PAYROLL QUERIES

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QUERY NAME	PURPOSE	COMMENTS	DATA RETURNED BY QUERY
0PY001_Term_Saving_Bond_Amt	Provides a listing of terminated employees who have a Remaining Balance in the savings bond log.	Query prompts for Company. Data is sorted by Name.	Co, Empl ID, Empl Rcd#, Name, Bond ID, Owner ID, Eff Date, Action, Empl Status, Accum Amt, Off Cycle, Pay End Date, Bond Log Seq #
0PY003_Emp_Tax_Gross_Balance Note: The intent of this query is to find high level dollars, not list everyone. (If you time-out while running, DO NOT attempt to re-run. Contact Agency Support for assistance.)	Provides a listing of employees whose gross taxable balance exceeds a specified amount.	Query prompts for Company, Balance Year, State (Ga or $U for Federal), Tax Balance Class (OASDI, Withholding, etc.), Taxable Gross Amount. Data is sorted by EmplID.	Empl ID, Empl Rcd#, Name, Co, Balance ID, Year, Quarter, Period, St, Tax Class, NLGrs YTD, TaxGrs YTD, Tax YTD
0PY005_Sum_by_Tax	Sums the tax amounts by pay period for a specified tax code for a specified calendar or fiscal year.	Query prompts for Company, State (Ga or $U), Tax Balance Class (C,D,F or H), Calendar Year or Fiscal Year. Only one tax may be specified at a time. If you input both year types, the query will return only those items that match both yearly inputs (for example you would only receive data for January through June). The query will only retrieve data from confirmed check records. Data is sorted by Pay Group, then by Pay End Date.	Co, Pay Group, Pay End Date, State Tax Class, Sum Curr NLGrs, Sum Curr TxGrs, Sum Curr Tax, Sum Not Taken

QUERY NAME	PURPOSE	COMMENTS	DATA RETURNED BY QUERY
0PY006_Sum_by_Deduction_Code	Sums the deduction amounts by pay period for a specified deduction code for a specified calendar or fiscal year.	Query prompts for Company, Deduction Code, Calendar Year or Fiscal Year. A percent sign (%) may be used as a wildcard in any position of the Deduction Code prompt field or a specific code may be entered. For example, ERS% will return sums for ERS2, ERS3 and ERS4. If you input both year types, the query will return only those items that match both yearly inputs (for example you would only receive data for January through June). The query will only retrieve data from confirmed check records. Data is sorted by Pay Group, then by Pay End Date.	Co, Pay Group, Pay End Date, Plan, Plan Typ, Deductn Cd, Sum Curr Dedn
0PY007_Sum_by_Earnings_Code	Sums the regular earnings and overtime amounts by pay period for a specified calendar or fiscal year.	Query prompts for Company, Calendar Year or Fiscal Year. If you input both year types, the query will return only those items that match both yearly inputs (for example you would only receive data for January through June). The query will only retrieve data from confirmed check records. Data is sorted by paygroup, then by pay end date.	Co, Pay Group, Pay End Date, Reg Earns, Sum Reg Hrs, Sum Reg Earns, Reg Hrs, Sum Reg Hours, Sum Hrly Earns, OT Hrs, Sum OT Hrs, Sum OT Earns, Pay Status

QUERY NAME	PURPOSE	COMMENTS	DATA RETURNED BY QUERY
0PY008_Sum_by_Other_Earn_Code	Sums the other earnings amounts by pay period for a specified earnings code for a specified calendar or fiscal year. In this query any valid earnings code can be specified, but it will only list amounts that were input in the Other Earnings section of the Payline.	Query prompts for Company, Earnings Code or %, Calendar Year or Fiscal Year. If you input both year types, the query will return only those items that match both yearly inputs (for example you would only receive data for January through June). The query will only retrieve data from confirmed check records. Data is sorted by Pay Group, then by Pay End Date.	Co, Pay Group, Pay End Date, Earn Code, Sum Oth Hrs, Sum Oth Earns
0PY009_Checks_with_Zero_Gross	Provides a listing of checks for a specified time period where the gross earnings equal zero dollars.	Query prompts for Company, From Pay Period End Date, and To Pay Period End Date. The query will only retrieve data from confirmed check records. Data is sorted by Company, Pay Group, then by Pay End Date.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Pay End Date, Off Cycle, Check #, Check Dt, Tot Gross, Total Taxes, Total Ded., Net Pay, Chk Status
0PY010_EEs_Zero_Deduction	Provides a listing of employees for a specified time period who did not have a deduction taken or whose deduction was overridden with a zero amount.	Query prompts for Company, From Pay Period End Date, and To Pay Period End Date. The query will only retrieve data from confirmed check records. Data is sorted by EmplID, then by Pay End Date.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Pay End Date, Off Cycle, Page #, Line #, Plan Typ, Plan, Deduction Cd, Curr Dedn, Not Taken, Reason Deduction Not Taken
0PY011_Reversed_Advices	Provides a listing of employees for a specified time period who had an advice (direct deposit) reversed.	Query prompts for Company, From Pay Period End Date, and To Pay Period End Date. The query will only retrieve data from confirmed check records. Data is sorted by Pay End Date.	Empl ID, Empl Rcd#, Name, Dept ID, Pay End Date, Off Cycle, Check #, Check Dt, Net Pay, Form ID, Chk Option, Chk Status

QUERY NAME	PURPOSE	COMMENTS	DATA RETURNED BY QUERY
0PY012_Manual_Checks	Provides a listing of employees for a specified time period who had a manual check.	Query prompts for Company, From Pay Period End Date, and To Pay Period End Date. The query will only retrieve data from confirmed check records. Data is sorted by Pay Group, then by Pay End Date.	Empl ID, Empl Rcd#, Name, Co, Pay Group, DeptID, Pay End Date, Off Cycle, Check #, Check Dt, Chk Option, Tot Gross, Total Ded., Total Taxes, Net Pay
0PY013_Checks_>_Spec_Netpay	Provides a listing of checks for a specified time period where the net pay is greater than a specified amount.	Query prompts for Company, From Pay Period End Date, To Pay Period End Date and the Net Pay amount. The query will only retrieve data from confirmed check records. Data is sorted by Pay Group, then by Pay End Date.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Pay End Date, Form ID, Check #, Check Dt, Off Cycle, Net Pay
0PY014_Garn_Status_Not_Equal	Provides a listing of employees whose garnishment status is still active, but the garnishment answer status is not.	Query prompts for a Company. The query will only retrieve data from garnishment spec data where the Garnishment Status is either Approved or Received and Garnishment Answer Status is either C-completed, S-suspended or T-terminated. Data is sorted by Name, then by Garn ID.	Empl ID, Name, Co, Garn ID, Garn Type, Payee Name, Status, Answer Status, Last Answer Dt
0PY015_Emp_With_Oth_Pay	Provides a listing of employees for a specified range of pay periods who received a specified type of other pay.	Query prompts for Company, Pay Group, From Pay Period End Date, To Pay Period End Date and Earnings Code. The query will only retrieve data from confirmed check records. Data is sorted by Name.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Pay End Date, Off Cycle, Position, Dept Id, Dept Descr, Job Code, Job Code Descr, Earn Code, Oth Hrs, Oth Earns

QUERY NAME	PURPOSE	COMMENTS	DATA RETURNED BY QUERY
0PY016_Emp_With_Overtime	Provides a listing of employees for a specified range of pay periods who received overtime pay.	Query prompts for Company, Pay Group, From Pay Period End Date, and To Pay Period End Date. The query will only retrieve data from confirmed check records. Data is sorted by Name.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Pay End Date, Off Cycle, Position, Dept Id, Dept Descr, Job Code, Job Code Descr, OT Earn Code, OT Hrs, OT Earns
0PY017_Emp_With_Deduction	Provides a listing of employees for a specified range of pay periods who had a specified deduction code.	Query prompts for Company, Pay Group, From Pay Period End Date, To Pay Period End Date and Deduction Code. The query will only retrieve data from confirmed check records. Data is sorted by Name.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Pay End Date, Off Cycle, Dept Id, Dept Descr, Deductn Cd, Curr Dedn, Not Taken, Reason, Covrg Base
0PY018_Emp_With_Hours	Provides a listing of employees for a specified range of pay periods who received hourly pay.	Query prompts for Company, Pay Group, From Pay Period End Date and To Pay Period End Date. The query will only retrieve data from confirmed check records. Data is sorted by Name.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Pay End Date, Off Cycle, Position Nbr, Dept Id, Dept Descr, Job Code, Job Code Descr, Name, Reg Hrs Code, Reg Hrs, Hrly Earns
0PY019_Emp_In_Additional_Pay	Provides a listing of active employees who are set up with a specified additional pay earnings code.	Query prompts for Company and Earnings Code. Data is sorted by DeptID, then by Name.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Dept ID, Job Code, Job Code Descr, FLSA Status, Comp Freq, Comp Rate, Monthly Rt, Earn Code, Eff Date, Oth Py, EarnEnd Dt, Goal Amt, Goal Bal, Pay, First, Second, Third, Fourth, Fifth, Pension Eligib

QUERY NAME	PURPOSE	COMMENTS	DATA RETURNED BY QUERY
0PY020_Emp_In_Genl_Dedn	Provides a listing of active employees who are set up with a specified general deduction code.	Query prompts for Company and Deduction Code. Data is sorted by DeptID, then by Name.	Empl ID, Empl Rcd#, Name, Co, Dept ID, Deductn Cd, Eff Date, Flat Amt, Ded End Date, Goal Amt, Goal Bal, Account ID
0PY021_Genl_Ded_Override	Provides a listing of employees who have deductions with the pay period overridden.	Query prompts for a Company and Deduction Code. A percent sign (%) may be used as a wildcard in any position of the Deduction Code prompt field or a specific code may be entered. (For example: input CU%, will return for all deduction codes beginning with CU (credit unions); input X%, will return all Flex deduction codes and input of only the %, will return for all deduction codes. Data is sorted by Name.	Co, Empl ID, Empl Rcd#, Name, Deductn Cd, First, Second, Third, Fourth, Fifth
0PY023_Checks_By_Status	Provides a listing of checks for a specified pay period with a specified check status.	Query prompts for Company, Pay Group, Pay Period End Date and Check Status (Adjusted, Calculated, Confirmed, Reversed and Reversing Check). Data is sorted by EmplID.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Pay End Date, Off Cycle, Page #, Line #, Dept ID, Mail Drop, Check #, Form ID, Tot Gross, Total Taxes, Total Ded., Net Pay
0PY024_Emp_Alt_Check_Address	Provides a listing of active employees who are marked to use an alternate check address instead of home address from personal data.	Query prompts for Company. Data is sorted by Name.	Co, Empl ID, Empl Rcd#, Name, Address 1, Address 2, Address 3, City, St, Zip

QUERY NAME	PURPOSE	COMMENTS	DATA RETURNED BY QUERY
0PY025_Emp_By_Maildrop	Provides a listing of employees by maildrop id.	Query prompts for Company and Maildrop. A percent sign (%) may be used as a wildcard in any position of the Maildrop prompt field or a specific Maildrop may be entered. (For example: input 401-%, will return for all maildrops for 401.) Data is sorted by Mail Drop, then by Name.	Empl ID, Empl Rcd#, Name, Co, Pay Group, Mail Drop, Position
0PY026_Term_Emp_Active_Paycomp	Provides a listing of terminated employees who have active additional pay earnings.	Query prompts for Company. Data is sorted by Name.	Empl ID, Empl Rcd#, Name, Co, Earn Code, Pay, Oth Py, EarnEnd Dt, Goal Amt, Goal Bal
0PY027_Emp_W/Allow_>_9	Provides a listing of active employees who have Federal or State withholding status with more than 9 withholding allowances.	Query prompts for Company. Data is sorted by Name.	Empl ID, Co, Name, FWT Mar St, FWT Allow, SWT Marital/Tax Status, W/H Allows, Addl Allow
0PY028_Emp_Exempt_Filing_Stat	Provides a listing of active employees who have a Federal or State filing status of exemption from withholding of Federal or State taxes.	Query prompts for company. Data is sorted by Name.	Empl ID, Empl Rcd#, Eff Date, Name, Co, FWT Status, Spec Stat
0PY029_Emp_Exempt_From_FICA	Provides a listing of active employees who are Exempt from FICA/Medicare Tax Withholdings.	Query prompts for Company. Data is sorted by EmplID.	Empl ID, Empl Rcd#, Name, Eff Date, Eff Seq, Dept ID, FICA EE
0PY030_Deceased_Employees	Provides a listing of employees who have had an action of Termination and action reason of Death entered into the system between two specified dates.	Query prompts for Company, Start Date, and End Date. Data is sorted by Company, then by Name.	Co, Name, Empl ID, Empl Rcd#, Eff Date, Empl Status, Action, Reason, Action Dt, Pay Group, PaychkName

QUERY NAME	PURPOSE	COMMENTS	DATA RETURNED BY QUERY
0PY031_Retirement/FICA_Mismatch	Provides a listing of employees whose Fica Status is incorrect for the type of Retirement Plan the employee is enrolled in.	Query prompts for Company.	Co, Empl ID, Empl Rcd#, Name, Plan Typ, Plan, Benefit #, Pay Group, Fica Status
0PY041_Active_Hrly_Last_Check	Provides a list that indicates the last time an active hourly employee was paid. This will assist companies with determining if an active hourly employee, who has not been paid within a certain time frame, should actually be terminated instead of remaining in the system	Query prompts for Company and Pay Period End Date.	Co, Name, Empl ID, Empl Rcd#, Pay Group, Pay End Date.
0PY051_FY_Earnings_For_OT_Adj	Provides a list of Pay Earnings data for a specified employee. The data includes checks received from all companies the employee worked for during a specified fiscal year.	Query prompts for EmplID, Employment Rcd Nbr, and Fiscal Year. Data is sorted by Pay End Date.	Co, Pay Group, Pay End Date, Off Cycle, Page, Line #, Addl #, Sep Chk #, Empl ID, Empl Rcd#, Name, Check Dt, Dept ID, Job Code, Hrly Rate, Reg Hrs Code, Reg Hours, Hrly Earns, OT Earn Code, OT Hrs, OT Earns, Reg Earn Code, Reg Hrs, Reg Earns
0PY052_FY_Oth_Earns_For_OT_Adj	Provides a list of Pay Other Earnings data for a specified employee. The data includes checks received from all companies the employee worked for during a specified fiscal year.	Query prompts for EmplID, Employment Rcd Nbr, and Fiscal Year. Data is sorted by Pay End Date.	Co, Pay Group, Pay End Date, Off Cycle, Page, Line #, Addl #, Sep Chk #, Empl ID, Empl Rcd#, Name, Check Dt, Dept ID, Job Code, Hrly Rate, Earn Code, Oth Hrs, Oth Earns
0PY101_Emp_W/Bonus_&_Overtime	Provides a listing of employees who have a BNA (Bonus - Performance Based) Additional Pay earnings code for a specified effective date and received Overtime Earnings for a specified fiscal year (at any Company).	Query Prompts for Company, BNA Effective Date, Overtime Fiscal Year. Data is sorted by Name.	Co, Empl ID, Empl Rec#, Name, Job Code, Dept ID, Oth Py