



DATE: May 1, 2012
TO: Agency Fiscal Officers
FROM: Greg S. Griffin, State Accounting Officer *gsg*
RE: Policy Draft for Comments: Control/Clearing Accounts

Please find attached an accounting policy draft titled “Control/Clearing Accounts – Balancing Requirements.” The document is available for a 30-day comment period and can be viewed on the SAO website at the following link: SAO.Georgia.gov > Policies > Policy Drafts for Comments.

If you have any comments, please send them to Dina Williams at dmwilliams@sao.ga.gov or by clicking the Policy Feedback link that appears next to the policy title on the “Policy Drafts for Comments” webpage. Once the comment process is completed and the policy is finalized, we will post it to the following page of our website: SAO.Georgia.gov > Policies > Accounting Policy Manual.

This policy draft was developed to incorporate Accounting Directive 201103 into the body of the Statewide Accounting Policy Manual and to add instructions for the new clearing accounts that were established to account for transactions handled via the Concur Travel and Expense Management System.

Thank you in advance for participating in our policy-setting comments process.

CC: Debbie Dlugolenski Alford, Chief Financial Officer and Director – Office of Planning and Budget