GA@WURK

Glossary

GA@WORK PRO Security Role - Glossary

Overview

The Glossary provides a comprehensive overview of assignable roles and their associated security groups within the organization. It outlines key attributes for each role, including their descriptions, security group classifications, assignment guidelines, applicable organization types, and access rights. Additionally, the document details the business process types that each security group is authorized to initiate. This information serves as a reference for managing role assignments, ensuring appropriate access controls, and supporting effective organizational governance. **To quickly locate specific fields or terms within the Glossary, use the Ctrl + F keyboard shortcut to search and navigate directly to the information you need.**

Fields

Security Group Type: The name of the security group associated with the role, which governs the permissions and access rights granted.
Assignable Role: Specifies the role that can be assigned to individuals within the organization, indicating their responsibilities and permissions.
Security Group: Identifies the specific security group associated with the role, defining access rights and security settings.
Description: Provides a detailed explanation of the role's functions and responsibilities within the organization.
Context Type: Describes how the role's access is constrained, such as by role access, indiciating the scope and limits of the role's permissions.
All Security Groups for Role: Lists all security groups that encompass the role, showing the broader context of access and permissions.
Role Enabled for Organization Type(s): Lists the types of organizations where the role is applicable, such as supervisory or departmental.
Is Supporting or Is Leadership: Identifies whether the role is a supporting function or a leadership position, clarifiying its place within the organizational hierarchy.

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Hide Role on View if Not Assigned: States wether the role remains hidden unless it is actively assigned to a user, maintaining a clean user interface.
Access Rights to Organization(s): Specifies the scope of access rights granted to the role, such as current organization or subordinates.
Access Rights to Multiple Job Workers: Describes whether the role allows access to multiple positions or workers, indicating flexibility in role assignment
Other Usages: Lists additional functionalities or processes the role can configure or access, providing insight into the role's extended capabilities.
Critical Administration/Definition Usages: Highlights critical administrative functions or definitions that the role can access or manage, indictating areas of significant responsbility.
Domains Granted to Security Group: Lists the data domains or functional areas the security group can access, outlinin the breadth of information available to the role.

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Business Process Types granted to Security Group - Initiate Access: Details the business processes that the security group can initiate, relevant to the assigned role.

Business Process Types granted to Security Group - Enrichment Access: Details processes the security group can enhance or modify, showing its role in process improvement.

Business Process Types granted to Security Group - View Access: Lists processes the security group can view, providing access to information without modification rights.

Reports Explicitly Shared with Group: Identifies reoports that are specifically shared with the security group, indicating the information available for analysis and decision-making.

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Business Process Types granted to Security Group - Approve Access: Details processes the security group can approve, highlighting its role in decision-making and governance.

Business Process Types granted to Security Group - Cancel Access: Specifies processes the security group can cancel, showing its authority to halt operations.

Support

Please reach out to **nextgen_secmap@sao.ga.gov** if you have any questions.

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Fields

Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
Role-Based Security Group (Constrained)	Cardholder Procurement reporting	Cardholder Procurement reporting	Create a cardholder security group for certain reports that cardholders need to run. The cardholders need access to requisitions and purchase orders that are created	Constrained by Role Access	Agency Contract Administrator	Company Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support		--	Process: requisition - reporting and Process Purchase order - reporting	Process: requisition - reporting and Process Purchase order - reporting	Process: requisition - reporting and Process Purchase order - reporting	Process: requisition - reporting and Process Purchase order - reporting	Process: requisition - reporting and Process Purchase order - reporting	--	--
Role-Based Security Group (Constrained)	Agency Contract Administrator	Agency Contract Administrator	An Agency Contract Administrator can enter, approve and execute agency contracts, including renewals and amendments for any contract within their agency. They also can approve Contract Requests and create contracts from the requests. The Agency Contract Administrator can update user and contract header details. Agency Contract Admins have view only to Statewide Contracts. Need to also select the Supplier Contract Specialist role.	Constrained by Role Access	Agency Contract Administrator	Company Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Agency Contract Librarian	Agency Contract Librarian	Agency Contract Librarians will have authority to create and modify agency document templates for their own agency. Currently only DPH employees with authority by SPD.	Constrained by Role Access	Agency Contract Librarian	Company Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--

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Role-Based Security Group (Constrained)	Agency Contract Stakeholder	Agency Contract Stakeholder	An Agency Contract Stakeholder will have view access and receive alerts and notifications on an agency contract if configured by the contract administrator. If permitted on a contract, they can be selected as a Reviewer on a contract where they will have full authority to modify contract fields and the contract document template.	Constrained by Role Access	Agency Contract Stakeholder	Company Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Agency P-Card Administrator	Agency P-Card Administrator	Agency role to approves P-Card Verifications over specific P-Card Limit. Also has reporting capabilities for P-Card and P-Card requests.	Constrained by Role Access	Agency P-Card Administrator	Company Company Hierarchy	--	Yes	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Exit of f2 - Approval by SPD Approver notifies Agency P-Card Administrator Exit of h2 - Approval by SPD Approver notifies Agency P-Card Administrator Exit of j - Approval by SPD Approver notifies Agency P-Card Administrator	--	Organization: Manage Central Travel Card Transactions Process: Purchase Order - Reporting Process: Requisition Questionnaire Results Reports: Requests Set Up: Credit Card	--	--	Change Order Procurement Card Transaction Verification Event Requisition Event	CRPROC - PCARD - All P-Card Prior Approval Requests	Change Order Procurement Card Transaction Verification Event Purchase Order Event Requisition Event	--
Role-Based Security Group (Constrained)	Agency Procurement Officer	Agency Procurement Officer	The Agency Procurement Officer role will allow the APO to have the ability to create/manage/approve sourcing events for their agency. This role has all the roles needed for the APO. All APOs should request this role. **The Agency Procurement User Administrator role is the only other role that may be needed.**Only APOs should have this role.	Constrained by Role Access	Agency Procurement Officer	Company Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--

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Role-Based Security Group (Constrained)	Agency Sourcing User Administrator	Agency Sourcing User Administrator		Constrained by Role Access	Agency Sourcing User Administrator	Company / Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	--	--	--	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Agency Subaward Specialist	Agency Subaward Specialist Group	Perform subaward functions for assigned companies. Examples include supplier contracts and purchase orders. Approval authority for procurement business processes.	Constrained by Role Access	Agency Subaward Specialist Group	Company / Company Hierarchy	--	Yes	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures CRPROC - AP - Open Purchase Order Balances by PO ID worklet for Accounts Payables Lead for Accounts Payable Dashboard	--	Process: Purchase Order / Process: Purchase Order Acknowledgement / Process: Purchase Order - Mass Action / Process: Purchase Order - Reporting / Process: Supplier Contract / Process: Supplier Contract - Reporting / Process: Supplier Contract - Supplier Invoice / Process: Supplier Contract - View / Reports: Currency Rates / Set Up: Unit of Measure / View: Supplier	Purchase Order Event / Reopen Procurement Documents Event	Change Order / Purchase Order Event / Purchase Order Issue Event / Supplier Accounts Match Event / Supplier Contract Amendment Event	Change Order / Check Budget (Financial) / Purchase Order Acknowledgement Event / Purchase Order Event / Purchase Order Intercompany Event / Purchase Order Issue Event / Purchase Order XML Issue Event / Receipt / Receipt Adjustment / Reopen Procurement Documents Event / Supplier Accounts Match Event / Supplier Accounts Match Exception Override Event / Supplier Contract Amendment Event / Supplier Contract Event	--	Change Order / Purchase Order Event / Purchase Order Intercompany Event / Reopen Procurement Documents Event / Supplier Contract Amendment Event / Supplier Contract Event	Reopen Procurement Documents Event
Role-Based Security Group (Constrained)	Agency Vendor Liaison	Agency Vendor Liaison	Serves as the liaison between suppliers and the agency. Has the ability to initiate supplier changes to include supplier contact, banking, and setup information. Will also review/approve changes if initiated by the supplier via supplier portal.	Constrained by Role Access	Agency Vendor Liaison	Company / Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--

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Role-Based Security Group (Constrained)	APO-CUPO Designee	APO-CUPO Designee	Agency Req & PO Approval with Agency-specific approval threshold	Constrained by Role Access	APO-CUPO Designee	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures CRPROC - AP - Open Purchase Order Balances by PO ID worklet for Accounts Payables Lead for Accounts Payable Dashboard	--	Process: Purchase Order Process: Purchase Order - Mass Action Process: Purchase Order - Reporting Process: Requisition	--	--	Change Order Procurement Document Mass Action Event Purchase Order Event Receipt Reopen Procurement Documents Event Requisition Event	--	Change Order Procurement Document Mass Action Event Purchase Order Event Reopen Procurement Documents Event Requisition Event	--
Role-Based Security Group (Constrained)	Central Office Approver	Central Office Approver	Approver role for agencies that require additional approvals for Requisition, Purchase Order, and Change Orders greater than or equal to $25K. Currently, only used by TCSG.	Constrained by Role Access	Central Office Approver	Company Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	--	--	--	--	--	Change Order Purchase Order Event Requisition Event	--	Change Order Purchase Order Event Requisition Event	--
Role-Based Security Group (Constrained)	Collector	Collector	Perform accounts receivable collections management functions for assigned customers. Examples include adding customer notes and reporting on customers, customer invoices, and payments. No approval authority.	Constrained by Role Access	Collector		--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	--	--	Management Dashboard: Financials Reports: Currency Rates Reports: Customer Set Up: Customer Notes View: Customer View: Sale Item	--	--	Bad Debt Writeoff Event	--	--	--
Role-Based Security Group (Constrained)	Contract Approver	Contract Approver	Contract Approvers can be ad hoc'd in on a contract for approval and/or a contract reviewer on an internal contract review, which gives full authority to modify the contract fields and the contract document template.	Constrained by Role Access	Contract Approver	Company Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--

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Role-Based Security Group (Constrained)	Contract Request Approver	Contract Request Approver	Contract Request Approvers can approve a Contract Request during a pre-defined approval process or be ad-hoc'd in the approval path of a Contract Request.	Constrained by Role Access	Contract Request Approver	Company Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Contract Requester	Contract Requester	Contract Requesters can enter a non-bid, exempt, or non-monetary Contract Request for a new contract or a Contract Request for a renewal or amendment to an existing contract.	Constrained by Role Access	Contract Requester	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Cost Center Buyer	Cost Center Buyer	(GDOT Only) Buyer Role constrained by Cost Center, so Requisitions, Purchase Orders, and Change Orders for those Cost Centers go to specific Buyers. Assignees must also be assigned as Buyers constrained by Company in order to Issue Purchase Orders. If future agencies wish to use this functionality/role, the Requisition, Purchase Order, and Change Order Business Processes Condition Rules must be updated to bypass the (Company) Buyer Approval Step.	Constrained by Role Access	Cost Center Buyer	Company Cost Center Cost Center Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures CRPROC - AP - Open Purchase Order Balances by PO ID worklet for Accounts Payables Lead for Accounts Payable Dashboard	--	Process: Purchase Order Process: Purchase Order - Mass Action Process: Purchase Order - Reporting Process: Requisition Process: Sourcing Process: Sourcing - Goods	Change Order Purchase Order Event Purchase Order Issue Event Receipt Requisition Event	Change Order Purchase Order Event Purchase Order Issue Event Requisition Event	Change Order Purchase Order Event Purchase Order Issue Event Receipt Requisition Event	--	Requisition Event	--

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Role-Based Security Group (Constrained)	Cost Center Financial Analyst	Cost Center Financial Analyst	Perform financial reporting functions for assigned cost centers. Examples include manager financial reporting and metrics, and spend analytics. No approval authority.	Constrained by Role Access	Cost Center Financial Analyst	Cost Center Cost Center Hierarchy	Supporting	Yes	Current Organization And All Subordinates	Role has access to the positions they support	Configures CRFIN --- Budget vs Actual by Cost Center worklet for Home Configures CRPROC - AP - Find Supplier Invoice Lines worklet for Accounts Payables Lead for Accounts Payable Dashboard		Management Dashboard: Expenses Manager Reports: Endowments Manager Reports: Grants Process: Manager Budget Amendments Process: Spend Control and Analysis Process: Spend Control and Analysis (Expenses) Reports: Currency Rates Reports: Manager Budgets Reports: Manager Financial Budgets Reports: Manager Financial Reporting Reports: Manager Position Budgets Reports: Organization Accounting Adjustment Reporting Reports: Organization Ad Hoc Payment Reporting Reports: Organization Average Daily Balance Lines Reports: Organization Customer Contract Reporting Reports: Organization Expense Report Line Reporting Reports: Organization Expense Report Reporting Reports: Organization Financial Reporting	--	--	Accounting Adjustment Event Accounting Journal Event Accounting Journal Intercompany Event Accounting Journal Unpost Intercompany Event Accounting Journal Unpost-Reverse Event Ad Hoc Bank Transaction Intercompany Event Ad Hoc Payment Intercompany Event Alternate Supplier Contract Event Asset Adjust In Service Date Event Asset Adjustment Event Asset Assign Accounting Event Asset Cost Adjustment Event Asset Disposal Event Asset Impairment Event Asset Intercompany Transfer In Event Asset Intercompany Transfer Out Event Asset Issue Event Asset Reclassification Event Asset Reinstatement Event Asset Removal Event Asset Share Event Asset Transfer Event Asset Useful Life Update Event Award Amendment Event Award Event	--	--	--

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													Reports: Organization Internal Service Delivery Lines			Budget Amendment Event			
													Reports: Organization Internal Service Delivery Reporting			Cash Balance Check Event			
													Reports: Organization Journal Lines			Change Order			
													Reports: Organization Journals Reporting			Effort Certification			
													Reports: Organization Miscellaneous Payment Request Reporting			Enter Time			
																Expense Report Event			
													Reports: Organization Purchase Order Line Reporting			Funding Source Reclassification Event			
													Reports: Organization Purchase Order Reporting			Internal Service Delivery Event			
																Inventory Return Event			
													Reports: Organization Receipt/Return Reporting			Inventory Stock Request Event			
																Letter of Credit Draw Down Event			
													Reports: Organization Requisition Lines			Prepaid Spend Amortization Event			
													Reports: Organization Requisition Reporting			Prepaid Spend Amortization Schedule Event			
													Reports: Organization Spend Authorization Reporting			Procurement Card Transaction Verification Event			
																Procurement Card Transaction Verification Intercompany Event			
													Reports: Organization Statistic Reporting			Procurement Roll Forward			
													Reports: Organization Supplier Contract Lines			Purchase Order Event			
													Reports: Organization Supplier Contract Reporting			Purchase Order Intercompany Event			
													Reports:			Purchase Order XML Issue Event			
																Quick Issue			
																Request for Quote Award Event			
																Request for Quote Event			
																Request for Quote Response Event			
																Requisition Event			
																Requisition Intercompany Event			

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													Organization Supplier Invoice Lines			Requisition Sourcing Event			
													Reports: Organization Supplier Invoice Reporting			Spend Authorization			
													Reports: Organization Supplier Invoice Request			Supplier Accounts Match Event			
													Reports Organization: Bad Debt Writeoff Reporting			Supplier Accounts Match Exception Override Event			
													Reports Organization: Cash Sale Reporting			Supplier Contract Amendment Event			
													Reports Organization: Customer Invoice Document			Supplier Contract Event			
													Reports Organization: Customer Invoice Reporting			Supplier Invoice Event			
													View: Business Asset			Supplier Invoice Intercompany Event			
													View: Effort Certification			Supplier Lease Contract Cancellation Event			
													View: Organization Supplier Invoice						
													View: Supplier Invoice Request						
													Worker Data: Effort Certification						
													Worker Data: Headcount Reports						

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Role-Based Security Group (Constrained)	Cost Center Manager	Cost Center Manager	Primary manager for assigned cost centers. Approval authority for expense, requisition, and timesheet business processes.	Constrained by Role Access	Cost Center Manager Cost Center Manager (Reporting)	Cost Center Cost Center Hierarchy	Leadership	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	--	--	--	Cash Balance Check Event Expense Report Event		Accounting Adjustment Event Accounting Journal Event Accounting Journal Intercompany Event Accounting Journal Unpost Intercompany Event Accounting Journal Unpost-Reverse Event Ad Hoc Bank Transaction Intercompany Event Ad Hoc Payment Intercompany Event Ad Hoc Payment Template Event Alternate Supplier Contract Event Asset Adjust In Service Date Event Asset Adjustment Event Asset Assign Accounting Event Asset Cost Adjustment Event Asset Disposal Event Asset Impairment Event Asset Intercompany Transfer In Event Asset Intercompany Transfer Out Event Asset Issue Event Asset Reclassification Event Asset Reinstatement Event Asset Removal Event Asset Share Event Asset Transfer Event Asset Useful Life Update Event Assign Costing Allocation	--	Accounting Adjustment Event Accounting Journal Event Accounting Journal Intercompany Event Accounting Journal Unpost Intercompany Event Accounting Journal Unpost-Reverse Event Ad Hoc Bank Transaction Intercompany Event Ad Hoc Bank Transaction Template Event Ad Hoc Payment Intercompany Event Ad Hoc Payment Template Event Alternate Supplier Contract Event Asset Adjust In Service Date Event Asset Adjustment Event Asset Assign Accounting Event Asset Cost Adjustment Event Asset Disposal Event Asset Impairment Event Asset Intercompany Transfer In Event Asset Intercompany Transfer Out Event Asset Issue Event Asset Reclassification Event Asset Reinstatement Event Asset Removal Event Asset Share Event Asset Transfer Event Asset Useful Life Update Event Budget Amendment Event	--

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																Award Amendment Event		Change Order	
																Award Event		Customer Contract Amendment Event	
																Budget Amendment Event		Customer Contract Event	
																Cash Balance Check Event		Effort Certification	
																Change Order		Expense Report Event	
																Customer Contract Amendment Event		Funding Source Reclassification Event	
																Customer Contract Event		Internal Service Delivery Event	
																Effort Certification		Internal Service Delivery Intercompany Event	
																Enter Time		Inventory Return Event	
																Expense Report Event		Inventory Stock Request Event	
																Funding Source Reclassification Event		Letter of Credit Draw Down Event	
																Internal Service Delivery Event		Prepaid Spend Amortization Event	
																Internal Service Delivery Intercompany Event		Prepaid Spend Amortization Schedule Event	
																Inventory Return Event		Procurement Card Transaction Verification Event	
																Inventory Stock Request Event		Procurement Card Transaction Verification Intercompany Event	
																Letter of Credit Draw Down Event		Procurement Roll Forward	
																Prepaid Spend Amortization Event		Purchase Order Event	
																Prepaid Spend Amortization Schedule Event		Purchase Order Intercompany Event	
																Procurement Card Transaction Verification Event		Quick Issue	
																Procurement Card Transaction Verification Intercompany Event		Request for Quote Award Event	
																Procurement Roll Forward		Request for Quote Event	
																Project Resource Plan Line		Request for Quote Response Event	
																Purchase Order Event		Requisition Event	
																Purchase Order Intercompany Event		Requisition Intercompany Event	
																		Requisition Sourcing Event	

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														Purchase Order XML Issue Event				Spend Authorization	
														Quick Issue				Supplier Accounts Match Exception Override Event	
														Request for Quote Award Event				Supplier Contract Amendment Event	
														Request for Quote Event				Supplier Contract Event	
														Request for Quote Response Event				Supplier Invoice Event	
														Requisition Event				Supplier Invoice Intercompany Event	
														Requisition Intercompany Event				Supplier Lease Contract Cancellation Event	
														Requisition Sourcing Event					
														Spend Authorization					
														Supplier Accounts Match Event					
														Supplier Accounts Match Exception Override Event					
														Supplier Contract Amendment Event					
														Supplier Contract Event					
														Supplier Invoice Event					
														Supplier Invoice Intercompany Event					
														Supplier Lease Contract Cancellation Event					

GA@WORK PRO Security Role Glossary

Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
Role-Based Security Group (Constrained)	Cost Center Manager	Cost Center Manager (Reporting)	View reports for assigned cost centers. Access to cost center spend analytics. No approval authority.	Constrained by Role Access	Cost Center Manager Cost Center Manager (Reporting)	Cost Center Cost Center Hierarchy	Leadership	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures CRFIN --- Budget vs Actual by Cost Center worklet for Home Configures CRPROC - AP - Find Supplier Invoice Lines worklet for Accounts Payables Lead for Accounts Payable Dashboard		Management Dashboard: Expenses Manager Reports: Award Lines Manager Reports: Endowments Manager Reports: Grants Process: Manager Budget Amendments Process: Spend Control and Analysis Process: Spend Control and Analysis (Expenses) Reports: Currency Rates Reports: Manager (Effort Certification) Reports: Manager Budgets Reports: Manager Financial Budgets Reports: Manager Financial Reporting Reports: Manager Position Budgets Reports: My Leadership Roles Reports: Organization Accounting Adjustment Reporting Reports: Organization Ad Hoc Payment Reporting Reports: Organization Customer Contract Reporting Reports: Organization Expense Report Line Reporting Reports: Organization Expense Report Reporting	--	--	--	--	--	--

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													Reports: Organization Financial Reporting						
													Reports: Organization Internal Service Delivery Lines						
													Reports: Organization Internal Service Delivery Reporting						
													Reports: Organization Journal Lines						
													Reports: Organization Journals Reporting						
													Reports: Organization Miscellaneous Payment Request Reporting						
													Reports: Organization Purchase Order Line Reporting						
													Reports: Organization Purchase Order Reporting						
													Reports: Organization Receipt/Return Reporting						
													Reports: Organization Requisition Lines						
													Reports: Organization Requisition Reporting						
													Reports: Organization Spend Authorization Reporting						
													Reports: Organization Statistic Reporting						
													Reports: Organization Supplier Contract Lines						
													Reports: Organization						

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													Supplier Contract Reporting						
													Reports: Organization Supplier Invoice Lines						
													Reports: Organization Supplier Invoice Reporting						
													Reports: Organization Supplier Invoice Request						
													Reports Organization: Bad Debt Writeoff Reporting						
													Reports Organization: Cash Sale Reporting						
													Reports Organization: Customer Invoice Document						
													Reports Organization: Customer Invoice Reporting						
													View: Award Contract						
													View: Business Asset						
													View: Effort Certification						
													View: Organization Supplier Invoice						
													View: Supplier Invoice Request						
													Worker Data: Effort Certification						
													Worker Data: Headcount Reports						

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Role-Based Security Group (Constrained)	DOT Jaggaer Librarian	DOT Jaggaer Librarian	A PO Buyer creates and manages purchase orders for their agency. Buyer Role withing Jaggaer (assignees should also be assigned Workday Buyer Role)	Constrained by Role Access	DOT Jaggaer Librarian	Company Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	--	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Facilities	Facilities	Perform facilities related tasks for assigned location hierarchies. Approval authority for expense report and requisition business processes.	Constrained by Role Access	Facilities	Location Hierarchy	--	Yes	Current Organization And Unassigned Subordinates	Role has access to the positions they support	--	--	Person Data: Private Work Address Integration Person Data: Work Address Person Data: Work Contact Information Person Data: Work Email Person Data: Work Phone	Change Work Space Expense Report Event Requisition Event	Change Work Space Expense Report Event Requisition Event	--		Change Work Space Expense Report Event Requisition Event	Change Work Space
Role-Based Security Group (Constrained)	Group Admin	Group Admin	Jaggaer group admin security role. The Group Admin role is only for parent entities. TCSG APO only.	Constrained by Role Access	Group Admin	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	PO Buyer (Jaggaer)	PO Buyer (Jaggaer)	A PO Buyer creates and manages purchase orders for their agency. Buyer Role withing Jaggaer (assignees should also be assigned Workday Buyer Role)	Constrained by Role Access	DNU_Agency Procurement User Administrator (Inactive) PO Buyer (Jaggaer)	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--

GA@WORK PRO Security Role Glossary

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Role-Based Security Group (Constrained)	Procurement Analyst	Procurement Analyst	Perform procurement reporting functions for assigned companies. Examples include reporting on suppliers, supplier contracts, requisitions, purchase orders, and receipts. No approval authority.	Constrained by Role Access	Procurement Analyst	Company Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	Configures CRPROC - AP - Find Payments worklet for Accounts Payables Lead for Accounts Payable Dashboard Configures CRPROC - AP - Open Purchase Order Balances by PO ID worklet for Accounts Payables Lead for Accounts Payable Dashboard	--	Access External Search Partner: Item Management Access Healthcare Information Management Dashboard: Financials Management Dashboard: Procurement Organization: Manage Central Travel Card Transactions Process: Ad Hoc Bank Transaction - Core Process: Advanced Ship Notice Process: Credit Card Process: Edit Purchase Item Change Event Process: Internal Catalogs Process: Internal Service Delivery Process: Procurement Card Payment/Settlement Process: Procurement Card Payment Escheatment Process: Procurement Card Transaction Verification Process: Purchase Item Request Process: Purchase Order Process: Purchase Order Acknowledgement Process: Purchase Order - Mass Action Process: Purchase Order - Reporting Process: Recall Reaction	Ad Hoc Bank Transaction Event	--	Advanced Ship Notice Event Backorder Event Change Order Create Change Order from Contingent Worker Contract Create Purchase Order from Contingent Worker Contract Create Supplier Contract Schedule Installments for Receipt Internal Service Delivery Event Internal Service Delivery Intercompany Event Mass Change Worker on Procurement Document Mass Maintain Purchase Items Request New Hire Provisioning New Purchase Items Request Order-From Supplier Connection Event Procurement Card Transaction Verification Event Procurement Card Transaction Verification Intercompany Event Procurement Document Mass Action Event Procurement Roll Forward Prospective Supplier Request Event Purchase Order Acknowledgement Event Purchase Order Event Purchase Order Intercompany Event Purchase Order XML Issue Event Recall Reaction	CRPROC - PCARD - Find Credit Card Transactions	--	--

Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
													Reaction			Recall Response Event			
													Process: Recall Response			Receipt			
													Process: Receipt/Return (NEW)			Receipt Accrual Event			
													Process: Receipt/Return - View			Receipt Adjustment			
													Process: Receipt Accruals			Reopen Procurement Documents Event			
													Process: Requisition			Request for Quote Award Event			
													Process: Requisition - Create/Edit			Request for Quote Event			
													Process: Requisition - Reporting			Request for Quote Response Event			
													Process: Shared Requisition Template			Requisition Event			
													Process: Sourcing			Requisition Intercompany Event			
													Process: Sourcing - Goods			Requisition Sourcing Event			
													Process: Spend Control and Analysis			Return to Supplier Event			
													Process: Supplier Catalogs			Supplier Alternate Name Change Event			
													Process: Supplier Contract			Supplier Change Event			
													Process: Supplier Contract - Create/Edit			Supplier Classification Change Event			
													Process: Supplier Contract - Create from Requisition			Supplier Contact Info Change Event			
													Process: Supplier Contract - Reporting			Supplier Event			
													Process: Supplier Contract - Supplier Invoice			Supplier Settlement Bank Account Change Event			
													Process: Supplier Contract - View			Update Supplier Items Event			
													Process: Supplier Ratings						
													Process: Supplier Request						
													Process: Supplier Request - Cancel						
													Reports: Currency						

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													Reports: Currency Rates						
													Reports: Internal Service Delivery						
													Reports: Internal Service Provider						
													Reports: Procurement Card Payments						
													Reports: Purchase Items						
													Reports: Supplier						
													Set Up: Basic Gift Worktag						
													Set Up: Basic Grant Worktag						
													Set Up: Commodity Codes						
													Set Up: Company						
													Set Up: Company Accounting						
													Set Up: Company General						
													Set Up: Credit Card						
													Set Up: Custom Validations						
													Set Up: Financial Accounting						
													Set Up: Financial Messages						
													Set Up: Fund						
													Set Up: Fund Accounting						
													Set Up: Internal Service Provider						
													Set Up: Map Worktags						
													Set Up: Netting Rules						
													Set Up: Procurement						
													Set Up: Procurement Security Segments						
													Set Up: Purchase Item						

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													Set Up: Revenue Categories						
													Set Up: Supplier						
													Set Up: Supplier Administration						
													Set Up: Supplier Contracts						
													Set Up: Supplier Contract Security Segments						
													Set Up: Supplier Maintenance						
													Set Up: Supplier Notes						
													Set Up: Supplier Security Segments						
													Set Up: Tax						
													Set Up: Unit of Measure						
													Set Up: Workday Supplier Account						
													Supplier Change History						
													View: Buyer Hub						
													View: Internal Service Provider						
													View: Purchase Item						
													View: Supplier						
													View: Tax Authority						
Role-Based Security Group (Constrained)	Procurement Data Entry Specialist	Procurement Data Entry Specialist	Initiates the Procurement Card Verification for other workers at your agency.	Constrained by Role Access	Procurement Data Entry Specialist	Company Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	--	--	Management Dashboard: Procurement Process: Procurement Card Transaction Verification	Procurement Card Transaction Verification Event	Procurement Card Transaction Verification Event	Procurement Card Transaction Verification Event Procurement Card Transaction Verification Intercompany Event	--	--	--

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Role-Based Security Group (Constrained)	Procurement Operations Lead	Procurement Operations Lead	Approval and correction authority for supplier, supplier contract, and procurement business processes.	Constrained by Role Access	Procurement Operations Lead	Company Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	Configures CRPROC - AP - Find Payments worklet for Accounts Payables Lead for Accounts Payable Dashboard Configures CRPROC - AP - Open Purchase Order Balances by PO ID worklet for Accounts Payables Lead for Accounts Payable Dashboard	--	Access External Search Partner: Item Management Access Healthcare Information Management Dashboard: Financials Management Dashboard: Procurement Process: Advanced Ship Notice Process: Credit Card Process: Edit Purchase Item Change Event Process: Internal Catalogs Process: Internal Service Delivery Process: Procurement Card Payment/Settlement Process: Procurement Card Payment Escheatment Process: Procurement Card Transaction Verification Process: Purchase Item Request Process: Purchase Order Process: Purchase Order Acknowledgement Process: Purchase Order - Mass Action Process: Purchase Order - Reporting Process: Recall Reaction Process: Recall Response Process: Receipt/Return	Change Order Procurement Document Mass Action Event Purchase Order Event Purchase Order Issue Event Receipt Accrual Event Reopen Procurement Documents Event Requisition Event	Change Order Procurement Document Mass Action Event Procurement Roll Forward Purchase Order Event Purchase Order Issue Event Requisition Event	Advanced Ship Notice Event Backorder Event Change Order Create Change Order from Contingent Worker Contract Create Purchase Order from Contingent Worker Contract Create Supplier Contract Schedule Installments for Receipt Internal Service Delivery Event Internal Service Delivery Intercompany Event Mass Change Worker on Procurement Document Mass Maintain Purchase Items Request New Hire Provisioning New Purchase Items Request Order-From Supplier Connection Event Procurement Card Transaction Verification Event Procurement Card Transaction Verification Intercompany Event Procurement Document Mass Action Event Procurement Roll Forward Prospective Supplier Request Event Purchase Order Acknowledgement Event Purchase Order Event Purchase Order Intercompany Event Purchase Order Issue Event	--	Advanced Ship Notice Event Backorder Event Change Order Internal Service Delivery Event Internal Service Delivery Intercompany Event Mass Change Worker on Procurement Document Mass Maintain Purchase Items Request New Hire Provisioning New Purchase Items Request Order-From Supplier Connection Event Procurement Card Transaction Verification Event Procurement Card Transaction Verification Intercompany Event Procurement Document Mass Action Event Procurement Roll Forward Prospective Supplier Request Event Purchase Order Acknowledgement Event Purchase Order Intercompany Event Receipt Accrual Event Receipt Adjustment Reopen Procurement Documents Event Request for Quote Award Event Request for Quote Event Request for Quote Response Event Requisition Event Requisition Intercompany Event	Procurement Document Mass Action Event Procurement Roll Forward Reopen Procurement Documents Event

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													(NEW)			Purchase Order XML Issue Event		Requisition Sourcing Event	
													Process: Receipt/Return - View			Recall Reaction		Return to Supplier Event	
													Process: Receipt Accruals			Recall Response Event		Supplier Change Event	
													Process: Requisition			Receipt		Supplier Classification Change Event	
													Process: Requisition - Create/Edit			Receipt Accrual Event		Supplier Contact Info Change Event	
													Process: Requisition - Reporting			Receipt Adjustment		Supplier Event	
													Process: Shared Requisition Template			Reopen Procurement Documents Event		Supplier Settlement Bank Account Change Event	
													Process: Sourcing			Request for Quote Award Event		Update Supplier Items Event	
													Process: Sourcing - Goods			Request for Quote Event			
													Process: Spend Control and Analysis			Request for Quote Response Event			
													Process: Supplier Catalogs			Requisition Event			
													Process: Supplier Contract			Requisition Intercompany Event			
													Process: Supplier Contract - Create/Edit			Requisition Sourcing Event			
													Process: Supplier Contract - Create from Requisition			Return to Supplier Event			
													Process: Supplier Contract - Reporting			Supplier Alternate Name Change Event			
													Process: Supplier Contract - Supplier Invoice			Supplier Change Event			
													Process: Supplier Contract - View			Supplier Classification Change Event			
													Process: Supplier Ratings			Supplier Contact Info Change Event			
													Process: Supplier Request			Supplier Event			
													Process: Supplier Request - Cancel			Supplier Settlement Bank Account Change Event			
													Reports: Currency Rates			Update Supplier Items Event			
													Reports: Internal Service Delivery						
													Reports: Internal Service Provider						

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													Service Provider						
													Reports: Procurement Card Payments						
													Reports: Purchase Items						
													Reports: Supplier						
													Set Up: Basic Gift Worktag						
													Set Up: Basic Grant Worktag						
													Set Up: Commodity Codes						
													Set Up: Company						
													Set Up: Company Accounting						
													Set Up: Company General						
													Set Up: Credit Card						
													Set Up: Custom Validations						
													Set Up: Financial Accounting						
													Set Up: Financial Messages						
													Set Up: Fund						
													Set Up: Fund Accounting						
													Set Up: Internal Service Provider						
													Set Up: Map Worktags						
													Set Up: Netting Rules						
													Set Up: Procurement						
													Set Up: Procurement Security Segments						
													Set Up: Purchase Item						
													Set Up: Revenue Categories						

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													Categories						
													Set Up: Supplier						
													Set Up: Supplier Administration						
													Set Up: Supplier Contracts						
													Set Up: Supplier Contract Security Segments						
													Set Up: Supplier Maintenance						
													Set Up: Supplier Notes						
													Set Up: Supplier Security Segments						
													Set Up: Tax						
													Set Up: Unit of Measure						
													Set Up: Workday Supplier Account						
													Supplier Change History						
													View: Buyer Hub						
													View: Internal Service Provider						
													View: Purchase Item						
													View: Supplier						
													View: Tax Authority						
													Worker Data: Credit Card						
													Worker Data: Worker Burden						
Role-Based Security Group (Constrained)	Procurement Security Approver	Procurement Security Approver	Provisioned to DOAS personnel for approving Procurement security role requests.	Constrained by Role Access	Procurement Security Approver	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	--	--	Manage: Organization Roles	--	--	Request	--	Request	--

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Role-Based Security Group (Constrained)	Procurement Settlement Specialist	Procurement Settlement Specialist	Perform procurement settlement functions for assigned companies. Examples include generating procurement card transaction payments and settling.	Constrained by Role Access	Procurement Settlement Specialist	Company Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	Configures CRPROC - AP - Find Payments worklet for Accounts Payables Lead for Accounts Payable Dashboard	--	Management Dashboard: Settlement Process: Procurement Card Payment/Settlement Process: Procurement Card Payment Escheatment Process: Schedule Settlement Run Reports: Currency Rates Reports: Procurement Card Payments Set Up: Bank Entity View: Bank Entity View: Tax Authority	Payment Printing Event Prenote Run Event	Print Checks Task Procurement Card Transaction Verification Event	Cash Balance Check Event Express Settlement Run Event Outsourced Payment Release Event Payment Printing Event Payment Release Event Prenote Run Event Print Checks Task Procurement Card Transaction Verification Event Procurement Card Transaction Verification Intercompany Event	CRFIN - BIRT - AP Payments to Print	Express Settlement Run Event Payment Printing Event Payment Release Event Prenote Run Event Procurement Card Transaction Verification Event Procurement Card Transaction Verification Intercompany Event	--
Role-Based Security Group (Constrained)	Receiving Specialist	Receiving Specialist	Perform receiving functions for assigned companies. Examples include recording receipts, adjustments, goods delivery, and returns. Approval authority for receiving business processes.	Constrained by Role Access	Receiving Specialist	Company Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	Configures CRPROC - AP - Open Purchase Order Balances by PO ID worklet for Accounts Payables Lead for Accounts Payable Dashboard	--	Process: Advanced Ship Notice Process: Dock Logging Process: Goods Delivery Process: Purchase Order Process: Purchase Order - Mass Action Process: Purchase Order - Reporting Process: Receipt/Return (NEW) Process: Receipt/Return - View Process: Requisition Process: Requisition - Create/Edit Process: Requisition - Reporting View: Purchase Item	Goods Delivery Event Goods Delivery Group Receipt Receipt Adjustment	Goods Delivery Event Goods Delivery Run Receipt Receipt Adjustment Supplier Accounts Match Event	Goods Delivery Event Goods Delivery Group Goods Delivery Run Receipt Receipt Adjustment	--	Receipt Adjustment	--

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Role-Based Security Group (Constrained)	Req Auditor	Req Auditor	The Req Auditor is a read only role. It allows the auditor to view requisitions within Jaggaer. Should only be assigned to DOAS AND DOAA auditors.	Constrained by Role Access	Req Auditor	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Requester	Requester	Initiators of Requisitions	Constrained by Role Access	Requester	Company Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	Configures Requisitions worklet for Home	--	Process: Requisition Process: Requisition - Create/Edit Process: Requisition - Reporting	Receipt Requisition Event	Requisition Event	Requisition Event	--	Requisition Event	--
Role-Based Security Group (Constrained)	Requester (Jaggaer)	Requester (Jaggaer)	A Requester can initiate the process of requesting goods or services by creating a requisition. The requester will be able to create carts from the Georgia Virtual catalogs/statewide contracts. Assignees should also be assigned the Workday Requester Role.	Constrained by Role Access	Requester (Jaggaer)	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	--	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	SAO Supplier Management	SAO Supplier Management	Supplier personnel within the State Accounting Office. Has permissions to maintain supplier data and access to the Supplier Master.	Constrained by Role Access	SAO Supplier Management	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	--	--	--	--	Supplier Change Event	Procurement Document Mass Action Event Reopen Procurement Documents Event	--	--	--
Role-Based Security Group (Constrained)	SAO Vendor Management Only	SAO Vendor Management Only	SAO vendor management team only role, provides access to view/update configuration items for Jaggaer & supplier onboarding.	Constrained by Role Access	SAO Vendor Management Only	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--

Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
Role-Based Security Group (Constrained)	Services Coordinator	Services Coordinator	Perform services sourcing functions for assigned companies. Examples include requisitions, purchase orders, and receipts. Approval authority for procurement business processes.	Constrained by Role Access	Services Coordinator	Company Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	Configures CRPROC - AP - Find Supplier Invoice Lines worklet for Accounts Payables Lead for Accounts Payable Dashboard Configures CRPROC - AP - Find Supplier Invoices worklet for Accounts Payables Lead for Accounts Payable Dashboard Configures CRPROC - AP - Open Purchase Order Balances by PO ID worklet for Accounts Payables Lead for Accounts Payable Dashboard Configures Supplier Accounts worklet for Home	--	Management Dashboard: Procurement Process: Purchase Order Process: Purchase Order Acknowledgement Process: Purchase Order - Mass Action Process: Purchase Order - Reporting Process: Receipt/Return (NEW) Process: Receipt/Return - View Process: Requisition Process: Requisition - Create/Edit Process: Requisition - Reporting Process: Shared Requisition Template Process: Sourcing Process: Supplier Invoice Process: Supplier Invoice Document - Add/Change Attachment Process: Supplier Invoice - Mass Action Process: Supplier Invoice - Reporting Process: Supplier Invoice - Request Process: Supplier Invoice - View Process: Supplier Ratings Process: Supplier Request Process: Supplier Request - Cancel	Change Order Create Change Order from Contingent Worker Contract Create Purchase Order from Contingent Worker Contract Create Supplier Contract Schedule Installments for Receipt Mass Change Worker on Procurement Document Procurement Document Mass Action Event Receipt Receipt Adjustment Reopen Procurement Documents Event Request for Quote Award Event Request for Quote Event Request for Quote Response Event Requisition Event Requisition Sourcing Event Supplier Change Event	Change Order Mass Change Worker on Procurement Document Procurement Document Mass Action Event Purchase Order Acknowledgement Event Purchase Order Event Request for Quote Award Event Request for Quote Event Request for Quote Response Event Requisition Event Requisition Sourcing Event Supplier Accounts Match Event Supplier Contract Amendment Event Supplier Invoice Event	Change Order Create Change Order from Contingent Worker Contract Create Purchase Order from Contingent Worker Contract Create Supplier Contract Schedule Installments for Receipt Mass Change Worker on Procurement Document Order-From Supplier Connection Event Procurement Document Mass Action Event Prospective Supplier Request Event Purchase Order Acknowledgement Event Purchase Order Event Purchase Order Intercompany Event Purchase Order XML Issue Event Receipt Receipt Adjustment Reopen Procurement Documents Event Request for Quote Award Event Request for Quote Event Request for Quote Response Event Requisition Event Requisition Intercompany Event Requisition Sourcing Event Supplier Accounts Match Event Supplier Accounts Match Exception Override Event	--	Change Order Mass Change Worker on Procurement Document Order-From Supplier Connection Event Procurement Document Mass Action Event Prospective Supplier Request Event Purchase Order Acknowledgement Event Purchase Order Intercompany Event Receipt Adjustment Reopen Procurement Documents Event Request for Quote Award Event Request for Quote Event Request for Quote Response Event Requisition Event Requisition Intercompany Event Requisition Sourcing Event Supplier Change Event Supplier Classification Change Event Supplier Contact Info Change Event Supplier Contract Amendment Event Supplier Contract Event Supplier Contract Invoice Schedule Event Supplier Contract Purchase Order Schedule Event Supplier Event	Procurement Document Mass Action Event Reopen Procurement Documents Event

Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
											Reports: Currency Rates Reports: Supplier Set Up: Supplier Set Up: Supplier Notes Set Up: Workday Supplier Account Supplier Change History View: Buyer Hub View: Internal Service Provider View: Purchase Item View: Supplier					Override Event Supplier Alternate Name Change Event Supplier Change Event Supplier Classification Change Event Supplier Contact Info Change Event Supplier Contract Amendment Event Supplier Contract Event Supplier Contract Invoice Schedule Event Supplier Contract Purchase Order Schedule Event Supplier Event Supplier Invoice Event Supplier Settlement Bank Account Change Event			
Role-Based Security Group (Constrained)	Sourcing Ad-Hoc Approver	Sourcing Ad-Hoc Approver	The Sourcing Ad-Hoc approver allows a user to be added into workflow as an ad-hoc approver.	Constrained by Role Access	Sourcing Ad-Hoc Approver	Company Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	SPD Auditor	Sourcing Auditor	The SPD Auditor is a read only role. It allows the auditor to view sourcing events within the Jaggaer. Should only be assigned to DOAS AND DOAA auditors.	Constrained by Role Access	Sourcing Auditor	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--

Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
Role-Based Security Group (Constrained)	Sourcing Buyer	Sourcing Buyer	The Sourcing Buyer is able to create/manage sourcing events for their agency only. This role also has the ability to request sourcing events (the user does not require the Sourcing Requester role).	Constrained by Role Access	Sourcing Buyer	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Sourcing Help Desk	Sourcing Help Desk	The Sourcing Help Desk role is for DOAS Procurement Helpdesk only. NO USER SHOULD HAVE THIS ROLE!!!	Constrained by Role Access	Sourcing Help Desk	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Sourcing Librarian	Sourcing Librarian	The Sourcing Librarian role is for DOAS SPD only. This role allows the user to create and maintain templates to be used by various state agencies. DOAS SPD only.	Constrained by Role Access	Sourcing Librarian	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Sourcing Panelist	Sourcing Panelist	Sourcing Panelist	Constrained by Role Access	Sourcing Panelist	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Sourcing Requester	Sourcing Requester	The Sourcing Requester is able to create sourcing event requests for their agency. The sourcing request is used to create sourcing events.	Constrained by Role Access	Sourcing Requester	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	SPD Administrator	SPD Administrator	STATE PURCHASING DIVISION ROLE. NOT FOR AGENCY ASSIGNMENT.	Constrained by Role Access	SPD Administrator	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	SPD Agency Sourcing Only	SPD Agency Sourcing Only	STATE PURCHASING DIVISION ROLE. NOT FOR AGENCY ASSIGNMENT.	Constrained by Role Access	SPD Agency Sourcing Only	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	--	--	--	--	--	--	--	--	--

Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
Role-Based Security Group (Constrained)	SPD Contract Librarian	SPD Contract Librarian	SPD Contract Librarians will have full access to the SPD and Agency document templates and the Library. DOAS SPD employees only.	Constrained by Role Access	SPD Contract Librarian	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	SPD Contract Stakeholder	SPD Contract Stakeholder	A SPD Contract Stakeholder will have view access and receive alerts and notifications on Statewide contracts if configured by the contract administrator. If permitted on a contract, they can be selected as a Reviewer on a contract where they will have full authority to modify contract fields and the contract document template. DOAS SPD employees only.	Constrained by Role Access	SPD Contract Stakeholder	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	SPD IT Contract Administrator	SPD IT Contract Administrator	The SPD IT Contract Administrator has the authority to manage all contract configuration, workflow steps and provide support for end users for Contracts. Should only be assigned to DOAS IT support team.	Constrained by Role Access	SPD IT Contract Administrator	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	--	--	--	--	--	--	--	--	--

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Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
Role-Based Security Group (Constrained)	SPD Sourcing Manager	SPD Sourcing Manager	The SPD Sourcing Manager role should only be assigned to DOAS Agency Sourcing users. This role allows the users to create/manage sourcing events for all state agencies that are setup for sourcing in Jaggaer. STATE PURCHASING DIVISION ROLE. NOT FOR AGENCY ASSIGNMENT.	Constrained by Role Access	SPD Sourcing Manager	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--
Role-Based Security Group (Constrained)	SPD Supplier Management	SPD Supplier Management	Perform accounts payable data entry functions for assigned companies. Examples include creating supplier invoices and recurring supplier invoices. No approval authority.	Constrained by Role Access	SPD Supplier Management	Company Company Hierarchy	--	--	Current Organization And Unassigned Subordinates	Role has access to the positions they support	Configures CRPROC - AP - Find Supplier Invoice Lines worklet for Accounts Payables Lead for Accounts Payable Dashboard Configures CRPROC - AP - Find Supplier Invoices worklet for Accounts Payables Lead for Accounts Payable Dashboard Configures Supplier Accounts worklet for Home	--	Manage: Supplier Invoice Work Queue Process: Recurring Supplier Invoice Process: Supplier Invoice Process: Supplier Invoice Document - Add/Change Attachment Process: Supplier Invoice - Mass Action Process: Supplier Invoice - Reporting Process: Supplier Invoice - Request Process: Supplier Invoice - View Process: Supplier Invoice Work Queue Process: Supplier Request Process: Supplier Request - Cancel Reports: Currency	Check Budget (Financial) Prepaid Spend Amortization Event Supplier Accounts Match Exception Override Event Supplier Change Event Supplier Event Supplier Invoice Request Event	Receipt Receipt Adjustment Return to Supplier Event Supplier Accounts Match Event Supplier Event Supplier Invoice Event Supplier Invoice Request Event	1099 Adjustment Check Budget (Financial) Order-From Supplier Connection Event Prepaid Spend Amortization Event Prepaid Spend Amortization Schedule Event Procurement Document Mass Action Event Prospective Supplier Request Event Receipt Receipt Adjustment Recurring Supplier Invoice Remit-To Supplier Connection Event Reopen Procurement Documents Event Return to Supplier Event	--	Receipt Receipt Adjustment Return to Supplier Event	--

Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
													Reports: Currency Rates Reports: Supplier Invoice Request Reports: Supplier Invoice Text Only Reports: Supplier Invoice Work Queue Set Up: Custom Validations Set Up: Supplier Set Up: Supplier Maintenance Set Up: Supplier Notes Set Up: Workday Supplier Account Supplier Change History View: Purchase Item View: Supplier						Supplier Accounts Match Event Supplier Accounts Match Exception Override Event Supplier Alternate Name Change Event Supplier Change Event Supplier Classification Change Event Supplier Contact Info Change Event Supplier Contract Invoice Schedule Event Supplier Event Supplier Invoice Event Supplier Invoice Intercompany Event Supplier Invoice Request Event Supplier Settlement Bank Account Change Event
Role-Based Security Group (Constrained)	Special Circumstances Approver (Agency)	Special Circumstances Approver (Agency)	This is the Company-constrained component of the Special Circumstances Approver Intersection Security Group.	Constrained by Role Access	Special Circumstances Approver (Agency)	Company Company Hierarchy	--	Yes	Current Organization And Unassigned Subordinates	Role has access to the positions they support	--	Special Circumstances Approver	--	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Special Circumstances Approver (Spend Category)	Special Circumstances Approver (Spend Category)	Specific approval groups for certain spend categories - IT, Fleet, etc	Constrained by Role Access	Special Circumstances Approver (Spend Category)		--	Yes	Current Organization And Unassigned Subordinates	Role has access to the positions they support	--	Special Circumstances Approver	--	--	--	--	--	--	--
Role-Based Security Group (Constrained)	Statewide Contract Administrators (SPD Only)	Statewide Contract Administrators (SPD Only)	Statewide Contract Administrators is only assigned to DOAS statewide contract users. DOAS SPD employees only.	Constrained by Role Access	Statewide Contract Administrators (SPD Only)	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	--	--	--	--	--	--	--	--	--
Role-Based Security Group (Constrained)	SWC Role	SWC Role	STATE PURCHASING DIVISION ROLE. NOT FOR AGENCY ASSIGNMENT.	Constrained by Role Access	SWC Role	Company Company Hierarchy	--	--	Current Organization And All Subordinates	Role has access to the positions they support	Configures Procurement worklet for Procurement for Sourcing, Contracts, & Supplier Management	--	Jaggaer Signon (jaggaer_vghrby)	--	--	--	--	--	--

Security Group Type	Assignable Role	Security Group	Description	Context Type	All Security Groups for Role	Role Enabled for Organization Type(s)	Is Supporting or Is Leadership	Hide Role on View if Not Assigned	Access Rights to Organization(s)	Access Rights to Multiple Job Workers	Other Usages	Critical Administration/Definition Usages	Domains granted to Security Group	Business Process Types granted to Security Group - Initiate Access	Business Process Types granted to Security Group - Enrichment Access	Business Process Types granted to Security Group - View Access	Reports Explicitly Shared with Group	Business Process Types granted to Security Group - Approve Access	Business Process Types granted to Security Group - Cancel Access
Role-Based Security Group (Constrained)	Worktag Reviewer	Worktag Reviewer	A role specifically assigned to review Worktags for transactions like supplier invoice or expense reports.	Constrained by Role Access	Worktag Reviewer	Company, Company Hierarchy	--	Yes	Current Organization And All Subordinates	Role has access to the positions they support	--	--	--	--	Change Order, Expense Report Event, Procurement Card Transaction Verification Event, Purchase Order Event, Requisition Event, Spend Authorization, Supplier Invoice Event	Change Order, Expense Report Event, Procurement Card Transaction Verification Event, Purchase Order Event, Requisition Event, Spend Authorization, Supplier Invoice Event	--	Procurement Card Transaction Verification Event, Purchase Order Event, Requisition Event	--
Role-Based Security Group (Unconstrained)	SPD Approver	SPD Approver	Approves Reqs & POs over $1M	Unconstrained	SPD Approver	Company Hierarchy	--	--	--	--	--	--	Process: Requisition	--	--	Change Order, Purchase Order Event, Requisition Event	--	Change Order, Purchase Order Event, Requisition Event	--