



Commitment Control Budget Exceptions

Error Message	Explanation and Solutions
Allotment Ledger Edit Error	<p>Usually a fund source or program value that attempted to populate on the program ledger in PeopleSoft did not occur because the value is not on the BCM_FUND_SRC or KK_PROGRAM tree. The values populate from the BudgetNet files that are interfaced overnight.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> • Verify what the correct fund source or program value should be. • If fund source value is correct, submit tree request form to trees@sao.ga.gov to add value to the tree. Requests to add program values will need to be submitted by OPB. • If value is incorrect, contact your OPB Analyst to assist in resolving this issue. Corrections made in BudgetNet will interface overnight and populate the data into the program ledger in PeopleSoft.
Budget Date is Out of Bounds	<p>Budget attributes have been changed for a budget period outside the current budget year.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> • Contact SAO at finacctg@sao.ga.gov or call 404-657-3956 or 1-888-896-7771 and press option 3, 1. <p>The budget date on the transaction is not within the effective dates of the project chartfield value.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> • Review the effective date for the project and if necessary change the date to coincide with the budget date on the transaction.
CF Value not at Tree Level	<p>A chartfield value should be at the correct level on the tree. In other words, the value is not on the tree for the Program or Allotment Ledgers. See the Program or Allotment Ledger Edit Error for solution.</p> <p>Example Message:</p> <p>Value RESRC for Chartfield PROGRAM_CODE is not in the tree at the correct level</p>
DEPTSUM Edit Error	<p>Budget journal lines reduce control ledger to a negative balance.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> • Navigate to "Enter Budget Journals" to verify that all controlled ledgers are fully posted for related amendments.

	<ul style="list-style-type: none"> Use the DEPTSUM Edit Error posting instructions to complete the posting of this ledger per Financials Budget communication dated October 23, 2008.
Error Message	Explanation and Solutions
Document Tolerance Error	<p>A PO line is greater than a voucher line and the difference is not within the tolerance levels (10% or \$500 per PO line).</p> <p>Solution(s):</p> <ul style="list-style-type: none"> Correct the original line on the PO or Change the Voucher line to match the PO line depending upon which is the correct amount.
Exceeds Budget Tolerance	<p>Requested transaction exceeds the available budget. Funding is controlled at the DEPTSUM level. Error message occurs when there is not enough money at the DEPTSUM level.</p> <p>Transaction exceeds budget because the control option for the budget definition is <i>Control</i>.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> Amend money into the budget. Charge the expense to a different budget where money is available. Override the error which will result in overspending the budget. (only for users with access to override the DEPTSUM Ledger) Once a correction is made, budget check the transaction again. Review budgetary compliance rules to determine whether budget is overspent at the legal level of budgetary control. Note: Budget override is available in the GL, AP and PO modules. It can only be used to correct this one error – “Exceeds Budget Tolerance”.
Exceeds Non-Cntrl Budget	<p>Warning Message</p> <p>Transaction exceeds budget, but the control option for the budget definition is <i>Track with Budget</i>. Note: Control is at DEPTSUM level.</p> <p>CLASS (Non-control) ORG (Non-control) REVEST (Non-control)</p> <p>Solution(s):</p> <ul style="list-style-type: none"> No intervention or action is needed for this warning.
Invalid Values	<p>The effective date in Design Chartfield (for project codes) is not within the transaction date or has a date other than 01/01/1900.</p>
No Budget Exists	<p>A budget row has not been established for the chartfield combination entered on the transaction.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> Verify that the transaction(s) is coded correctly.

	<ul style="list-style-type: none"> Determine the ORG budget chartfields. In PeopleSoft, navigate to Commitment Control>Review Budget Check Exceptions
Error Message	Explanation and Solutions
No Budget Exists Cont'	<ul style="list-style-type: none"> Choose the module where error exists and enter the business unit and the transaction (PO, AP, or GL) ID. Click "Search". Click on the "Budget Chartfields" tab to find the ORG budget chartfields. If the coding is correct, enter zero dollar budget lines (expense/org and revenue rows). If both expense/org and corresponding revenue rows are not entered, the BUDJRN LX process will error. Note: The type of error is not overridable. <p>For the ALLOT and/or PROGRAM ledgers, budget must first be amended in OPB's BudgetNet. The budget data will populate in the PeopleSoft ledgers in an overnight interface process and be available for review the next day.</p> <p>Vouchers and Purchase Orders (PO)</p> <p>Error occurs if chartfield values are changed on a PO and the values do not translate to budget chartfields where at least zero dollars are loaded.</p>
Override of Exceeds Budget	<p>Warning Message</p> <p>A transaction originally had an "Error" process status of "Exceeds Budget Tolerance". The transaction was <i>overridden</i> and the process status changed to "Warning". The "Warning" indicates that a controlled budget is overspent.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> No intervention or action is needed for this warning Review budgetary compliance rules to determine whether budget is overspent at the legal level of budgetary control.
Program Ledger Edit Error	<p>Usually a fund source or program value that attempted to populate on the program ledger in PeopleSoft did not occur because the value is not on the BCM_FUND_SRC or KK_PROGRAM tree. The values populate from the BudgetNet files that are interfaced overnight.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> Verify what the correct fund source or program value should be. If fund source value is correct, submit tree request form to trees@sao.ga.gov to add value to the tree. Requests to add program values will need to be submitted by OPB. If value is incorrect, contact your OPB Analyst to assist in resolving this issue. Corrections made in BudgetNet will interface overnight and populate the data into the program ledger in PeopleSoft.

Error Message	Explanation and Solutions
Referenced Doc Balance is Zero	<p>PO Voucher refers to a finalized or closed PO.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> • Unfinalize the previous voucher against the PO by clicking the “unfinalize” icon. • Re-budget check the voucher.
Required Key CF (Chartfield) is Blank	<p>A required chartfield value has not been entered on the source transaction.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> • Review the source transaction to determine which chartfield is missing a value. Add the missing chartfield value. • Budget check the transaction again.
REVENUES AND EXPENSES at the DeptID, Proj_Id, Program, and Fund Code are not in balance - Check Log	<p>Revenues must equal Expenses – verify that revenues equal expenses for the combined chartfield values for DeptID, Project, Program, and Fund Code.</p>
Translation Tree Error	<p>At least one of the chartfield values (Org, Project, Fund Source, Fund Code, Program, Class, or Account) in the expense transaction is valid but not on the appropriate tree. PeopleSoft does not know what budget to relate to the expense transaction. For more detail on the error, navigate to Review Budget Exceptions for the module where the error exists. Click on the “More Detail” hyperlink to find the translate value in error. See example below:</p> <p>Message: No translate value for Fund Code: "10100" in Tree "KK_FUND2006", SetID "STATE"</p> <p>Description: Budget Processor was not able to find a translated budgetary chartfield value in the specified tree for the specified detail level chartfield.</p> <p>Solution(s):</p> <ul style="list-style-type: none"> • Verify that the chartfield value is in Design Chartfield and if not, add the value with a 01/01/1900 date. • Submit a Tree Maintenance Request Form to add the missing chartfield value(s) to the correct tree. • After chartfield value(s) is/are on the tree, budget check the transaction again. <p>Exception Note: Requests for account and fund code values should be submitted to SAO Reporting. Requests for program values should be submitted to OPB.</p>
Error Message	Explanation and Solutions
Unable to translate	A revenue line/row may have “ALL” as a value which does not exist on

value (ALL) in tree
(BCM_FUND_SRC) at
level (BD_ORG)

the BCM_FUND_SRC tree at the BD_ORG level.

Revenue rows usually have a numerical value at the BD_ORG level.

Solution(s):

- On the "Budget Lines" tab on the "Budget Journals" page, click the "Fund Src" column heading to sort in ascending order.
- Find a revenue row that has the "ALL" value. Make correction(s) and save.
- Run Budjrnix process again.