

**TeamWorks Financials
FY 2020 CLOSE SCHEDULE**

TeamWorks Accounting Period	Month	Close Date
1	July	Friday 08/16/2019 (Periods 1 & 2 will be opened from 08/01 to 08/16)
2	August	Friday 08/30/2019
3	September (Federal Year End close) (1st Quarter End)	Friday 10/11/2019 (Periods 3 & 4 will be opened from 10/01 to 10/11)
4	October	Thursday 10/31/2019
5	November	Wednesday 11/27/2019
6	December (2nd Quarter End)	Friday 01/10/2020 (Periods 6 & 7 will be opened from 01/01 to 01/10)
7	January	Friday 01/31/2020
8	February	Friday 02/28/2020
9	March (3rd Quarter End)	Thursday 04/09/2020 (Periods 9 & 10 will be opened from 04/01 to 04/09)
10	April	Thursday 04/30/2020
11	May	Friday 05/29/2020
12	June (State Year End close) (4th Quarter End)	Friday 07/17/2020 (Periods 12 & 01 will be opened from 07/01 to 07/17) System will be unavailable beginning Friday (at 7:00 pm) Thru Monday 7/20/2020 (at 7:00 am)
998*	Adjustment Period	Close I - Monday 07/20/2020 (at 7:00 am) thru Friday 07/24/2020 (at 6:59 pm) Close II - Monday 07/20/2020 (at 7:00 am) thru Friday 08/07/2020 (at 6:59 pm) For the following selected agencies DCH, DHS, DBHDD, DPH, SHBP, DOL, DOE, and SRTA.
999**	Year-End Close Processing	Close I - Friday 07/24/2020 (at 7:00 pm) thru Monday 07/27/2020 (at 6:59 am) Close II - Friday 08/07/2020 (at 7:00pm) thru Monday 08/10/2020 (at 6:59 am) For the following selected agencies DCH, DHS, DBHDD, DPH, SHBP, DOL, DOE, and SRTA.

* TeamWorks has a period "998" which is used for adjusting entries. After the adjusting entries are made in

** TeamWorks Financials will be unavailable at 7:00 pm on the date specified within the table.