

**TeamWorks Financial System
FY 2015 CLOSE SCHEDULE**

TeamWorks Period	Month	Close Date
1	July	Friday 08/15/2014 (Periods 1 & 2 will be opened from 08/01 to 08/15)
2	August	Friday 08/29/2014
3	September (Federal Year End close) (1st Quarter End)	Friday 10/10/2014 (Periods 3 & 4 will be opened from 10/1 to 10/10)
4	October	Friday 10/31/2014
5	November	Wednesday 11/26/2014
6	December (2nd Quarter End)	Friday 01/09/2015 (Periods 6 & 7 will be opened from 01/01 to 01/09)
7	January	Friday 01/30/2015
8	February	Friday 02/27/2015
9	March (3rd Quarter End)	Friday 04/10/2015 (Periods 9 & 10 will be opened from 04/01 to 04/10)
10	April	Thursday 04/30/2015
11	May	Friday 05/29/2015
12**	June (State Year End close) (4th Quarter End)	Friday 07/10/2015 (Periods 12 & 1 will be opened from 07/01 to 07/10) System will be unavailable beginning Friday (at 7:00 pm) Thru Monday 7/13/2015 (at 7:00 am)
998*	Adjustment Period	Close I - Monday 07/13/2015 (at 7:00 am) thru Friday 07/17/2015 (at 6:59 pm) Close II - Monday 07/13/2015 (at 7:00 am) thru Friday 07/31/2015 (at 6:59 pm) (For the following selected agencies DCH, DHS, DBHDD, DPH, DOE, and GDOT)
999**	Year-End Close Processing	Close I - Friday 07/17/2015 (at 7:00 pm) thru Monday 07/20/2015 (at 6:59 am) Close II - Friday 07/31/2015 (at 7:00pm) thru Monday 08/03/2015 (at 6:59 am) (For the following selected agencies DCH, DHS, DBHDD, DPH, DOE, and GDOT)

* TeamWorks has a period "998" which is used for adjusting entries. After the adjusting entries are made in 998, the year-end close period "999" is processed to create beginning balances for the new fiscal year.

** TeamWorks Financials will be unavailable beginning at 7:00 pm on the date specified within the table.