
400D2504	400-220042	41302	00050049	01-SEP-1999	Workers Compensation Spc 1		SS1	S	060	060	1	A	R	F	40	U	A	A	Y	
400D2504	400-220045	14602	00050051	01-SEP-1999	WC Regnl Return-To-Work Crd		SS1	S	060	060	1	A	R	F	40	U	A	A	Y	
400D2504	400-220045	14602	00050052	01-SEP-1999	WC Regnl Return-To-Work Crd		SS1	S	025	025	1	A	R	F	40	U	A	A	Y	
400D2504	400-220045	14602	00050053	01-SEP-1999	WC Regnl Return-To-Work Crd		SS1	S	141	141	1	A	R	F	40	U	A	A	Y	
400D2504	400-220042	41307	00151123	01-SEP-1999	Risk Management Asst Director		SS1	S	060	060	1	E	R	F	40	U	A	A	Y	
400E2364	400-230071	32023	00051592	01-DEC-2000	Motor Transprt Services Anlyst		SS1	S	ZIP30334	060	1	A	R	F	40	U	A	A	Y	
400E240410	400-240041	80049	00051124	01-SEP-1999	Information Tech Mgr 3		SS1	S	060	060	1	E	R	F	40	U	A	A	Y	
400E240410	400-240041	60102	00051292	16-FEB-2000	Secretary 2		SS1	S	ZIP30334	060	1	N	R	F	40	U	A	A	Y	

End of Report

**REPORT ID:** HRxxx0544

**REPORT NAME:** Cost of Reduced Percent

**PURPOSE:** Due to budgetary considerations, an agency may need to calculate the cost of salary increases at various increase percentages. Provides the ability to calculate the cost of Performance Based Salary Increases at a percentage increase less than that authorized by the General Assembly and the State Personnel Board. Calculations may be generated for a specified Salary Administration Plan or a group of plans.

**SORT BY:** N/A

<b>CONTENTS:</b>	Company	Old Salary
	Report ID	PBI
	Page Number	SCI
	Run Date	PBLSP
	Run Time	JBI
		Total Inc
		New Salary

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** Report Manager/Document Direct – 90 Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Compensation-Salary Planning-SOG Reports-Cost of Reduced Salary Incr

**JOB/PROGRAM NAME:** N/A / PER544X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

(First Page View)

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000544

COST OF INCREASES  
At 1.50 % PBI

Page No. 1

Run Date 07/12/2002

Run Time 09:36:36

	Old Salary	PBI	SCI	PBLSP	JBI	Total Inc	New Salary
4001110007 Chemical	\$ 181,745.88	0.00	0.00	0.00	0.00	0.00	181,745.88
4001110008 Optical	\$ 40,189.16	0.00	0.00	0.00	0.00	0.00	40,189.16
4001110009 Embroidery	\$ 23,680.84	0.00	0.00	0.00	0.00	0.00	23,680.84
4001110010 Panel System	\$ 57,197.94	0.00	0.00	0.00	0.00	0.00	57,197.94
4001110011 Garments-Pulaski Sp	\$ 202,184.00	0.00	0.00	0.00	0.00	0.00	202,184.00
4001110012 Garments-Hancock Sp	\$ 178,471.64	0.00	0.00	0.00	0.00	0.00	178,471.64
4001110014 Garment-Washington Sp	\$ 192,387.73	0.00	0.00	0.00	0.00	0.00	192,387.73
4001110015 Hoisery	\$ 26,183.77	0.00	0.00	0.00	0.00	0.00	26,183.77

(Last Page View)

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000544

COST OF INCREASES  
At 1.50 % PBI  
Report Total

Page No. 4

Run Date 07/12/2002

Run Time 09:36:38

	Old Salary	PBI	SCI	PBLSP	JBI	Total Inc	New Salary
	\$ 5,651,065.11	28,800.00	0.00	0.00	0.00	28,800.00	5,679,865.11
	%	0.51				0.51	

**REPORT ID:** HRxxx0540

**REPORT NAME:** Cost of Salary Increase

**PURPOSE:** Provides the ability to determine the cost of October 1 salary increases for a specified Salary Administration Plan or group of plans. The cost may be summarized by Department Id, by Mail Drop ID, or by Employee. Costs summarized at the department or mail drop level may be calculated with or without the cost of fringe benefits.

**SORT BY:** Department, Mail Drop ID, Job Code

<b>CONTENTS:</b>	Company	Department ID/Mail Drop ID/Job Code
	Report ID	Old Salary
	Page Number	PBI
	Department	SCI
	Run Date	PBLSP
	Mail Drop ID	JBI
	Run Time	Total Inc
	Job Code	New Salary

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** Report Manager/Document Direct – 90 Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Compensation-Salary Planning-SOG Reports-Cost of Salary Increases

**JOB/PROGRAM NAME:** N/A / PER540X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

(First Page View)

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000540

COST OF INCREASES  
By Department

Page No. 1  
Run Date 07/11/2002  
Run Time 14:30:38

Department:  
Mail Drop ID:  
Jobcode:

	Old Salary	PBI	SCI	PBLSP	JBI	Total Inc	New Salary
4001110007 Chemical	\$ 181,745.88 %	0.00	1,368.11 0.75	0.00	0.00	1,368.11 0.75	183,113.99
4001110008 Optical	\$ 40,189.16 %	0.00	0.00	0.00	0.00	0.00	40,189.16
4001110009 Embroidery	\$ 23,680.84 %	0.00	0.00	0.00	0.00	0.00	23,680.84
4001110010 Panel System	\$ 57,197.94 %	0.00	679.92 1.19	0.00	0.00	679.92 1.19	57,877.86
4001110011 Garments-Pulaski Sp	\$ 202,184.00 %	0.00	2,299.15 1.14	0.00	0.00	2,299.15 1.14	204,483.15
4001110012 Garments-Hancock Sp	\$ 178,471.64 %	0.00	1,432.86 0.80	0.00	0.00	1,432.86 0.80	179,904.50
4001110014 Garment-Washington Sp	\$ 192,387.73 %	0.00	2,700.30 1.40	0.00	0.00	2,700.30 1.40	195,088.03
4001110015 Hoisery	\$ 26,183.77 %	0.00	714.23 2.73	0.00	0.00	714.23 2.73	26,898.00

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Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000540

COST OF INCREASES  
Report Total

Page No. 4  
Run Date 07/11/2002  
Run Time 14:30:39

Department:  
Mail Drop ID:  
Jobcode:

	Old Salary	PBI	SCI	PBLSP	JBI	Total Inc	New Salary
	\$ 5,651,065.11 %	12,651.41 0.22	26,726.12 0.47	0.00	0.00	39,377.53 0.70	5,690,442.64

**REPORT ID:** HRxxx031AX

**REPORT NAME:** EEO-4 by Company

**PURPOSE:** Provides EEO statistical totals for the company requested.

**SORT BY:** N/A

**CONTENTS:**

Company	Salaries
Report ID	Total
Page Number	Male
Run Date	Female
Run Time	
Function	
Employee Type	
Job Category	

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** Report Manager/Document Direct - 30 Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Workforce Administration-Job Information-Reports- EEO4 Report by Company

**JOB/PROGRAM NAME:** N/A/ PER031AX

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

(First Page View)

1  
Company 400 Ga. Dept. of Omni

STATE OF GEORGIA  
YEAR: 2001  
EEO-4 STATE GOVERNMENT INFORMATION  
UNOFFICIAL - DO NOT FILE

Report ID: HR400031AX  
Page No. 1  
Run Date 10/18/2001  
Run Time 08:40:44

FUNCTION 01 : Financial Administration

1. Full-Time Employees

Job Category	Salaries	Total A	Male						Female					
			B	C	D	E	F	G	H	I	J	K	L	M
			Wht	Blk	Hsp	Asn	AmInd	Multi	Wht	Blk	Hsp	Asn	AmInd	Multi
Officl/Adm 08	\$70.0 Plus	4		1					1	2				
Professnls 11	\$20.0-24.9	4							2	2				
	12 25.0-32.9	12	3	1					2	5		1		
	13 33.0-42.9	26	4	5					10	6		1		
	14 43.0-54.9	26	7	4					4	11				
	15 55.0-69.9	15	5	2	1				3	4				
	16 70.0 Plus	6	2	1					2	1				
Technicns 20	\$25.0-32.9	2	1							1				
	22 43.0-54.9	1								1				
Para-Prof 35	\$20.0-24.9	7							2	5				
	36 25.0-32.9	5	1						1	3				
	37 33.0-42.9	3							1	2				
Admin Supp 42	\$16.0-19.9	1	1											
	43 20.0-24.9	8		1						7				
	44 25.0-32.9	4		1					2	1				
	45 33.0-42.9	6							2	4				
	46 43.0-54.9	1								1				
	48 70.0 Plus	1	1											
Total Full Time	65	132	25	16	1	0	0	0	32	56	0	2	0	0

(Last Page View)

1  
Company 400 Ga. Dept. of Omni

STATE OF GEORGIA  
YEAR: 2001  
EEO-4 STATE GOVERNMENT INFORMATION  
UNOFFICIAL - DO NOT FILE

Report ID: HR400031AX  
Page No. 5  
Run Date 10/18/2001  
Run Time 08:40:50

FUNCTION 01 : Financial Administration

- 400B136 Health Benefits
- 400B147 Accounting And Audits
- 400B148 Administration And Systems
- 400B149 Customer Services
- 400B162 Compensation And Staffing
- 400B164 Training And Organization Deve

End of Report



**REPORT ID:** HRxxx0020X

**REPORT NAME:** Employee Home Address Listing (**Highly Confidential**)

**PURPOSE:** Provides a listing of all employees' home addresses and phone numbers.

**SORT BY:** Company  
Employee Name

**CONTENTS:**

Company	County
Report ID	State
Page Number	Zip
Run Date	Phone
Run Time	
Employee Name	
Address	
City	

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** Document Direct - 30Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Workforce Administration-Personal Information-Biographical-EE Home Address

**JOB/PROGRAM NAME:** N/A/ PER020X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000020X  
Page No. 17  
Run Date 11/15/2000  
Run Time 13:06:37

EMPLOYEE HOME ADDRESS LISTING

"CONTAINS SENSITIVE PERSONAL INFORMATION - NOT FOR PUBLIC DISTRIBUTION. KEEP IN A SECURE LOCATION WHEN NOT IN USE."

Employee Name	Address	City	County	State	Zip	Phone
Doe,Jane	195 Cambridge Dr	Athens	Clarke	GA	30606	555/555-1234
Foster,Jon	2136 Kelly St	Augusta	Richmond	GA	30904	555/555-5678
Harris,James	1993 Powers Ferry Road	Marietta	Cobb	GA	30067	555/555-1234
Livingston,Ken	553 Brandywine Drive	Evans	Columbia	GA	30809	555/555-5678
Moss,Lisa	23 Haver Drive	Jonesboro	Clayton	GA	30238	555/555-1234
Neighbor,Fichard	5538 Carriage Walk Way	Stone Mountain	Dekalb	GA	30087	555/555-1234
Osborne,Matt	50 Riverside Drive	Sharpsburg	Coweta	GA	30277	555/555-5678
Richards,Joshua	7186 Cantrell Rd	Douglasville	Douglas	GA	30135	555/555-1111
Smith,Jane	140 Hillbrooke Ct	Macon	Bibb	GA	31210	555/555-2222
Thomas,Beb	130 North Hampton	Fayetteville	Fayette	GA	30215	555/555-2222
Youngblood,Bob	2657 Lenox Road	Atlanta	Fulton	GA	30324	555/555-4444
Zacks,Tyler	5450 Glenridge Drive, NE	Atlanta	Fulton	GA	30342	555/555-5555

End of Report

<b>REPORT ID:</b>	HRxxx0008		
<b>REPORT NAME:</b>	Employee Review Audit		
<b>PURPOSE:</b>	Allows the company to view the most current Employee Reviews in one report. Gives all ratings for all employees so that the company can assure that every employee got a review during the Review Period. This report is not to be used to in place of the Salary Planning Tool.		
<b>SORT BY:</b>	Department, Maildrop ID, Job Code, or Summary Rating		
<b>CONTENTS:</b>	Company Report ID Page Number Run Date Run Time Selected Subgroups Sort Order Evaluation Type Codes	Department ID Maildrop Employee ID Record Number Employee Name Service Date Job Code Last Review	Reviewer ID Reviewer Name Evaluation Type Summary Rating Job Performance Terms/Conditions
<b>FREQUENCY:</b>	Upon Request		
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Report Manager/ Document Direct		
<b>RESPONSIBILITY:</b>	Company		
<b>NAVIGATION:</b>	Compensation-Salary Planning-SOG Reports-Employee Review Audit		
<b>JOB/PROGRAM NAME:</b>	N/A/ PER008X		

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000008

EMPLOYEE REVIEW AUDIT

Page No. 1  
Run Date 03/28/2001  
Run Time 10:14:18

Selected Subgroups Sort Order

Eval Type Codes

Department =  
Mail Drop ID =  
Job Code =  
Summary Rating =

A = Approved B = Subordinat C = Customer E = Exec Comm  
M = Mentor P = Peer R = Supervisor S = Self

Dept Id	Mail Drop	Empl ID	Empl Rcd#	Employee Name	Service Date	Job Code	Last Review	Reviewer ID	Reviewer Name	Eval Type	Summary Rating	Job Perf	Term Cond
4001114032	400-111038	00090886	0	Alexandar, Elisabeth L	01/20/1965	80439	10/01/2000			M	M	M	
4002110120	400-210022	00101050	0	Jones, Mitchell R.	04/16/1968	31703	10/01/2000			M	M	M	
4001113030	400-111007	00102992	0	Marshall, Vincent	07/01/1968	80104	10/01/2000			M	M	M	
4001113050	400-111006	00104187	0	Spears, Melissa L	07/01/1968	80124	10/01/2000			E	E	M	
4001114032	400-111038	00107243	0	Walker, Barbie S.	12/09/1968	80437	10/01/2000			M	M	M	
4001114022	400-111044	00108206	0	Hughes, James H.	02/03/1969	80436	10/01/2000			M	M	M	
4001801000	400-180163	00108763	0	Thomas, John K.	02/03/1969	95206	10/01/2000			C	C	C	
4001114032	400-111037	00109861	0	Chaffin, Elaine F.	03/25/1969	80438	10/01/2000			M	M	M	
4001113090	400-111009	00109907	0	Combs, Tiffany S.	04/21/1969	80127	10/01/2000			E	E	M	
4001114032	400-111035	00110444	0	McDaniel, Russell	05/16/1969	80439	10/01/2000			E	E	M	
4001114032	400-111035	00111242	0	Salter, Angela	07/16/1969	80439	10/01/2000			M	M	M	
4001114043	400-111043	00113314	0	Wallace, Amanda	09/10/1969	80004	10/01/2000			M	M	M	
4002710600	400-270092	00114207	0	Byrd, Micheal K.	09/29/1969	81106	10/01/2000			M	M	M	
4002710300	400-270012	00115530	0	Allen, Timothy L.	12/16/1969	40216	10/01/2000			E	E	M	
4001114032	400-111035	00116078	0	Martin, Stephinae	12/11/1969	80438	10/01/2000			M	M	M	
4001114022	400-111044	00116129	0	Johnson, Patsy A.	06/01/1970	80436	10/01/2000			M	M	M	

<b>REPORT ID:</b>	HRxxx0118X			
<b>REPORT NAME:</b>	Employee Status Report			
<b>PURPOSE:</b>	Provides a listing of all active employees with their titles, salary, ID, and Paygroup all on one report. (Could serve as an employee Roster.)			
<b>SORT:</b>	Company, Department ID or Maildrop ID			
<b>CONTENTS:</b>	Company Report ID Department ID Page Number Run Date Run Time <b>Line 1 Data:</b> Employee Name	Position Number *Employee Status Hours Paygroup Plan Grade Step Comp Frequency	Salary Service Date Maildrop ID <b>Line 2 Data:</b> Employee ID Record Number *Position Status Job Code/Title	Classification Indicator FLSA Status SCOA Type Department ID  (*only displays employee & position statuses other than “active”.)
<b>FREQUENCY:</b>	Upon Request			
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Report Manager/Document Direct – 30 Days			
<b>RESPONSIBILITY:</b>	Company			
<b>NAVIGATION:</b>	Workforce Administration-Job Information-Reports- Employee Status Report			
<b>JOB/PROGRAM NAME:</b>	N/A/ PER118X			

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Dept. of Omni  
Dept ID: 4000101001 Ireland Ydc-Management Ser

STATE OF GEORGIA

Report ID: HR4000118X  
Page No. 1  
Run Date 11/17/2000  
Run Time 17:43:14

EMPLOYEE STATUS REPORT

Employee Name	Emplid	Rcd#	Pos No. Pos Status	Status Job Code/Title	Hrs	Pygrp	Plan	Grade	Step Class Ind	Comp Freq FLSA	Salary	Svc Date SCOA Type	Mail Drop Dept Id	
Anthony, Jack C	11111111	0	11094477	16801 Personnel Technician 1	40	SS1	SWD	11R	1 Classified	Semi-monthly Nonexempt	882.82	17-JUL-1995 Regular	400-010101 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Cawley Jr, Samual J.	11111111	0	11094074	17247 Youth Dev Campus Director	40	SS1	SWD	016	Asst Classified	Semi-monthly Executive	2,295.36	16-MAR-1972 Regular	400-010101 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Cook, Jackie S	11111111	1	11152578	T6111 Support Services Worker	40	SH1	TPW	TPW	Unclassified	Hourly Nonexempt	15.05	01-SEP-1996 Temporary	400-010101 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Gaskin, Joshua J.	11111111	0	11094068	16116 Personnel Manager	40	SS1	SWD	14N	Classified	Semi-monthly Administr	1,750.74	25-FEB-1980 Regular	400-010101 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Hargrove, Helga	11111111	1	11092514	H1400 Social Serv Aide	40	SH1	CHW	YMW	Unclassified	Hourly Nonexempt	6.22	16-OCT-2000 Temporary	400-010105 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Harris-Harris, Janet M	11111111	0	11094071	60103 Secretary 3	40	SS1	SWD	11S	Classified	Semi-monthly Nonexempt	1,431.70	01-OCT-1973 Regular	400-010101 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Manning, Georgia M	11111111	0	11097265	16802 Personnel Technician 2	40	SS1	SWD	12D	Unclassified	Semi-monthly Nonexempt	981.75	16-OCT-1998 Regular	400-010101 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Rainey, Elizabeth H	11111111	0	11094061	60102 Secretary 2	40	SS1	SWD	09M	Classified	Semi-monthly Nonexempt	1,218.49	18-SEP-1978 Regular	400-010112 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Rhodes, Lisa Lee	11111111	0	11094091	60108 Clerk 2, General	40	SS1	SWD	090	1 Classified	Semi-monthly Nonexempt	985.59	01-DEC-1995 Regular	400-010110 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Suggs, Stephanie M	11111111	0	11094477	16801 Personnel Technician 1	40	SS1	SWD	11R	Classified	Semi-monthly Nonexempt	1,236.26	01-JUN-1979 Regular	400-010101 4000101001	BILL IRELAND YDC Ireland Ydc-Management Ser
Wilson, Phillips E.	11111111	0	11092591	61167 Center Director	40	SS1	SWD	018	Unclassified	Semi-monthly Executive	3,164.16	01-NOV-1993 Regular	400-010962 4000101001	YDCDIRECTORS Ireland Ydc-Management Ser

<b>REPORT ID:</b>	TRxxx0384		
<b>REPORT NAME:</b>	Employee Transcript		
<b>PURPOSE:</b>	Listing of training taken by an individual employee.		
<b>SORT BY:</b>	Employee ID, Department, Start Date, or Thru Date		
<b>CONTENTS:</b>	Company	Employee ID	Duration
	Report ID	Job Title	CEU's
	Page Number	Department ID	Status
	Run Date	Period	Grade
	Run Time	Course Name	
	Selected Subgroups	Course Code	
	Sort Order	Start Date	
	Employee Name	End Date	
<b>FREQUENCY:</b>	Upon Request		
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	InFoPac/ Document Direct – 10 Days		
<b>RESPONSIBILITY:</b>	Company		
<b>NAVIGATION:</b>	Enterprise Learning>Result Tracking>Update Competencies/Accomps>Empl Transcript		
<b>JOB/PROGRAM NAME:</b>	N/A /TRN384X		

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA  
EMPLOYEE TRANSCRIPT

Report ID: TR4000384  
Page No. 1  
Run Date 01/22/2001  
Run Time 14:24:22

-----  
Selected Subgroups

Sort Order  
-----

Employee ID =  
Department =  
Start Date = Thru Date =

Name Morgan, Alice C.  
Employee ID XXXXXXXX  
Job Title Computer Operations Tech  
Dept ID 4000000000  
Period

-----  
Course Name Course Code Start Date End Date Duration CEUs Status Grade  
Interviewing Skills 400INT000 18-OCT-1999 18-OCT-1999 7.00 0.00 Completed

TOTAL HRS- 7.00



**REPORT ID:** HRxxx0011X

**REPORT NAME:** Employee Work Phone Number Listing

**PURPOSE:** Provides a contact list for all employees within the company.

**SORT BY:** Maildrop ID or Department ID

<b>CONTENTS:</b>	Company	Employee Name
	Report ID	Office Phone
	Page Number	Maildrop
	Selected Subgroups	Department ID
	Sort Order	
	Run Date	
	Run Time	

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** Report Manager/Document Direct - 30 Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Workforce Administration-Personal Information-Biographical-EE Work Phone Listing

**JOB/PROGRAM NAME:** N/A/ PER119X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Ga. Dept. of Omni  
Selected Subgroups Sort Order  
-----  
Department =  
Maildrop =

STATE OF GEORGIA

EMPLOYEE WORK PHONE NUMBER LISTING

Report ID: HR4000011X  
Page No. 1  
Run Date 11/15/2000  
Run Time 13:07:38

-----  
Employee Name Office Phone Maildrop Department  
Duck, Donald S. 404/555-5555 400-000000 4000503000  
Mouse, Mickey 404/555-1234 400-000000 4000100000

End of Report

**REPORT ID:** HRxxx0116X

**REPORT NAME:** Employee/Position/Budget Status Report

**PURPOSE:** Provides totals for Positions (filled and vacant) and employees (classified, unclassified, regular, permanent labor or temporary). Lists employees with position, employee and funding information. Also provides salary totals by Compensation Frequency.

**SORT BY:** Company  
Position Number

<b>CONTENTS:</b>	Company	Position Status	<b>Line 2 Data:</b>	Plan/Grade/Step
	Report ID	SCOA Type	Drug Test Indicator	Comp Frequency
	Department ID	Location	Position Override Indicator	Salary
	Page Number	Class Indicator	Employee ID	<b>Line 3 Data:</b>
	Run Date	Standard Hours	Record Number	Project ID
	Run Time	FTE	Employee Name	Program
	<b>Line 1 Data:</b>	Paygroup	FLSA	Sub Class
	Position Number	Mail Drop	Service Date	Fund
	Budgeted	Budget Begin/End	Tax Location Code	Financials Org.
	Last Action	Cost FYTD	Race/Sex	Distribution % & Account Code

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** InFoPac/Document Direct – 30 Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Organizational Development/Position Management/Position Reports

**JOB/PROGRAM NAME:** N/A /PER116X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

(First Page View)

Company 400 Dept. of Omni  
Dept ID: 4007092001 Cys-Reg 1 Cycc Comm Policing

STATE OF GEORGIA

Report ID: HR4000116X  
Page No. 941  
Run Date 11/09/2000  
Run Time 09:11:24

EMPLOYEE / POSITION / BUDGET STATUS REPORT

Position#	Budgeted	Job / Title	Last Action	Pos.Status	SCOA	Location	Class	Std	FTE	PayGroup	Mail Drop	Bud Beg/End	Cost FYTD
DTI	Over	Emplid Rcd Name	FLSA	Tax Loc Cd	Type	Race/Sex	Ind	Hrs		Plan/Gr/Step	CompFreq	Salary	
		Project	Program	Sub Class	Fund	Fin Org	Dist.%	Acct	Code				
11095649		T1701 Law Enforcement Worker	09/01/1999	Approved	Temp	137	U	40	0.00	SH1	400-070618		3,370.68
P	11695882	1 Combs,Lester L.	10/16/1999	Nonexempt	GEORGIA	Temp	Black M	29		TPW /TPW /0	Hourly		15.00
		40091101	40090	311	A1		100	4003		Cycc Community Policing Int Sp			

Positions	Filled	Vacant	Totals	Employees	Comp Frequency	Salaries	Monthly Estimate
Budgeted	0	0	0	Total			
Non Budgeted	4	0	4	Classified			
				Unclassified			
Regular	0	0	0	Regular			
Permanent	0	0	0	Perm Labor	Hourly	69.00	11,959.77
Temporary	4	0	4	Temporary			
FTE	0	0	0		Est Total		11,959.77
					FYTD Total		10,912.47

Total positions in Department: 4

(Last Page View)

Company 400 Dept. of Juvenile Justice  
Dept ID: 400 Dept. of Juvenile Justice

STATE OF GEORGIA

Report ID: HR4000116X  
Page No. 945  
Run Date 11/09/2000  
Run Time 09:13:25

EMPLOYEE / POSITION / BUDGET STATUS REPORT

Summary Report for 400

Positions	Filled	Vacant	Totals	Employees	Pay Frequency	Salaries	Monthly Estimate
Budgeted	3,818	446	4,264	Total	Monthly	1,788,558.15	1,788,558.15
Non Budgeted	674	654	1,328	Classified	Semi-Monthly	4,796,626.32	9,593,252.64
				Unclassified			
Regular	3,866	747	4,613	Regular	Hourly	12,987.81	2,251,177.11
Permanent	328	214	542	Perm Labor			
Temporary	298	139	437	Temporary			
FTE	3,707	764	4,471		Est Total		13,632,987.90
Total Positions:	5,592				FYTD Total		58,555,315.98

<b>REPORT ID:</b>	HRxxx0543		
<b>REPORT NAME:</b>	Employees by Increase Rating/Recommendation		
<b>PURPOSE:</b>	Provides employee specific data and summary counts by Responsibility Rating type(s) or by Increase Recommendation(s). The report may be run for a specified Salary Administration Plan or a group of plans.		
<b>SORT BY:</b>	Department, Mail Drop ID, Job Code		
<b>CONTENTS:</b>	Company Report ID Page Number Department Run Date Mail Drop ID Run Time Job Code	Name / Empl ID/Maildrop Perf Evaluations/Resp Perf Evaluations/T & C Old Salary PBI SCI PBLSP JBI	Total Inc New Salary
<b>Line 1 Data:</b>	<b>Dollar Value</b>		
<b>Line 2 Data</b>	<b>Percent Change Value</b>		
<b>FREQUENCY:</b>	Upon Request		
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Reports Manager/Document Direct – 90 Days		
<b>RESPONSIBILITY:</b>	Company		
<b>NAVIGATION:</b>	Compensation-Salary Planning-SOG Reports-Employees by Inc Rating/Recmdt		
<b>JOB/PROGRAM NAME:</b>	N/A / PER543X		

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

(First Page View)

Company 400 Ga. Dept of Omni

STATE OF GEORGIA

Report ID: HR4000543

Department: 4001110027 Printing  
Mail Drop ID:  
Job Code:

EMPLOYEES BY RATING

Page No. 1  
Run Date 07/12/2002  
Run Time 10:39:17

Name / Emplid / Maildrop	Perf Evaluations Resp	T & C	Old Salary	PBI	SCI	PBLSP	JBI	Total Inc	New Salary
Responsibility Rating: D Did Not Meet Expectations									
McCulloum,James N. 11111111 / 400-010999	D	M	\$ 40,399.03 %	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00	40,399.03 100.00
McLemorgan,T. S 11111111 / 400-010999	D	M	\$ 39,410.16 %	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00	39,410.16 100.00
Turner,Robert C 11111111 / 400-010999	D	M	\$ 35,736.13 %	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00	35,736.13 100.00
Responsibility Rating: E Exceeded Expectations									
Beach,Francis R 11111111 / 400-010999	E	M	\$ 29,838.74 %	671.37 2.25	0.00 0.00	610.20	0.00 0.00	671.37 2.25	30,510.11 102.25
Wallace,Jessie H 11111111 / 400-010999	E	M	\$ 36,267.02 %	816.01 2.25	0.00 0.00	741.66	0.00 0.00	816.01 2.25	37,083.03 102.25
Clifford,Mark B. 11111111 / 400-010999	E	M	\$ 33,000.00 %	0.00 0.00	0.00 0.00	660.00	0.00 0.00	0.00 0.00	33,000.00 100.00
SUBTOTAL: C - 0 D - 3 E - 3 M - 0 N - 0									

(Last Page View)

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000543

Department:  
Mail Drop ID:  
Job Code:

EMPLOYEES BY RATING

Page No. 8  
Run Date 07/12/2002  
Run Time 10:39:18

Name / Emplid / Maildrop	Perf Evaluations Resp	T & C	Old Salary	PBI	SCI	PBLSP	JBI	Total Inc	New Salary
REPORT TOTAL: C - 0 D - 3 E - 3 M - 0 N - 0									

<b>REPORT ID:</b>	HRxxx0542		
<b>REPORT NAME:</b>	Employees by Increase Type		
<b>PURPOSE:</b>	Provides the ability to generate a listing of all employees who will receive a specified type of salary increase. The report may be run for a specified Salary Administration Plan or a group of plans.		
<b>SORT BY:</b>	Department, Mail Drop ID, Job Code		
<b>CONTENTS:</b>	Company Report ID Page Number Department Run Date Mail Drop ID Run Time Job Code	Name / Empl ID Perf Evaluations/Resp Perf Evaluations/T & C Increase Recommendation Old Salary PBI SCI PBLSP	JBI Total Inc New Salary
<b>Line 1 Data:</b>	<b>Dollar Value</b>		
<b>Line 2 Data</b>	<b>Percent Change Value</b>		
<b>FREQUENCY:</b>	Upon Request		
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Report Manager/Document Direct – 90 Days		
<b>RESPONSIBILITY:</b>	Company		
<b>NAVIGATION:</b>	Compensation-Salary Planning-SOG Reports-Salary Increase List by Type		
<b>JOB/PROGRAM NAME:</b>	N/A / PER542X		

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

(First Page View)

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA  
EMPLOYEES RECEIVING  
Performance Based Increase

Report ID: HR4000542  
Page No. 1  
Run Date 07/01/2002  
Run Time 13:56:32

Department: 4001110027 Printing  
Mail Drop ID:  
Job Code:

Name/Empl ID	Perf Evaluations			Old Salary	PBI Inc	SCI Inc	PBLSP	JOB Inc	Total Inc	New Salary
	Resp	T&C	Rec							
Altlan,Gary E. 11111111	M	M	Y	\$ 49,181.15 %	1,106.64 2.25	0.00	0.00	0.00	1,106.64 2.25	50,287.79 102.25
Hart,Clayton R. 11111111	M	M	Y	\$ 32,000.04 %	720.00 2.25	0.00	0.00	0.00	720.00 2.25	32,720.04 102.25
Jones,Mary A. 11111111	M	M	Y	\$ 37,892.32 %	852.48 2.25	0.00	0.00	0.00	852.48 2.25	38,744.80 102.25
Jones,N. G. 11111111	M	M	Y	\$ 30,708.64 %	690.96 2.25	0.00	0.00	0.00	690.96 2.25	31,399.60 102.25
Matthew,Charles R 11111111	M	M	Y	\$ 39,804.18 %	895.68 2.25	0.00	0.00	0.00	895.68 2.25	40,699.86 102.25
McCullow,James N. 11111111	M	M	Y	\$ 40,399.03 %	908.88 2.25	0.00	0.00	0.00	908.88 2.25	41,307.91 102.25
McLemore,T. S. 11111111	M	M	Y	\$ 39,410.16 %	886.80 2.25	0.00	0.00	0.00	886.80 2.25	40,296.96 102.25
Perch,Francis C 11111111	M	M	Y	\$ 29,838.74 %	671.28 2.25	0.00	0.00	0.00	671.28 2.25	30,510.02 102.25
4001110027 Printing				\$ 299,234.26 %	6,732.72 2.25	0.00	0.00	0.00	6,732.72 2.25	305,966.98 102.25

(Last Page View)

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA  
EMPLOYEES RECEIVING  
Performance Based Increase

Report ID: HR4000542  
Page No. 8  
Run Date 07/01/2002  
Run Time 13:56:32

Department: 4002220024 Division III  
Mail Drop ID:  
Job Code:

Name/Empl ID	Perf Evaluations			Old Salary	PBI Inc	SCI Inc	PBLSP	JOB Inc	Total Inc	New Salary
	Resp	T&C	Rec							
Barron,Gerald 11111111	M	M	Y	\$ 43,784.60 %	985.20 2.25	0.00	0.00	0.00	985.20 2.25	44,769.80 102.25
4002220024 Division III				\$ 43,784.60 %	985.20 2.25	0.00	0.00	0.00	985.20 2.25	44,769.80 102.25
Company Totals				\$ 562,285.30 %	12,651.36 2.25	294.96 0.05	0.00	0.00	12,946.32 2.30	575,231.62 102.30



<b>REPORT ID:</b>	HRxxx0545																				
<b>REPORT NAME:</b>	Increase Distribution Summary																				
<b>PURPOSE:</b>	Provides summary counts and percentages of Performance Ratings, Terms & Conditions Ratings and Increase Recommendations. The report may be run for a specified Salary Administration Plan or a group of plans.																				
<b>SORT BY:</b>	Department, Mail Drop ID, Job Code																				
<b>CONTENTS:</b>	<table><tr><td>Company</td><td>Total</td></tr><tr><td>Report ID</td><td>Performance Rating</td></tr><tr><td>Page Number</td><td>C, D, E, M, N None</td></tr><tr><td>Department</td><td>T &amp; C Rating</td></tr><tr><td>Run Date</td><td>C, D, I, M, N, None</td></tr><tr><td>Mail Drop ID</td><td>Recommendation</td></tr><tr><td>Run Time</td><td>Yes, No, None</td></tr><tr><td>Job Code</td><td></td></tr></table> <table><tr><td><b>Line 1 Data:</b></td><td><b>Count</b></td></tr><tr><td><b>Line 2 Data</b></td><td><b>Percent of Total</b></td></tr></table>	Company	Total	Report ID	Performance Rating	Page Number	C, D, E, M, N None	Department	T & C Rating	Run Date	C, D, I, M, N, None	Mail Drop ID	Recommendation	Run Time	Yes, No, None	Job Code		<b>Line 1 Data:</b>	<b>Count</b>	<b>Line 2 Data</b>	<b>Percent of Total</b>
Company	Total																				
Report ID	Performance Rating																				
Page Number	C, D, E, M, N None																				
Department	T & C Rating																				
Run Date	C, D, I, M, N, None																				
Mail Drop ID	Recommendation																				
Run Time	Yes, No, None																				
Job Code																					
<b>Line 1 Data:</b>	<b>Count</b>																				
<b>Line 2 Data</b>	<b>Percent of Total</b>																				
<b>FREQUENCY:</b>	Upon Request																				
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Reports Manager/Document Direct – 90 Days																				
<b>RESPONSIBILITY:</b>	Company																				
<b>NAVIGATION:</b>	Compensation-Salary Planning-SOG Reports-Increase Distribution Summary																				
<b>JOB/PROGRAM NAME:</b>	N/A / PER545X																				

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

(First Page View)

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000545

RATINGS/RECOMMENDATIONS DISTRIBUTION SUMMARY

Page No. 1

Run Date 07/12/2002

Run Time 14:01:25

Department:  
Mail Drop ID:  
Job Code:

	Total	C	D	Performance				C	D	T & C				Recommendation		
				E	M	N	None			I	M	N	None	Yes	No	None
400110007 Chemical	# 6 % 0	0	0	0	6	0	0	0	0	0	6	0	0	0	0	6
4001110008 Optical	# 1 % 0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	1
4001110009 Embroidery	# 1 % 0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	1
4001110010 Panel System	# 2 % 0	0	0	0	2	0	0	0	0	0	2	0	0	0	0	2
4001110011 Garments-Pulaski Sp	# 7 % 0	0	0	0	7	0	0	0	0	0	7	0	0	0	0	7
4001110012 Garments-Hancock Sp	# 6 % 0	0	0	0	6	0	0	0	0	0	6	0	0	0	0	6
4001110014 Garment-Washington Sp	# 7 % 0	0	0	0	7	0	0	0	0	0	7	0	0	0	0	7
4001110015 Hoisery	# 1 % 0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	1

(Last Page View)

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000545

RATINGS/RECOMMENDATIONS DISTRIBUTION SUMMARY  
Report Total

Page No. 4

Run Date 07/12/2002

Run Time 14:01:27

Department:  
Mail Drop ID:  
Job Code:

	Total	C	D	Performance				C	D	T & C				Recommendation		
				E	M	N	None			I	M	N	None	Yes	No	None
	# 171	0	3	3	165	0	0	0	0	0	171	0	0	15	5	151
	% 0	0	1.75	1.75	96.49	0	0	0	0	0	100.00	0	0	8.77	2.92	88.30

<b>REPORT ID:</b>	HRxxx0261				
<b>REPORT NAME:</b>	Incumbent Position History Report				
<b>PURPOSE:</b>	Lists the incumbent history for every position within the selection criteria. Provides data that tells when and what salary plan the incumbent was in when hired and when, why, and what plan the incumbent was in when terminated.				
<b>SORT:</b>	Department ID, Maildrop, Job Code, Classification or As of Date.				
<b>CONTENTS:</b>	Company Report ID Page Number Run Date Run Time Selected Subgroups Sort Order	<b>Position Data:</b> Maildrop Position Number Pay Group Plan/Grade/Step Job Code Position Title	<b>Incumbent Data:</b> Entry Date Exit Date Incumbent Name Employee ID Employee Record Entry Salary Employee Type	Exit Salary Entry Plan/Grade/Step Exit Plan/Grade/Step Exit Reason	
<b>FREQUENCY:</b>	Upon Request				
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	InFoPac/Document Direct – 30 Days				
<b>RESPONSIBILITY:</b>	Company				
<b>NAVIGATION:</b>	Organizational Development/Position Management/Position Reports				
<b>JOB/PROGRAM NAME:</b>	N/A/ POS003X				

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000261

INCUMBENT POSITION HISTORY REPORT

Page No. 1  
Run Date 11/21/2000  
Run Time 16:52:27

Selected Subgroups

Sort Order

Department = 4001030101  
Maildrop =  
JobCode =  
Class =  
As Of Date =

P O S I T I O N

I N C U M B E N T

Maildrop Jobcode	Position No./ Position Title	Pay Group	Pln/Grd/Stp	Entry Date	Exit Date	Incumbent Name	Empl ID	Empl Rcd#	Entry Salary	Empl Type	Exit Salary	Entry Pln/Grd/Stp	Exit Pln/Grd/Stp	Exit Reason
400-000522 16802	11107082 Personnel Technician 2	SS1	SWD 12D	10/01/99	//	Rose,Jarnetta E	11337790	0	858	S		SWD 11R		
400-000522 16018	11107272 Personnel Operations Sect Mgr	SS1	SWD 015	10/01/99	//	Harris,Randall Louis	11311642	0	1,356	S		SWD 013		
400-000522 16026	11224225 Human Resources Assistant	SS1	SWD 013	10/01/99	//	Thomas,Glenda G.	11194091	0	1,885	S		SWD 013		
400-000522 16802	11229189 Personnel Technician 2	SS1	SWD 12D	10/01/99	//	Kenty,Felicia A.	11254841	0	1,298	S		SWD 12W		
400-000522 16022	11229375 Personnel Analyst 3	SS1	SWD 015	10/01/99	//	Visha,Phillip S	11252962	0	1,626	S		SWD 15L		
400-000522 16802	11229553 Personnel Technician 2	SS1	SWD 12D	05/16/00 10/01/99	07/16/00 04/01/00	Shreeve,Sherry Ralston Harris,Demetria A.	11284072 11273504	0 0	1,435 1,292	S S	1,435 1,292	SWD 12D SWD 14H	SWD 12D SWD 014	Transfer Promotion
400-000522 16802	11229555 Personnel Technician 2	SS1	SWD 12D	12/01/99 10/01/99	11/16/00 10/28/99	Parker,Vicki L Daniell,Sandra F.	11284806 11282248	0 0	1,160 1,063	S S	1,212 1,063	SWD 12W SWD 12W	SWD 12D SWD 12W	Transfer Terminatn
400-000522 16118	11229562 Personnel Analyst 1	SS1	SWD 012	10/01/99	//	Beall,Jennifer Renea	11348293	0	1,548	S		SWD 12W		

<b>REPORT ID:</b>	PER966X, PER965X, PER952X	
<b>REPORT NAME:</b>	Mailing Labels by Company	
<b>PURPOSE:</b>	Allows the company to receive a complete set of 3-up labels for external/internal mass mail-outs.	
<b>SORT BY:</b>	Alphabetically/Numerically depending on the selected labels.	
<b>CONTENTS:</b>	<b>Company by Company</b> Org. Number Company Number Employee Name Employee Home Address	<b>Company by Name</b> Employee Name Employee ID Company Number
	<b>Company by Department</b> Employee Name Department Number Company Number	
<b>FREQUENCY:</b>	Upon Request	
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Mainframe Printer – 30 Days	
<b>RESPONSIBILITY:</b>	Central Support	
<b>NAVIGATION:</b>	Workforce Administration-Personal Information	
<b>JOB/PROGRAM NAME:</b>	N/A /PER966X, PER965X, PER952X	

<b>REPORT ID:</b>	PER961X, PER959X, PER957X, PER953X, PER963X		
<b>REPORT NAME:</b>	Mailing Labels by Deduction Code		
<b>PURPOSE:</b>	Allows the company to receive a complete set of 3-up labels for external/internal mass mail-outs.		
<b>SORT BY:</b>	Alphabetically/Numerically depending on the selected labels.		
<b>CONTENTS:</b>	<b>Deduction Code by Deduction Code</b> Company Number            Employee Name Department ID              Check Address Deduction Code <b>Deduction Code by Department w/Check Address</b> Company Number            Employee Name Department ID              Check Address Deduction Code <b>Deduction Code by Department w?Home Address</b> Company Number            Employee Name Department ID              Home Address Deduction Code	<b>Deduction Code by Department w/o Addresses</b> Employee Name Department Number Company Number <b>Deduction Code by Maildrop</b> Company Number            Employee Name Maildrop ID                 Home Address Deduction Code	
<b>FREQUENCY:</b>	Upon Request		
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Mainframe Printer – 30 Days		
<b>RESPONSIBILITY:</b>	Central Support		
<b>NAVIGATION:</b>	Workforce Administration-Personal Information		
<b>JOB/PROGRAM NAME</b>	N/A /PER961X, PER959X, PER957X, PER953X, PER963X		

<b>REPORT ID:</b>	PER954X, PER960X, PER958X, PER964X		
<b>REPORT NAME:</b>	Mailing Labels by Paygroup		
<b>PURPOSE:</b>	Allows the company to receive a complete set of 3-up labels for external/internal mass mail-outs.		
<b>SORT BY:</b>	Alphabetically/Numerically depending on the selected labels.		
<b>CONTENTS:</b>	<b>Paygroup by Department w/o Address</b> Employee Name Department Number Company Number	<b>Paygroup by Department w/Home Address</b> Company Number Department Number Paygroup	
	<b>Paygroup by Department w/Check Address</b> Company Number Department Number Paygroup Employee Name Check Address	<b>Paygroup by Maildrop ID</b> Company Number Maildrop ID Paygroup	Employee Name Home Address
<b>FREQUENCY:</b>	Upon Request		
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Mainframe Printer – 30 Days		
<b>RESPONSIBILITY:</b>	Central Support		
<b>NAVIGATION:</b>	Workforce Administration-Personal Information		
<b>JOB/PROGRAM NAME:</b>	N/A /PER954X, PER960X, PER958X, PER964X		

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

400		400		400	
40011	MS1	40011	MS1	40011	MS1
Abbit, Jesse 111 East 11th Street Sunnyville GA 11111		Advise, Ronnie 111 Rain Song Court Sunnyville GA 11111		Adams, Marshall J. 1111 Hug Mommy Lane Sunnyville GA 11111	
400		400		400	
40011	MS1	40011	MS1	40011	MS1
Alley, Madison K.. 1111 See Donna Way Sunnyville GA 11111		Allbright, Knotts 222 Mill Edge Drive Sunnyville GA 11111		Alternate, Jeffery Po Box 1111 Sunnyville GA 11111	
400		400		400	
40011	MS1	40011	MS1	40011	MS1
Baggage, Derrick 1122 Postal Road Sunnyville GA 11111		BayLeaf, Harry 111 Church Leaf St Sunnyville GA 11111		BaldEaglen, Allen Po Box 1234 Sunnyville GA 11111	
400		400		400	
40011	MS1	40011	MS1	40011	MS1
Barney, Ralph J. . 1111 Lyle Lovett St Sunnyville GA 11111		Barrett, David E. 11 N. Main St. Sunnyville GA 11111		Bass Jr, James F. 11 Twelve Dogs Alley Sunnyville GA 11111	



<b>REPORT ID:</b>	HRxxx0036	
<b>REPORT NAME:</b>	New Hire Reporting	
<b>PURPOSE:</b>	Provides a hard copy of the data that is sent to the Child Support Recovery Department for each individual company. This report gives the Child Support Recovery Department the name and address of all new hires so that they can continue to monitor employment of individuals who owe Child Support.	
<b>SORT:</b>	Company Employee Name	
<b>CONTENTS:</b>	Report ID Page Number Run Date Run Time Employer Information Federal EIN Employee Name	Street Address City State & Zip National ID (SSN) Medical Insurance Eligible
<b>FREQUENCY:</b>	1 <sup>st</sup> & 16 <sup>th</sup> of each month	
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	InFoPac/Document Direct – 30 Days	
<b>RESPONSIBILITY:</b>	Control-M	
<b>NAVIGATION:</b>	New Hire Reporting	
<b>JOB/PROGRAM NAME:</b>	fshrs010/ PER036X	

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

STATE OF GEORGIA  
NEW HIRE REPORTING

Report ID: HR4000036  
Page No. 1  
Run Date 12/01/2000  
Run Time 18:38:10

For the period 11/16/2000 through 11/30/2000

EMPLOYER	FED EIN	NAME	STREET	CITY	ST ZIP	NATIONAL ID	MED INS	ELIG
Department of Omni 200 Piedmont Ave Room 502 Atlanta	GA 30334 XXXXXXXXX	Nelson, Wayne S.	123 Candy Lane	Marietta	GA 30067	XXX-XX-XXXX		Y
Department of Omni 200 Piedmont Ave Room 502 Atlanta	GA 30334 XXXXXXXXX	Osborne, James K.	456 Sour Court	Hampton	GA 30248	XXX-XX-XXXX		Y

<b>REPORT ID:</b>	HRxxx0021X		
<b>REPORT NAME:</b>	Pending Future Actions		
<b>PURPOSE:</b>	Provides a list of all future dated rows of data entered on individuals in their company.		
<b>SORT:</b>	Company Employee Name		
<b>CONTENTS:</b>	Report ID Page Number Run Date Run Time As of Date Employee Name/Employee ID Effective Date Action	Action Reason Employee Type SCOA Type Full/Part-Time Department ID Department Title Job Code Job Title	Salary Grade Comp Rate
<b>FREQUENCY:</b>	1 <sup>st</sup> & 16 <sup>th</sup> of each month		
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Document Direct – 30 Days		
<b>RESPONSIBILITY:</b>	Control-M		
<b>NAVIGATION:</b>	Workforce Administration-Workforce Reports-Pending Future Actions		
<b>JOB/PROGRAM NAME:</b>	fshrs020/ PER012X		

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

STATE OF GEORGIA  
PENDING FUTURE ACTIONS

Report ID: HR4000021X  
Page No. 1  
Run Date 11/16/2000  
Run Time 19:25:38

As Of Date: 11/16/2000

Employee Name/ Employee ID	EFFDT	Action	Action Reason	Empl Type	SCOA TYPE	Full/ Part	DeptID	Department	Job Code	Job Title	Salary Grade	Comp Rate
Patch,Jennifer D XXXXXXXX	12/01/2000	Current Posn Chg	Status ----> Job Change	S	R	F	4000752700	Npdes-Chat	XXXXX XXXXX	DataTrns2	SWD/09I SWD/011	936.79 S
Patch,Jennifer D XXXXXXXX	12/01/2000	Current Pay Rt Chg	Status ----> Job Reclas	S	R	F	4000752700	Npdes-Chat	XXXXX XXXXX	DataTrns2	SWD/09I SWD/011	936.79 S 1030.46 S

<b>REPORT ID:</b>	HRxxx0537			
<b>REPORT NAME:</b>	Personal Data Verification			
<b>PURPOSE:</b>	Provides a duplex single page document for each employee. The document contains personal data and emergency contact data. May be distributed to employees for verification and/or updating of data. The report may be run for a Department ID or Maildrop subset.			
<b>SORT:</b>	Department ID or Maildrop			
<b>CONTENTS:</b>	<b>Front Page</b>		<b>Back Page</b>	
	Report Number	County	Report Number	County
	Print Date	State	Print Date	State
	Name	Zip	Primary Contact	Zip
	Empl ID	Phone	Contact Name	Phone
	Record Number	Other Phone Type/Number	Relationship to Employee	Other Phone
	Maildrop	Birth Date	Home Address and Telephone	Type and Number
	Department ID	Gender	Same as Employee?	Signature/Date
	Address 1/2/3	Ethnic Group	Address 1/2/3	
	City	Signature/Date	City	
<b>FREQUENCY:</b>	Upon Request			
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	InfoPac/Document Direct – Mainframe Printer – 120 Days			
<b>RESPONSIBILITY:</b>	Company			
<b>NAVIGATION:</b>	Workforce Administration-Personal Information-Biographical-Personal Data Verification			
<b>JOB/PROGRAM NAME:</b>	FSHRA537 / PER537X			

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

(Front View)

STATE OF GEORGIA

Report No : HR4000537  
Print Date : 02/26/2003

PERSONAL DATA VERIFICATION

NAME	EMPL ID	RCD#	MAILDROP	DEPT ID
Kennedy, Michelle Z	11111111	000	400-010001	40001001

Address 1: 2380 Briarcliff Court \_\_\_\_\_

Address 2: \_\_\_\_\_

Address 3: \_\_\_\_\_

City: Atlanta \_\_\_\_\_

County: Fulton \_\_\_\_\_

State: GA \_\_\_\_\_ ZIP: 30345 \_\_\_\_\_

Phone: 404/555-5555 \_\_\_\_\_

Other Phone Type:	Number:
Business	404/555-5556 _____
Cellular	_____
Pager	_____
Fax	_____
Other	_____

Birthdate: 10/11/1940 \_\_\_\_\_ Gender: F \_\_\_\_\_ Ethnic Group: White \_\_\_\_\_

The information contained on this form reflects your personal data as of the Print Date indicated in the upper right hand corner of this page.

The reverse side of this form indicates the name, address and contact information of the individual(s) you have indicated as whom to contact in case of an on-the-job emergency.

Please review the information, indicate any necessary CHANGES or ADDITIONS in the spaces provided. Sign, date, and return the form to your local personnel representative.

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(DATE)



<b>REPORT ID:</b>	HRxxx0005	
<b>REPORT NAME:</b>	Position/Incumbent FLSA Status Discrepancies	
<b>PURPOSE:</b>	Provides a listing of discrepancies between FLSA status on position and in incumbent employee record. The Program that generates this report forces the Job Data record to agree with the Position Data record.	
<b>SORT:</b>	Department ID	
<b>CONTENTS:</b>	Company Report ID Page Number Run Date Run Time Department ID	Position Number Position FLSA Empl ID Record Number Job FLSA Error Message
<b>FREQUENCY:</b>	Weekly – Friday Night	
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	InfoPac/Document Direct – 30 Days	
<b>RESPONSIBILITY:</b>	Control-M	
<b>NAVIGATION:</b>	N/A	
<b>JOB/PROGRAM NAME:</b>	FSHRW005/PER005X	



PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Ga.Dept of Omni

STATE OF GEORGIA

Report ID: HR4000005

Page No. 1

Run Date 07/05/2002

Run Time 18:51:08

POSITION/INCUMBENT FLSA DISCREPANCIES UPDATE

Dept ID	Position Nbr	Position FLSA	Empl ID	Rcd#	Job FLSA	Error Message
4003200000	00164398	Nonexempt	00734821	0	Administrative	
4003403000	00056233	Administrative	00517673	0	Executive	

<b>REPORT ID:</b>	HRxxx0556																														
<b>REPORT NAME:</b>	Preliminary Exception List																														
<b>PURPOSE:</b>	Provides a listing of employees who, as of the date of the report, would not receive a salary increase during mass processing. The report may be run for a specified Salary Administration Plan or a group of plans.																														
<b>SORT:</b>	Department, Mail Drop ID, Job Code																														
<b>CONTENTS:</b>	<table><tr><td>Company</td><td>Name / Empl ID</td><td>JBI</td></tr><tr><td>Report ID</td><td>Perf Evaluations/Resp</td><td>Total Inc</td></tr><tr><td>Page Number</td><td>Perf Evaluations/T &amp; C</td><td>New Salary</td></tr><tr><td>Department</td><td>Increase Recommendation</td><td></td></tr><tr><td>Run Date</td><td>Old Salary</td><td></td></tr><tr><td>Mail Drop ID</td><td>PBI</td><td></td></tr><tr><td>Run Time</td><td>SCI</td><td></td></tr><tr><td>Job Code</td><td>PBLSP</td><td></td></tr></table> <table><tr><td><b>Line 1 Data:</b></td><td><b>Dollar Value</b></td></tr><tr><td><b>Line 2 Data:</b></td><td><b>Percent Change Value</b></td></tr><tr><td><b>Line 3 Data:</b></td><td><b>Reason</b></td></tr></table>	Company	Name / Empl ID	JBI	Report ID	Perf Evaluations/Resp	Total Inc	Page Number	Perf Evaluations/T & C	New Salary	Department	Increase Recommendation		Run Date	Old Salary		Mail Drop ID	PBI		Run Time	SCI		Job Code	PBLSP		<b>Line 1 Data:</b>	<b>Dollar Value</b>	<b>Line 2 Data:</b>	<b>Percent Change Value</b>	<b>Line 3 Data:</b>	<b>Reason</b>
Company	Name / Empl ID	JBI																													
Report ID	Perf Evaluations/Resp	Total Inc																													
Page Number	Perf Evaluations/T & C	New Salary																													
Department	Increase Recommendation																														
Run Date	Old Salary																														
Mail Drop ID	PBI																														
Run Time	SCI																														
Job Code	PBLSP																														
<b>Line 1 Data:</b>	<b>Dollar Value</b>																														
<b>Line 2 Data:</b>	<b>Percent Change Value</b>																														
<b>Line 3 Data:</b>	<b>Reason</b>																														
<b>FREQUENCY:</b>	Upon Request																														
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Report Manager/Document Direct – 90 Days																														
<b>RESPONSIBILITY:</b>	Company																														
<b>NAVIGATION:</b>	Compensation-Salary Planning-SOG Reports-Preliminary Exception List																														
<b>JOB/PROGRAM NAME:</b>	N/A / PER556X																														

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA  
PRELIMINARY EXCEPTION LIST

Report ID: HR4000556  
Page No. 1  
Run Date 07/12/2002  
Run Time 14:26:00

Department: 4001110014 Garment-Washington Sp  
Mail Drop ID:  
Job Code:

Name/Empl ID	Perf Evaluations		Old Salary	PBI	SCI	PBLSP	JBI	Total Inc	New Salary
	Resp	T&C Rec							
Ball,Tony L. 11111111	M	M	\$ 19,581.12 %	0.00	587.52 3.00	0.00	0.00	587.52 3.00	20,168.64 103.00
Reason: Recommendation not specified.									
Clifford,Mark C. 11111111	E	M N	\$ 33,000.00 %	0.00	0.00	660.00	0.00	0.00	33,000.00 0.00
Reason: This employee has a PBLSP but no PBI amount. Reason: Recommendation not specified.									
Maddux,Cathleen M. 11111111	M	M	\$ 26,248.74 %	0.00	649.20 2.47	0.00	0.00	649.20 2.47	26,897.94 102.47
Reason: Recommendation not specified.									
Marks,Collen Y. 11111111	M	M	\$ 22,663.68 %	0.00	679.92 3.00	0.00	0.00	679.92 3.00	23,343.60 103.00
Reason: Recommendation not specified.									
Sharp,H. Baxter 11111111	M	M	\$ 27,730.84 %	0.00	0.00	0.00	0.00	0.00	27,730.84 0.00
Reason: Recommendation not specified. This employee is on leave without pay.									
Hagg Jr,John X 11111111	M	M	\$ 28,130.93 %	0.00	0.00	0.00	0.00	0.00	28,130.93 0.00
Reason: This employee is on suspension without pay.									
Roy,Barbara 11111111	M	M	\$ 46,575.00 %	0.00	0.00	0.00	0.00	0.00	46,575.00 0.00
Reason: This employee has an action dated on or after the increase date.									

<b>REPORT ID:</b>	HRxxx0539		
<b>REPORT NAME:</b>	Salary Increase List		
<b>PURPOSE:</b>	Provides a listing of employees who may be considered for a salary increase. May be distributed to supervisors and used as a summary/data entry source document. The report may be run for a specified Salary Administration Plan or a group of plans.		
<b>SORT:</b>	Department, Mail Drop ID		
<b>CONTENTS:</b>	Company	Empl ID	JBI
	Report ID	Perf Evaluations/Responsibilities	
	Page Number	Perf Evaluations/Terms & Conds	
	Run Date	Increase Recommendation	
	Run Time	Evaluator Empl ID	
	Department	Supervisor Signature	
	Salary Plan		
	Name		
<b>FREQUENCY:</b>	Upon Request		
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Report Manager/Document Direct – 90 Days		
<b>RESPONSIBILITY:</b>	Company		
<b>NAVIGATION:</b>	Compensation-Salary Planning-SOG Reports-Salary Increase List		
<b>JOB/PROGRAM NAME:</b>	N/A / PER539X		

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA

Report ID: HR4000539

SALARY INCREASE LIST

Page No. 1  
Run Date 07/12/2002  
Run Time 14:49:05

Department: 4002220023 Division II  
Mail Drop ID:

Salary Plan: SWD

Name Empl ID	Performance Evaluations		Increase		Eval Empl ID	Supervisor Signature
	Responsibilities	Terms & Conds	Recommended			
B0sley,Vera J 11111111	D M E C N	D M I C N	Yes	No	_____	_____
Carlson,Marsha V. 11111111	D M E C N	D M I C N	Yes	No	_____	_____
Funk,Linda G. 11111111	D M E C N	D M I C N	Yes	No	_____	_____
Gabbs,Bessie 11111111	D M E C N	D M I C N	Yes	No	_____	_____
Heward,Arnold D 11111111	D M E C N	D M I C N	Yes	No	_____	_____
Roy,Barbara 11111111	D M E C N	D M I C N	Yes	No	_____	_____
Rogers,Suella 11111111	D M E C N	D M I C N	Yes	No	_____	_____
Shuman,Roberto X 11111111	D M E C N	D M I C N	Yes	No	_____	_____

Legends: D - Did Not Meet Expectations M - Met Expectations E - Exceeded Expectations  
C - Consider N - New Hire I - Needs Improvement



PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company		STATE OF GEORGIA										Report ID: HR4000511	
400 Ga.Dept. of Omni		SWD, SRE, and MD1 Salary Plan Increases										Page No. 23	
		EMPLOYEES SUCCESSFULLY PROCESSED										Run Date 09/27/2000	
Department 40016403 Employee Development Team		page 1										Run Time 20:51:23	
		Perf Evaluations											
		Inc.											
Name / EmplID / Maildrop		Resp	T&C	Rec.	Old Salary	Job Inc	FTI Inc	PTI Inc	PBI Inc	BPI Inc	Total Inc	New Salary	
Dylan, Donna B		M	M	Y	Annual	\$37,524.00	\$0.00	\$0.00	\$0.00	\$1,125.72	\$0.00	\$38,649.72	
11338777	/ 400-160003				Cmp Frq	\$1,563.500000	\$0.000000	\$0.000000	\$0.000000	\$46.905000	\$0.000000	\$1,610.405000	
					%		0.000	0.000	0.000	3.000	0.000	103.000	
Company 400 Ga.Dept. of Omni		STATE OF GEORGIA										Report ID: HR4000511	
		SWD, SRE, and MD1 Salary Plan Increases										Page No. 26	
		COST INCREASES BY DEPARTMENT										Run Date 09/27/2000	
		Run Time 20:51:23											
Department													
		Old Salary										Job Inc	
		FTI Inc										PTI Inc	
		PBI Inc										BPI Inc	
		Total Inc										New Salary	
40016202	Applicant Services				Annual	\$167,598.30	\$0.00	\$0.00	\$0.00	\$5,888.57	\$0.00	\$173,486.87	
					Cmp Frq	\$6,983.26	\$0.00	\$0.00	\$0.00	\$245.36	\$0.00	\$7,228.62	
40016203	Teams				Annual	\$335,156.70	\$0.00	\$0.00	\$0.00	\$10,264.46	\$0.00	\$345,421.16	
					Cmp Frq	\$13,964.86	\$0.00	\$0.00	\$0.00	\$427.69	\$0.00	\$14,392.55	
Company 400 Ga.Dept. of Omni		STATE OF GEORGIA										Report ID: HR4000511	
		SWD, SRE, and MD1 Salary Plan Increases										Page No. 27	
		COST INCREASES BY DEPARTMENT										Run Date 09/27/2000	
		Run Time 20:51:23											
Department		Old Salary										Job Inc	
		FTI Inc										PTI Inc	
		PBI Inc										BPI Inc	
		Total Inc										New Salary	
						\$210,549.446250		\$0.000000		\$6,832.372689		\$6,832.400256	

<b>REPORT ID:</b>	HRxxx0510	
<b>REPORT NAME:</b>	Salary Plan Increases-Salary Exception List	
<b>PURPOSE:</b>	Lists employees not processed by the mass update program for October salary increases and supplies the reason why.	
<b>SORT:</b>	Company Department ID Employee Name	
<b>CONTENTS:</b>	Company Report ID Page Number Run Date Run Time Employee Name Employee ID Maildrop	Responsibility Rating Terms & Conditions Rating Increase Recommendation Reason
<b>FREQUENCY:</b>	October salary increase	
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	InFoPac/Document Direct – 366 Days	
<b>RESPONSIBILITY:</b>	Control-M	
<b>NAVIGATION:</b>	N/A	
<b>JOB/PROGRAM NAME:</b>	fshrr510/ PER510	



PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company	400 Ga. Dept. of Omni					STATE OF GEORGIA	Report ID: HR4000510
						SWD, SRE, and MD1 Salary Plan Increases	Page No. 1
						SALARY EXCEPTION LIST	Run Date 09/27/2000
Department	40014801 Administration			page	1		Run Time 20:51:23
Name / EmplID / Maildrop		Resp	T&C	Inc.	Rec.	Reason	
-----							
Dennis,Denise Yvette		M	M			This employee has a missing or invalid Increase Recommendation.	
11716693 / 400-140999						No performance row for this employee due to bad Recommendation value.	

Company	400 Ga. Dept. of Omni					STATE OF GEORGIA	Report ID: HR4000510
						SWD, SRE, and MD1 Salary Plan Increases	Page No. 2
						SALARY EXCEPTION LIST	Run Date 09/27/2000
Department	40016209 Personnel Evaluation And Audit			page	1		Run Time 20:51:23
Name / EmplID / Maildrop		Resp	T&C	Inc.	Rec.	Reason	
-----							
Middlebrooken,Taundra Latrice		M	M			This employee has a missing or invalid Increase Recommendation.	
11571111 / 400-160001						No performance row for this employee due to bad Recommendation value.	

**REPORT ID:** TRxxx0382X

**REPORT NAME:** Training Summary Report

**PURPOSE** Provides basic demographic data and all the training courses taken for all employees meeting the selection criteria on the run control Panel.

**SORT:** Department, Employee ID, Course, Session, Start/Thru Date, or Job Code.

<b>CONTENTS:</b>		<b>Line 1 Data:</b>	<b>Line 2 Data:</b>
	Company	Employee Name	Employee ID
	Report ID	Job Title	Hire Date
	Page Number	Course Name	Course Code
	Run Date	Duration (Hrs)	CEU's
	Selected Subgroups	Gender	Race
	Sort Order	Date Completed	Department ID
	Run Time	Status	Grade

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** InFoPac/Document Direct - 10 Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Enterprise Learning>Result Tracking>Update Competencies/Accomps>Empl Transcript

**JOB/PROGRAM NAME:** N/A/ TRN382X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

Company 400 Ga. Dept. of Omni

STATE OF GEORGIA  
TRAINING SUMMARY REPORT

Report ID: TR4000382  
Page No. 1  
Run Date 02/15/2001  
Run Time 10:52:55

-----  
Selected Subgroups

Sort Order  
-----

Department =  
Employee ID = 11173828  
Course =  
Session =  
Start Date = Thru Date =  
Job Code =

Name EmplID	Job Title Hire Date	Course Name Course Code	Duration(Hrs) CEUs	Gender Race	Date Completed Dept ID	Status Grade
McElroy,Garvis E 11173828	Superintendent 01-NOV-1973	Sexual Harassment Update-Insv 400S33011	0.50 0.00	M White	12-DEC-2000 4002021151	Completed Pass
McElroy,Garvis E 11173828	Superintendent 01-NOV-1973	Inservice 2000 - Security 400S41111	15.50 0.00	M White	12-DEC-2000 4002021151	Completed Pass
McElroy,Garvis E 11173828	Superintendent 01-NOV-1973	Use of Force/Firearms Safety 400W19110	2.00 0.00	M White	12-DEC-2000 4002021151	Completed Pass
TOTAL HRS-			18.00			

End of Report

**REPORT ID:** HRxxx0003

**REPORT NAME:** Years of Service

**PURPOSE:** Provides the ability to generate a report that lists all individuals with a specified number of years of service.

**SORT:** Department ID, Maildrop or Job Code

<b>CONTENTS:</b>	Report Number	Employee Record Number
	Print Date	Employee Name
	As of Date	Job Code Title
	Page Number	Service Date
	Selected Subgroups	Service (Years/Months)
	Sort Order	Leave (Sick & Forfeited added together)
	Employee ID	Total Years (Years/Months)

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** Report Manager/Document Direct - 30 Days

**RESPONSIBILITY:** Company

**NAVIGATION:** Workforce Administration-Workforce Reports-Years of Service

**JOB/PROGRAM NAME:** N/A/ PER003X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

State of Georgia  
Ga. Dept. of Omni

Report No : HR4000003  
Print Date : 11/15/2000

As Of Date 11/15/2000

Years of Service

Page : 1

Years of Service >=: 25 (Total including Sick Leave and Forfeited Leave)

Selected Subgroups            Sort Order  
-----

Department =  
Maildrop =  
Job Code =

Employee ID	Empl Rcd #	Employee Name	Job Code	Service Date	--Leave--					
					Yrs	Mths	Sick+Forf Yrs	Mths	--Total-- Yrs	Mths
XXXXXXXX	0	Reagan,Ronald	EDP Tech Asst Director	07/01/1969	31	4.5	1	10.1	33	2.6
XXXXXXXX	0	Bush,George W.	Audit Manager (AUD)	10/21/1969	31	0.8	1	10.2	32	11.0
XXXXXXXX	0	Gore,Albert	Audit Supervisor (AUD)	02/01/1969	31	9.5	0	4.1	32	1.6
XXXXXXXX	0	Michael,John	Auditor, Senior (AUD)	07/01/1969	31	4.5	0	8.0	32	0.5
XXXXXXXX	0	Churchill,Robert	Director	06/16/1971	29	5.0	1	10.6	31	3.6
XXXXXXXX	0	Whitehall,Diamond	Deputy Director	07/01/1971	29	4.5	1	8.2	31	0.7
XXXXXXXX	0	Thompson,Jane	Audit Manager (AUD)	07/01/1971	29	4.5	1	6.5	30	11.0
XXXXXXXX	0	Curtis,Elizabeth	Audit Supervisor/Recruitr (AUD)	04/10/1972	28	7.2	2	2.7	30	9.9
XXXXXXXX	0	Jones,Patricia	Sales Ratio Appraiser 2 (AUD)	03/31/1971	29	7.5	0	4.7	30	0.2
XXXXXXXX	0	Barnes,Edward J.	Director	07/17/1972	28	4.0	1	6.7	29	10.7
XXXXXXXX	0	Davis,Angela S.	Deputy Director	04/10/1972	28	7.2	1	0.5	29	7.7
XXXXXXXX	0	Allison,Wade	Print Center Manager (AUD)	11/01/1971	29	0.5	0	1.1	29	1.6
XXXXXXXX	0	Alexander,Jaime	Audit Supervisor (AUD)	11/19/1973	26	11.9	1	9.1	28	9.0
XXXXXXXX	0	Wells,Samuel	Director	12/16/1974	25	11.0	2	5.5	28	4.5
XXXXXXXX	0	Kellie,Jennifer	Audit Manager (AUD)	06/03/1974	26	5.4	1	10.4	28	3.8
XXXXXXXX	0	Smith,David	Deputy Director	09/24/1973	27	1.7	1	1.0	28	2.7
XXXXXXXX	0	McDaniel,Russell	Auditor, State	04/16/1974	26	7.0	1	1.9	27	8.9
XXXXXXXX	0	Edwards,Pamela	Database Administrator (AUD)	04/16/1974	26	7.0	1	0.8	27	7.8
XXXXXXXX	0	Hall,Michelle	Auditor, Senior (AUD)	10/07/1974	26	1.3	0	10.1	26	11.4
XXXXXXXX	0	Cullen,Jon Austin	Technical Assistance Specialst	06/01/1974	26	5.5	0	4.0	26	9.5
XXXXXXXX	0	Johnson,Dean	Deputy Director	02/03/1975	25	9.4	0	11.4	26	8.8
XXXXXXXX	0	Hardwick,Randall D	Audit Supervisor (AUD)	05/03/1976	24	6.4	1	4.5	25	10.9
XXXXXXXX	0	Lynn,Ronald	Deputy Director	05/16/1975	25	6.0	0	3.4	25	9.4
XXXXXXXX	0	Ray,Steve	Deputy Director	06/16/1976	24	5.0	1	2.5	25	7.5
XXXXXXXX	0	Street,Elm	Sales Ratio Appraiser 2 (AUD)	01/01/1977	23	10.5	1	4.0	25	2.5

# **CRYSTAL REPORTS**

<b>REPORT ID:</b>	TRN002																
<b>REPORT NAME:</b>	Course Session Roster																
<b>PURPOSE:</b>	Provides a list of all participants for a specified course session.																
<b>SORT BY:</b>	Employee Name																
<b>CONTENTS:</b>	<table><tr><td>Report ID</td><td>Facility</td></tr><tr><td>Page Number</td><td>Days Attended</td></tr><tr><td>Run Date</td><td>Status</td></tr><tr><td>Course ID &amp; Name</td><td>EmplID</td></tr><tr><td>Run Time</td><td>Employee Name</td></tr><tr><td>Session</td><td>Company</td></tr><tr><td>Instructor</td><td>Contact Phone</td></tr><tr><td>Start Date &amp; Time</td><td>E-mail Address</td></tr></table>	Report ID	Facility	Page Number	Days Attended	Run Date	Status	Course ID & Name	EmplID	Run Time	Employee Name	Session	Company	Instructor	Contact Phone	Start Date & Time	E-mail Address
Report ID	Facility																
Page Number	Days Attended																
Run Date	Status																
Course ID & Name	EmplID																
Run Time	Employee Name																
Session	Company																
Instructor	Contact Phone																
Start Date & Time	E-mail Address																
<b>FREQUENCY:</b>	Upon Request																
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Crystal Report/ Window																
<b>RESPONSIBILITY:</b>	Company																
<b>NAVIGATION:</b>	Enterprise Learning>Course Reports>Course Session Roster																
<b>JOB/PROGRAM NAME:</b>	N/A/ TR02A																

State of Georgia  
COURSE SESSION ROSTER

Report ID: DX\_TN02A

Page No. 1  
Run Date: 5/13/2002  
Run Time: 10:09:42 AM

Course: 460TEL000 Telework Orientation  
Session: 0015 Instructor: Smith,John  
Start Date: 6/1/2002 Start Time 09:00:00 AM Facility: PS1708 GTA 1708 West Tower

Initial Days Attended	Status	EmplID	Name	Company	Contact Phone	E-mail Address
1 1__2__3__4__5__		00000003	Davis,Ernest B	460	404/555-8282	<a href="mailto:edavis@gms.state.ga.us">edavis@gms.state.ga.us</a>
2 1__2__3__4__5__		00000026	Derricotte,Rosa W	460	404/888-8282	<a href="mailto:rderricotte@gms.state.ga.us">rderricotte@gms.state.ga.us</a>
3 1__2__3__4__5__		00000000142	Non,Employee	460	404/555-9292	
4 1__2__3__4__5__		00000010	Richardson,Mary l	460	404/555-8282	
5 1__2__3__4__5__		00000007	Tye,Catherine	460	999/888-7654	<a href="mailto:ctye@gms.state.ga.us">ctye@gms.state.ga.us</a>



<b>REPORT ID:</b>	PER094X
<b>REPORT NAME:</b>	Mailing Labels DeptID
<b>PURPOSE:</b>	Provides a list of all employees and their mailing addresses by Department ID and Pay Group in label format.
<b>SORT BY:</b>	Department ID Employee Name
<b>CONTENTS:</b>	Department ID/Pay Group Employee Name Employee Address 1 Employee Address 2 City/State/Zip
<b>FREQUENCY:</b>	Upon Request
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Crystal Report/ Window
<b>RESPONSIBILITY:</b>	Company
<b>NAVIGATION:</b>	Workforce Administration-Personal Information-Biographical-Mailing Label DeptID
<b>JOB/PROGRAM NAME:</b>	N/A/ PER094X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

400040126 SH1  
Adams, Charles  
4165 Monroe Dr  
Apt 296  
Atlanta GA 30303

4000400126 SS1  
Harper, Valarie  
227 Concorde Dr  
Atlanta GA 30308

4000402912 SS1  
Brown, Alice  
233 Cedar Bluff Ln  
Macon GA 31738

4000400126 SH1  
Dollar, Susan  
8152 Paces Ferry West  
Atlanta GA 30339

4000402859 SH1  
Andrews, Daniel  
152 Blackland Rd  
Atlanta GA 30309

4000400126 SH1  
Donaldson, Betty  
2104 Briarcliff Way  
Lawrenceville GA 31706

4000402859 SS1  
Carter, Richard  
1125 Tilly Mill Rd  
Dunwoody GA 30308

4000400126 SH1  
Murphy, Dale  
PO Box 72254  
Winder GA 30238

4000402911 SH1  
Wilson, Kathy  
8579 Fallen Acres Dr  
Thomasville GA 31792

4000400126 SS1  
Bradley, Thomas  
618 Coburn St  
Jasper GA 31139

4000402911 SH1  
Woods, Edward  
1852 Hidden Springs Rd  
Albany GA 31641

NOTE: This report is formatted in portrait for  
Avery 5160 (1 x 2 5/8) labels.

<b>REPORT ID:</b>	PER095X
<b>REPORT NAME:</b>	Mailing Labels Maildrop
<b>PURPOSE:</b>	Provides a list of all employees and their mailing addresses by Maildrop and name in label format. Wildcard can be use in any of the prompt fields.
<b>SORT BY:</b>	Maildrop Employee Name
<b>CONTENTS:</b>	Department ID/Pay Group/ Maildrop Employee Name Employee Address 1 Employee Address 2 City/State/Zip
<b>FREQUENCY:</b>	Upon Request
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Crystal Report/ Window
<b>RESPONSIBILITY:</b>	Company
<b>NAVIGATION:</b>	Workforce Administration-Personal Information-Biographical-Mailing Label Maildrop
<b>JOB/PROGRAM NAME:</b>	N/A/ PER095X

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

400040126 SH1 400-070201  
Adams, Charles  
4165 Monroe Dr  
Apt 296  
Atlanta GA 30303

4000400126 SS1 400-0070201  
Harper, Valarie  
227 Concorde Dr  
Atlanta GA 30308

4000402912 SS1 400-0070202  
Brown, Alice  
233 Cedar Bluff Ln  
Macon GA 31738

4000400126 SH1 400-0070202  
Dollar, Susan  
8152 Paces Ferry West  
Atlanta GA 30339

4000402859 SH1 400-0070205  
Andrews, Daniel  
152 Blackland Rd  
Atlanta GA 30309

4000400126 SH1 400-0070205  
Donaldson, Betty  
2104 Briarcliff Way  
Lawrenceville GA 31706

4000402859 SS1 400-0070301  
Carter, Richard  
1125 Tilly Mill Rd  
Dunwoody GA 30308

NOTE: This report is formatted in portrait for  
Avery 5160 (1 x 2 5/8) labels.

<b>REPORT ID:</b>	TRN002X														
<b>REPORT NAME:</b>	Post Course Session Report – Replaced by On-line report: Review Session Summary														
<b>PURPOSE:</b>	Provides a list of all participants who have completed a specified course session.														
<b>SORT BY:</b>	Employee Name														
<b>CONTENTS:</b>	<table><tr><td>Report ID</td><td>Name</td></tr><tr><td>Page Number</td><td>Employee ID</td></tr><tr><td>Run Date</td><td>Completion Status</td></tr><tr><td>Course ID &amp; Name</td><td>Grade</td></tr><tr><td>Run Time</td><td></td></tr><tr><td>Session</td><td></td></tr><tr><td>Start Date</td><td></td></tr></table>	Report ID	Name	Page Number	Employee ID	Run Date	Completion Status	Course ID & Name	Grade	Run Time		Session		Start Date	
Report ID	Name														
Page Number	Employee ID														
Run Date	Completion Status														
Course ID & Name	Grade														
Run Time															
Session															
Start Date															
<b>FREQUENCY:</b>	Upon Request														
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Crystal Report/ Window														
<b>RESPONSIBILITY:</b>	Company														
<b>NAVIGATION:</b>	Enterprise Learning > Result Tracking > Review Session Summary														
<b>JOB/PROGRAM NAME:</b>	N/A/ TRN002X														

State Of Georgia  
POST COURSE SESSION REPORT

Report ID: TRN002X

Page No. 1  
Run Date: 2/15/2001  
Run Time: 3:35:19 PM

Course: 400NEO000      Orientation  
Session: 0024  
Start Date: 09/18/2000

<u>Name</u>	<u>Employee ID</u>	<u>Completion Status</u>	<u>Grade</u>
Black,Darryl	00011111	Completed	
Cherry,Pam A	00011111	Completed	
Dollie,Danny R	00011111	Completed	
Evans,Tonya J.	00011111	Completed	
Hail,Carson C.	00011111	Completed	
Jeffery,Frans L	00011111	Completed	
Mac,Andie A	00011111	Completed	
Molly,Cathy A	00011111	Completed	

<b>REPORT ID:</b>	TRN005		
<b>REPORT NAME:</b>	Training Facility Schedule		
<b>PURPOSE:</b>	Provides details of Course(s)/Session(s) scheduled for a Facility during a specified period.		
<b>SORT BY:</b>	Facility Number		
<b>CONTENTS:</b>	Report ID	Contact Number	Duration
	Page Number	Room	Course
	Run Date	Max # of Students	Session
	Run Time	Start Date	Course Name
	Date Range	End Date	Instructor
	Facility Number & Desc	Start Time	
	Facility Contact	End Time	
<b>FREQUENCY:</b>	Upon Request		
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Crystal Report/ Window		
<b>RESPONSIBILITY:</b>	Company		
<b>NAVIGATION:</b>	Enterprise Learning > Training Reports > Training Facility Schedule		
<b>JOB/PROGRAM NAME:</b>	N/A/ TRN005		

State of Georgia  
FACILITY SCHEDULE

Report ID: DX\_TN005

Page No: 1  
Run Date: 05/13/2002  
Run Time: 2:59:19 PM

Date Range: 05/08/2001 – 05/08/2003

Facility: 46000C Decatur-GMS Training Center Facility Contact: Phyllis Perry Contact Number: 404/371-7371  
Room: Training Max # of Students: 35

Start Date	End Date	Start Time	End Time	Duration	Course	Session	Course Name	Instructor
02/04/2002	02/04/2002	09:00 AM	04:00 PM	4.0 Hours	460TEL000	0013	Telework Orientation	Norton,William
04/02/2002	04/02/2002	09:00 AM	01:00 PM	1.0 Days	460TEL000	0014	Telework Orientation	Cooper,Jill T
05/01/2002	05/01/2002	09:00 AM	04:00 PM	1.0 Days	PS BDZ001	0044	Budget Tracking	Smith,John



<b>REPORT ID:</b>	TRN004																								
<b>REPORT NAME:</b>	Training Schedule																								
<b>PURPOSE:</b>	Provides details of Course(s)/Session(s) scheduled during a specified period.																								
<b>SORT BY:</b>	Session Number																								
<b>CONTENTS:</b>	<table><tr><td>Report ID</td><td>Session</td><td>Instructor</td></tr><tr><td>Page Number</td><td>Start</td><td></td></tr><tr><td>Selection Criteria for Session #</td><td>End</td><td></td></tr><tr><td>Run Date</td><td>Duration</td><td></td></tr><tr><td>Classes Starting</td><td>Students Minimum</td><td></td></tr><tr><td>Run Time</td><td>Students Maximum</td><td></td></tr><tr><td>Course</td><td>Facility Number</td><td></td></tr><tr><td>Description</td><td>Facility</td><td></td></tr></table>	Report ID	Session	Instructor	Page Number	Start		Selection Criteria for Session #	End		Run Date	Duration		Classes Starting	Students Minimum		Run Time	Students Maximum		Course	Facility Number		Description	Facility	
Report ID	Session	Instructor																							
Page Number	Start																								
Selection Criteria for Session #	End																								
Run Date	Duration																								
Classes Starting	Students Minimum																								
Run Time	Students Maximum																								
Course	Facility Number																								
Description	Facility																								
<b>FREQUENCY:</b>	Upon Request																								
<b>DISTRIBUTION/ RETENTION PERIOD:</b>	Crystal Report/ Window																								
<b>RESPONSIBILITY:</b>	Company																								
<b>NAVIGATION:</b>	Enterprise Learning > Training Reports > Training Schedules																								
<b>JOB/PROGRAM NAME:</b>	N/A/ TRN004X																								

PHOENIX HRMS  
HUMAN RESOURCES REPORTS

State of Georgia  
TRAINING SCHEDULE

Report ID: TRN004

Page No. 1

Selection Criteria For This 401NEO000

Run Date: 03/6/2001

Classes Starting: 04/01/2000-12/31/2000

Run Time: 9:03:23AM

Course	Description	Session	Start	End	Duration	Students		Facility Number	Facility	Instructor
						Min	Max			
401NEO000	Orientation	0003	11/01/1999	11/01/1999	7.00 Hours	1.00	24.00	40115B	Available only to DO Maier,Lisa	
		0004	11/16/1999	11/16/1999	7.00 Hours	0.00	24.00	40115B	Available only to DO Rawson,William	

**REPORT ID:** OHS017

**REPORT NAME:** Transaction Audit Report

**PURPOSE:** This report lists all transactions entered by a specified operator in a specified date range, or the identity of all operators who have entered transactions on a specified employee or position.

**SORT BY:** Date/Time Stamp (for each Operator ID)

<b>CONTENTS:</b>	Page Number	Action	Key 3 (Effective Date)
	Run Date	Record	Key 4 (Effective Sequence)
	Run Time	Field Name	Key 5
	<b><u>Line 1</u></b>	<b><u>Line 2</u></b>	
	Operator ID	Old Value	
	Operator Employee ID	New Value	
	Operator Description	Employee ID or Position #	
Date/Time Stamp	Key 2 (Employee Record #)		

**FREQUENCY:** Upon Request

**DISTRIBUTION/  
RETENTION PERIOD:** Crystal Report/ Window

**RESPONSIBILITY:** Company

**NAVIGATION:** Workforce Administration-Job Information-Reports-PSAUDIT Transactions

**JOB/PROGRAM NAME:** N/A/ OHS017

STATE OF GEORGIA  
Run Date  
TRANSACTION AUDIT REPORT

Page No. 1  
7/31/01  
Run Time 8:18:39AM

OprID	ID Old Value	OperatorDescr New Value	EmplID or Position #	Date/Time Stamp Key2	Action Key3	Record Key4	Field Name Key5
AOKOPR	00111111 DTA	Alice Oakley (404)555-0000	00888888	2001/07/31 08:06:37.00 0	D 2001-04-01	JOB 0	ACTION
AOKOPR	00111111 RBB	Alice Oakley (404)555-0000	00888888	2001/07/31 08:06:37.00 0	D 2001-04-01	JOB 0	ACTION_REASON
AOKOPR	00111111 18871.2	Alice Oakley (404)555-0000	00888888	2001/07/31 08:06:37.00 0	D 2001-04-01	JOB 0	ANNL_BENEF_BASE_RT