HCM Instructor-Led Training Schedule

This schedule lists instructor-led training (ILT) sessions only. Assessments and eLearning courses are not listed — please access and complete them directly in Team Georgia Learning as assigned in your Learning Program(s).

Questions on Training?
Learning Help Form

Need more information?
Visit the Training Support Center

GA@WORK
Publish date: 02.11.26

GA@WORK
Recruiting & Onboarding

Course Duration: 4 hours; Delivery Method: Virtual ILT

Date	Time	# Sessions
April 7	9 a.m. – 1 p.m.	2
April 14	9 a.m. – 1 p.m.	2
April 21	9 a.m. – 1 p.m.	2
April 28	9 a.m. – 1 p.m.	2
May 5	9 a.m. – 1 p.m.	2
May 12	9 a.m. – 1 p.m.	2
May 19	9 a.m. – 1 p.m.	2
May 26	9 a.m. – 1 p.m.	2
June 2	9 a.m. – 1 p.m.	2

GA@WORK
Manage Compensation

Course Duration: 2 hours; Delivery Method: Virtual ILT

Date	Time	# Sessions
April 9	1 – 3 p.m.	4
April 14	2 – 4 p.m.	2
April 16	1 – 3 p.m.	4
April 21	2 – 4 p.m.	3
April 23	1 – 3 p.m.	4
April 27	1 – 3 p.m.	4
April 28	2 – 4 p.m.	4
April 30	1 – 3 p.m.	4
May 7	1 – 3 p.m.	4

GA@WORK
Manage HR Transactions

Course Duration: 2 hours; Delivery Method: Virtual ILT

Date	Time	# Sessions
April 8	1 – 3 p.m.	4
April 9	1 – 3 p.m.	4
April 15	1 – 3 p.m.	4
April 16	9 – 11 a.m.	4
April 23	1 – 3 p.m.	4
April 30	9 – 11 a.m.	4
May 7	9 – 11 a.m.	4
May 11	9 – 11 a.m.	4

GA@WORK
Delivered by The NextGen Project

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GA@WORK
Learning for Instructors

Course Duration: 2.5 hours; Delivery Method: Virtual ILT

Date	Time	# Sessions
April 7	9 – 10:30 a.m.	1
May 12	9 – 10:30 a.m.	1
May 19	9 – 10:30 a.m.	1

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Finance Instructor-Led Training Schedule

This schedule lists instructor-led training (ILT) sessions only. Assessments and eLearning courses are not listed — please access and complete them directly in Team Georgia Learning as assigned in your Learning Program(s).

GA@WURK
Publish date: 02.11.26

GA@WORK
Manage Time & Absence

Course Duration: 3 hours; Delivery Method: Virtual ILT

Date	Time	# Sessions
April 6	9 a.m. – 12 p.m.	4
April 13	9 a.m. – 12 p.m.	4
April 20	9 a.m. – 12 p.m.	4
May 4	9 a.m. – 12 p.m.	4
May 6	9 a.m. – 12 p.m.	4
May 11	9 a.m. – 12 p.m.	4
May 12	9 a.m. – 12 p.m.	4
May 19	9 a.m. – 12 p.m.	4
May 21	9 a.m. – 12 p.m.	4
June 2	9 a.m. – 12 p.m.	4
June 4	9 a.m. – 12 p.m.	4

GA@WORK
Manage Payroll

Course Duration: 3.5 hours; Delivery Method: In-Person

Date	Time	# Sessions	Date	Time	# Sessions
April 14	8:30 a.m. – 12 p.m.	1	**May 19**	8:30 a.m. – 12 p.m.	1
April 14	1 – 4:30 p.m.	1	**May 19**	1 – 4:30 p.m.	1
April 16	8:30 a.m. – 12 p.m.	1	**May 20**	8:30 a.m. – 12 p.m.	1
April 16	1 – 4:30 p.m.	1	**May 20**	1 – 4:30 p.m.	1
May 5	8:30 a.m. – 12 p.m	1	**May 27**	8:30 a.m. – 12 p.m.	1
May 5	1 – 4:30 p.m.	1	**May 27**	1 – 4:30 p.m.	1
May 7	8:30 a.m. – 12 p.m.	1	**June 1**	8:30 a.m. – 12 p.m.	1
May 7	1 – 4:30 p.m.	1	**June 1**	1 – 4:30 p.m.	1
May 12	8:30 a.m. – 12 p.m.	1	**June 3**	8:30 a.m. – 12 p.m..	1
May 12	1 – 4:30 p.m.	1	**June 3**	1 – 4:30 p.m.	1
May 14	8:30 a.m. – 12 p.m.	1			
May 14	1 – 4:30 p.m.	1			