



Appendix B
Payroll Shared Services
Calendar Year 2012 Payroll Calendar

Pay Date	Payroll Confirm Date	Preliminary Transaction Submission (Due by 2pm)	Transaction Final Deadline (Due by noon)
January 13, 2012	January 9, 2012	January 04, 2012	January 06, 2012
January 31, 2012	January 25, 2012	January 20, 2012	January 24, 2012
February 15, 2012	February 09, 2012	February 06, 2012	February 08, 2012
February 29, 2012	February 23, 2012	February 20, 2012	February 22, 2012
March 15, 2012	March 09, 2012	March 06, 2012	March 08, 2012
March 30, 2012	March 26, 2012	March 21, 2012	March 23, 2012
April 13, 2012	April 09, 2012	April 04, 2012	April 06, 2012
April 30, 2012	April 24, 2012	April 18, 2012	April 20, 2012
May 15, 2012	May 09, 2012	May 04, 2012	May 08, 2012
May 31, 2012	May 24, 2012	May 21, 2012	May 23, 2012
June 15, 2012	June 11, 2012	June 06, 2012	June 08, 2012
June 29, 2012	June 25, 2012	June 20, 2012	June 22, 2012