

# TeamWorks Travel and Expense

Powered By Concur Technologies

**What's New in TTE**



## The following updates are effective 9/21/15:

### Available Receipts: Dynamic Loading of Older Receipts

#### Overview

Concur has updated the **Available Receipts** and **Receipt Store** sections to more efficiently handle older receipt images. Images may be up to a year old, however only the most recent eight images are displayed in **Available Receipts** and **Receipt Store**. The user will be able to scroll down to view and manage their older receipt images, with the system dynamically retrieving the receipt images in chunks. This is similar to how Facebook will fetch additional information as you continue scrolling down the news feed.

#### Business Purpose/ Benefit

This enhancement provides a useful method for finding older receipts while keeping the default section view focused on current images to improve performance and page load times.

### E-Receipts: Manual Matching with Trip Segments Now Available

#### Overview

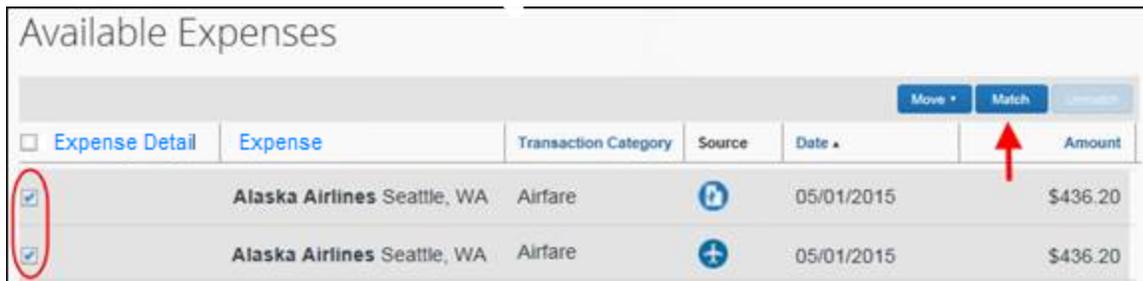
When needed, you can manually combine your e-receipts  and trip segments  if Concur's *Smart Expense Matching* functionality is not triggered automatically based on the Trip IDs and/or Segment IDs.

#### Business Purpose/ Benefit

This enhancement can expedite expense report submissions.

#### What the Employee Sees

After selecting the e-receipt and trip segment, the **Match** button enables.



Available Expenses						
<input type="checkbox"/> Expense Detail						
Expense	Transaction Category	Source	Date	Amount	Match	
Alaska Airlines Seattle, WA	Airfare		05/01/2015	\$436.20	<input type="checkbox"/>	
Alaska Airlines Seattle, WA	Airfare		05/01/2015	\$436.20	<input type="checkbox"/>	